

**FREDERICKSBURG SEWER AND WATER AUTHORITY
MEETING AGENDA
January 20, 2025**

CALL MEETING TO ORDER

PLEDGE OF ALLIANCE

ROLL CALL

COMMENTS/COMPLAINTS

ELECTION OF OFFICERS

MEETING MINUTES

TREASURER'S REPORT

**Bills Payable
Financial Statement**

OFFICE MANAGER'S REPORT

See Office Manager's Report action items at www.fswaonline.net

OPERATION'S REPORT

See Operation's Reports action items at www.fswaonline.net

ENGINEER'S REPORT

See Engineer's Report action items at www.fswaonline.net

SOLICITOR'S REPORT

See Solicitor's Report action items at www.fswaonline.net

OLD BUSINESS

NEW BUSINESS

COMMITTEE REPORTS

**Budget Committee
Building Committee
Personnel Committee
Operations Committee**

COMMENTS/COMPLAINTS

ADJOURNMENT

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
December 16, 2024

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Dale Bevans, Rick Rudy, Kevin Helms, Scott Gettle, Randy Sattazahn and Tom Demler of the Board were present. Jeffrey Steckbeck, Paul Lutzkanin, Eric Gibson, Dustin Keller and Dot Stubblebine were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mr. Rudy made a motion to accept the meeting minutes for the November 18, 2024 meeting with the following revision - The Board went into executive session at 7:15 pm to discuss personnel issues. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for November 19, 2024 through December 16, 2024 were presented to the Board for approval to be paid in the amount of \$116,537.87 from the Sewer Fund and \$201,625.52 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Helms made a motion to accept the financial statement, pending audit. Mr. Sattazahn seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE REPORT

18 Kreider Ave Sheriff sale is on hold.

OPERATION'S REPORT

The Bethel township road master and Dusty Keller inspected the roads in the South Fredericksburg area for repair. Dusty will be obtaining quotes for the work.

On November 19, 2024 Rodger Bolling passed the Water-General exam, the Distribution System exam and 5 of the 7 subclass exams needed for our water system.

ENGINEER'S REPORT

November 26, 2024 the Manganese Filtration Facility DEP permit application was submitted.

SOLICITOR'S REPORT

AT&T rent was paid for July-November.

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMITTEE REPORTS

Budget Committee

Mr. Bevans made a motion to accept the 2025 sewer and water budgets. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

The Board went into executive session at 6:52 pm to discuss personnel issues.

Following the executive session, the Board reconvened in public session at 7:10 pm and the following action was taken.

Mr. Bevans made a motion to approve annual raises for Martin Uber, Patricia Gerdes, Rodger Bollinger, Dustin Keller, Dorothy Stubblebine and Maria Meador. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to authorize the solicitor to work on an amendment to the Employee Handbook. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:15 pm.

**Respectfully submitted,
Dot Stubblebine
Secretary/Treasurer**

Fredericksburg Sewer and Water Authority-Sewer Fund
 Check Detail Sewer Fund
 December 20 through January 16, 2025

