

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
February 17, 2025

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Dale Bevans, Rick Rudy, Kevin Helms, Scott Gettle, Randy Sattazahn and Tom Demler of the Board were present. Paul Lutzkanin, Eric Gibson, Dustin Keller and Dot Stubblebine were also present.

COMMENTS/COMPLAINTS

None.

MEETING MINUTES

Mr. Rudy made a motion to accept the meeting minutes for the January 20, 2025 meeting. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for January 20, 2025 through February 17, 2025 were presented to the Board for approval to be paid in the amount of \$80,923.46 from the Sewer Fund and \$192,877.34 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Gettle seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE REPORT

Mr. Sattazahn made a motion to authorize the Chairman to sign the Written Certification acknowledging that the FSWA has the sewer capacity to reserve 4 EDU's for a term of 24 months for the Fireman's Park new banquet hall. Mr. Helms seconded the motion and the Board voted of favor of the motion. A letter for reservation of sewer capacity for the Fredericksburg Fire Company #1 will be drafted by the Solicitor.

Mr. Demler made a motion to adopt the proposed Professional Licenses section of the employee handbook. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Gettle made a motion to approve a SCADA system service contract with GES Automation Technology Inc at a cost of \$11,210. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to purchase a UTTO vLocate GIS Mapping device through Eastcom Associates at a cost of \$3,890. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Gettle made a motion to purchase a used hot water pressure washer from Bethel Township for \$500. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Sludge had to be hauled out due to pipes and equipment freezing.

UV bulbs will need to be purchased.

ENGINEER'S REPORT

Mr. Rudy made a motion to authorize the Chairman to sign the 2024 Chapter 94 reports. Mr. Gettle seconded the motion and the Board voted in favor.

A one-year renewal was submitted to PennDot for an expiring Highway Occupancy Permit Supplement for DZKC Holding, LLC.

SOLICITOR'S REPORT

Drafting easements regarding the 300 Series Water Piping Plan as provided by the Engineer.

Reviewed drafts from Fulton Bank regarding Bell and Evans Letter of Credits.

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMITTEE REPORTS

Budget Committee

None

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:50 pm.

**Respectfully submitted,
Dot Stubblebine
Secretary/Treasurer**