2:01 PM
 01/16/25

Type	Num	Date	Name	Memo	Account	Paid Amount
General Journal	5274	12/23/2024		To record transfer of funds for payroll	100.06 · FULTON SEWER CHECKING	
				To record transfer of funds for payroll	429.12 · Salaries - Board Of Directors	-125.00
				To record transfer of funds for payroll	429.14 · Salaries - Staff	-6,166.65
				To record transfer of funds for payroll	481.161 · Fica	-377.84
				To record transfer of funds for payroll	481.163 · Medicare	-88.36
				To record transfer of funds for payroll	481.165 · PMAA UC Fund	-1.84
				To record transfer of funds for payroll	429.151 · Health	136.64
TOTAL						-6,623.05
General Journal	5275	01/06/2025		To record transfer of funds for payroll	100.06 · FULTON SEWER CHECKING	
				To record transfer of funds for payroll	429.14 · Salaries - Staff	-4,237.22
				To record transfer of funds for payroll	481.161 · Fica	-371.48
				To record transfer of funds for payroll	481.163 · Medicare	-86.87
				To record transfer of funds for payroll	481.165 · PMAA UC Fund	-165.45
				To record transfer of funds for payroll	429.151 · Health	136.64
TOTAL						-4,724.38
General Journal	5372	01/02/2025		To record loan payment MV PV #27719 -January, 2025	100.06 · FULTON SEWER CHECKING	
				To record loan payment MV PV #27719 -January, 2025	21.472.07 · Principal Mv Pv Loan 27719	-13,693.54
				To record loan payment MV PV #27719 -January, 2025	21.471.07 · Interest Mv Pv Loan 27719	-1,848.34
TOTAL						-15,541.88
General Journal	5374	01/02/2025		To record PennVest Loan 71386 -January, 2025	100.06 · FULTON SEWER CHECKING	
				To record PennVest Loan 71386 -January, 2025	471.113 · Interest Sf Pv Loan 71386	-12,368.79
				To record PennVest Loan 71386 -January, 2025	472.13 · Principal Sf Pv Loan 71386	-45,176.75
TOTAL						-57,545.54
Bill Pmt -Check	8791	12/26/2024	Amazon Capital Services	rechargeable battery for headlamp flashlight	100.06 · FULTON SEWER CHECKING	
Bill	19HCDPXN6CGQ	12/16/2024			429.225 · Other Supplies	-49.34
TOTAL						-49.34
Bill Pmt -Check	8792	12/26/2024	Capital Blue Cross		100.06 · FULTON SEWER CHECKING	
Bill	243510004402	12/16/2024		1/1/25-1/31/25	429.151 · Health	-2,975.42
TOTAL						-2,975.42
Bill Pmt -Check	8793	12/26/2024	Comcast		100.06 · FULTON SEWER CHECKING	
Bill	0031923	12/12/2024		12/17/24-01/16/25	429.325 · Operations Internet & Phone	-187.92
TOTAL						-187.92
Bill Pmt -Check	8794	12/26/2024	Dempsey Uniform & Linen Supply	fred0151	100.06 · FULTON SEWER CHECKING	
Bill	18694419	12/16/2024		Uniforms	429.224 · Uniform Expense	-34.70
Bill	18702295	12/23/2024		uniforms	429.224 · Uniform Expense	-35.15
TOTAL						-69.85
Bill Pmt -Check	8795	12/26/2024	Doco		100.06 · FULTON SEWER CHECKING	
Bill	403495	12/12/2024		12/16/24-1/15/24	429.213 · Equipment Lease	-7.50
				11/16/24-12/15/24	429.213 · Equipment Lease	-113.36
TOTAL						-120.86
Bill Pmt -Check	8796	12/26/2024	Fulton Bank Visa		100.06 · FULTON SEWER CHECKING	

Fredericksburg Sewer and Water Authority-Sewer Fund
Check Detail Sewer Fund
December 20 through January 16, 2025

Bill	4128960026	12/10/2024	Guardian	Group ID 775223	429.211 · Office Supplies	-109.50
TOTAL					429.214 · Ops Equip Maint & Repair-Comput	-10.59
Bill Pmt -Check	8797	12/26/2024	Guardian	Group ID 775223	100.06 · FULTON SEWER CHECKING	-120.09
Bill	775223	12/12/2024		1/1/25-1/31/25	429.154 · Life and STD	-58.83
TOTAL					100.06 · FULTON SEWER CHECKING	-58.83
Bill Pmt -Check	8798	12/26/2024	Jonestown Ag Supply	5 gallon bucket and lid	100.06 · FULTON SEWER CHECKING	-4.79
Bill	1509588	12/09/2024		regyellow, electrical tape	429.225 · Other Supplies	-3.60
Bill	1510369	12/16/2024		key for apartment	429.211 · Office Supplies	-0.97
Bill	1510444	12/16/2024		3/16" coated cable ft.	429.225 · Other Supplies	-25.22
Bill	1510547	12/17/2024		green, blue, red paint	429.225 · Other Supplies	-10.28
Bill	1510905	12/19/2024			429.225 · Other Supplies	-44.86
TOTAL					100.06 · FULTON SEWER CHECKING	-44.86
Bill Pmt -Check	8799	12/26/2024	Momar, Inc.	pry bar system-large	429.225 · Other Supplies	-295.89
Bill	PS1594677	12/17/2024		miracle tool aero-1 case	429.225 · Other Supplies	-194.89
Bill	PS1594617	12/17/2024			429.225 · Other Supplies	-490.78
TOTAL					100.06 · FULTON SEWER CHECKING	-1,300.00
Bill Pmt -Check	8800	12/26/2024	PA Municipal Authorities Assoc.	2025 Authority Membership Dues	429.42 · DUES, MEMBERSHIP & SUBSCRIPTION	-1,300.00
Bill	497	12/16/2024				
TOTAL					100.06 · FULTON SEWER CHECKING	-3,330.00
Bill Pmt -Check	8801	12/26/2024	Pollu-Tech, Inc.	Pollu-treat CL981	429.221 · Chemicals	-3,330.00
Bill	1224003	12/18/2024				
TOTAL					100.06 · FULTON SEWER CHECKING	-78.68
Bill Pmt -Check	8802	12/26/2024	Swatara Township	#6016 Brandt	364.125 · Sewer Charges	-78.68
Bill	15756	12/17/2024				
TOTAL					100.06 · FULTON SEWER CHECKING	-20.75
Bill Pmt -Check	8803	12/26/2024	UGI Utilities Inc.	11/13/24-12/13/24	100.06 · FULTON SEWER CHECKING	-20.75
Bill	742493	12/13/2024			429.366 · 100 101 080 313-office	
TOTAL					100.06 · FULTON SEWER CHECKING	-151.31
Bill Pmt -Check	8804	01/08/2025	Comcast	12/25-01/24/25	429.324 · Admin Internet & Phone	-151.31
Bill	0031065	12/18/2024				
TOTAL					100.06 · FULTON SEWER CHECKING	-961.16
Bill Pmt -Check	8805	01/08/2025	Countryside Propane LLC	LP Gas	100.06 · FULTON SEWER CHECKING	-961.16
Bill	1364376	12/26/2024			429.361 · 100 017 407 220-Old Plant	
TOTAL					100.06 · FULTON SEWER CHECKING	-36.45
Bill Pmt -Check	8806	01/08/2025	Dempsey Uniform & Linen Supply	fred0151	100.06 · FULTON SEWER CHECKING	-36.45
Bill	18709417	12/30/2024		uniforms	429.224 · Uniform Expense	
TOTAL					100.06 · FULTON SEWER CHECKING	-42.36
Bill Pmt -Check	8807	01/08/2025	J.C. Ehrlich Inc.	December 2024	100.06 · FULTON SEWER CHECKING	-42.36
Bill	70870138	12/23/2024			429.252 · Contracted Svc.-Ehrlich, garba	
TOTAL					100.06 · FULTON SEWER CHECKING	-4,553.62
Bill Pmt -Check	8808	01/08/2025	JG Specialty Chemicals, LLC	PAC	100.06 · FULTON SEWER CHECKING	-4,553.62
Bill	82950	11/29/2024			429.221 · Chemicals	

Fredericksburg Sewer and Water Authority-Sewer Fund
Check Detail Sewer Fund
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Check Type	Check Number	Date	Vendor	Amount	Account	Balance
Bill	82978	12/16/2024	Jonestown Ag Supply		429.221 · Chemicals	-165.00
TOTAL						-4,718.62
Bill	8809	01/08/2025	Penn Power Group		100.06 · FULTON SEWER CHECKING	-103.27
Bill	1511675	12/26/2024	Pointstolve Technology, Inc.		429.253 · Contracted Svc.-Operations	-103.27
TOTAL						-1,325.00
Bill	8810	01/08/2025	USA Blue Book		100.06 · FULTON SEWER CHECKING	-92.50
Bill	4660004	01/07/2025	Verizon Wireless		429.254 · Equipment-Operations	-92.50
Bill	8811	01/08/2025	Amazon Capital Services		100.06 · FULTON SEWER CHECKING	-92.50
Bill	36092	01/01/2025	Bethel Township		429.212 · Office Equipment Maint & Repair	-92.50
Bill	36096	01/01/2025	Bowman's Ins. Group		429.214 · Ops Equip Maint & Repair-Comput	-92.50
Bill	36093	01/01/2025	Burkholder's Motor Repair		429.212 · Office Equipment Maint & Repair	-92.50
Bill	36094	01/01/2025	Capital Blue Cross		429.214 · Ops Equip Maint & Repair-Comput	-92.50
Bill	36095	01/01/2025	Dempsey Uniform & Linen Supply		429.212 · Office Equipment Maint & Repair	-92.50
TOTAL						-7.00
Bill	8812	01/08/2025	USA Blue Book		100.06 · FULTON SEWER CHECKING	-394.62
Bill	INV00571961	12/18/2024	Verizon Wireless		429.254 · Equipment-Operations	-434.03
TOTAL						-434.03
Bill	8813	01/08/2025	Amazon Capital Services		100.06 · FULTON SEWER CHECKING	-165.47
Bill	6101796207	12/22/2024	Bethel Township		429.320 · Operations Mobile Phone Service	-165.47
TOTAL						-17.99
Bill	8814	01/16/2025	Bowman's Ins. Group		100.06 · FULTON SEWER CHECKING	-30.99
Bill	1XQQ6KJ4LCT	12/30/2024	Burkholder's Motor Repair		429.225 · Other Supplies	-30.99
Bill	1GMR1GL3D63F	01/13/2025	Capital Blue Cross		429.211 · Office Supplies	-48.98
TOTAL						-890.13
Bill	8815	01/16/2025	Bowman's Ins. Group		100.06 · FULTON SEWER CHECKING	-890.13
Bill	4946	01/06/2025	Burkholder's Motor Repair		429.353 · Bowman's- Property, Liab, etc	-4,878.50
TOTAL						-4,878.50
Bill	8816	01/16/2025	Bowman's Ins. Group		100.06 · FULTON SEWER CHECKING	-693.00
Bill	1191	01/01/2025	Capital Blue Cross		429.283 · Richard Hills Pump Station	-693.00
TOTAL						-2,975.42
Bill	8817	01/16/2025	Burkholder's Motor Repair		100.06 · FULTON SEWER CHECKING	-2,975.42
Bill	78136	01/06/2025	Dempsey Uniform & Linen Supply		429.151 · Health	-2,975.42
TOTAL						-2,975.42
Bill	8818	01/16/2025	Bowman's Ins. Group		100.06 · FULTON SEWER CHECKING	-693.00
Bill	250150005387	01/15/2025	Capital Blue Cross		429.214 · Ops Equip Maint & Repair-Comput	-693.00
TOTAL						-693.00
Bill	8819	01/16/2025	Bowman's Ins. Group		100.06 · FULTON SEWER CHECKING	-693.00
Bill	fred0151	2/1/25-2/28/25	Dempsey Uniform & Linen Supply		429.214 · Ops Equip Maint & Repair-Comput	-693.00
TOTAL						-693.00

Fredericksburg Sewer and Water Authority-Sewer Fund

Check Detail Sewer Fund

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Bill	18716554	01/06/2025				429.224 · Uniform Expense	-35.79
Bill	18724030	01/13/2025				429.224 · Uniform Expense	-35.79
TOTAL							-71.58
TOTAL							-318.00
Bill	8820	01/16/2025	Gable & Son Construction, Inc.			100.06 · FULTON SEWER CHECKING	
Bill	2025-11	01/06/2025				429.287 · Monroe Valley WWTP	
TOTAL							-318.00
Bill	8821	01/16/2025	Home Depot Credit Services			100.06 · FULTON SEWER CHECKING	
Bill	5022939	12/27/2024				429.283 · Richard Hills Pump Station	
TOTAL							-21.33
Bill	8822	01/16/2025	Jonestown Ag Supply			100.06 · FULTON SEWER CHECKING	
Bill	1513175	01/07/2025				429.225 · Other Supplies	-7.31
Bill	1513190	01/07/2025				429.225 · Other Supplies	-20.52
Bill	1513289	01/08/2025				429.211 · Office Supplies	-4.99
Bill	1513298	01/08/2025				429.331 · Vehicles Repair & Maintenance	-8.32
Bill	1513448	01/09/2025				429.225 · Other Supplies	-19.59
Bill	1513643	01/10/2025				429.225 · Other Supplies	-8.29
Bill	1513846	01/13/2025				429.225 · Other Supplies	-7.83
Bill	1513904	01/13/2025				429.225 · Other Supplies	-3.72
Bill	1514041	01/14/2025				429.225 · Other Supplies	-8.82
Bill	1514037	01/14/2025				429.225 · Other Supplies	-2.88
TOTAL							-110.38
Bill	8823	01/16/2025	Neptune Benson			100.06 · FULTON SEWER CHECKING	
Bill	9000066482	12/23/2024				429.286 · FSWA Lane/Greble Road	
TOTAL							-555.06
Bill	8824	01/16/2025	OmnSite			100.06 · FULTON SEWER CHECKING	
Bill	98112	01/01/2025				429.253 · Contracted Svc.-Operations	
TOTAL							-2,592.00
Bill	8825	01/16/2025	Rhoads Energy			100.06 · FULTON SEWER CHECKING	
Bill	CFSI-109326	12/31/2024				429.332 · Fuel	
TOTAL							-138.27
Bill	8826	01/16/2025	Sattazahn Refuse Removal			100.06 · FULTON SEWER CHECKING	
Bill	54597	12/29/2024				429.252 · Contracted Svc.-Ehrlich, garba	
TOTAL							-35.00
Bill	8827	01/16/2025	Staples			100.06 · FULTON SEWER CHECKING	
Bill	7003566882	12/31/2024				429.211 · Office Supplies	
TOTAL							-51.78
Bill	8828	01/16/2025	Suburban Testing Labs			100.06 · FULTON SEWER CHECKING	
Bill	P5000044	12/31/2024				429.222 · Lab Samples	
TOTAL							-3,857.00
Bill	8829	01/16/2025	Swatara Township			100.06 · FULTON SEWER CHECKING	
Bill	6018	12/31/2024				364.126 · Debt Service	-69.00
						364.125 · Sewer Charges	-96.25

Fredericksburg Sewer and Water Authority-Sewer Fund

Check Detail Sewer Fund

December 20 through January 16, 2025

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Bill	15788	01/03/2025						364.126 · Debt Service	-69.00
								364.125 · Sewer Charges	-96.25
Bill	15796	01/08/2025						364.126 · Debt Service	-138.00
								364.125 · Sewer Charges	-192.50
Bill	15807	01/10/2025						364.126 · Debt Service	-1,035.00
								364.125 · Sewer Charges	-1,443.75
Bill	15804	01/10/2025						364.126 · Debt Service	-69.00
								364.125 · Sewer Charges	-96.25
Bill	15810	01/13/2025						364.126 · Debt Service	-69.00
								364.125 · Sewer Charges	-96.25
Bill	15821	01/16/2025						364.126 · Debt Service	-69.00
								364.125 · Sewer Charges	-96.25
TOTAL									-3,635.50
Bill	8830	01/16/2025						100.06 · FULTON SEWER CHECKING	
Bill	Box161	01/06/2025						429.45 · CONTRACTED SERVICES	-36.00
TOTAL									-36.00
Bill	8831	01/16/2025						100.06 · FULTON SEWER CHECKING	
Bill	INV00578103	12/27/2024						429.251 · Supplies-Operations	-858.91
TOTAL									-858.91
Bill	8832	01/16/2025						100.06 · FULTON SEWER CHECKING	
Bill	95747691579	12/27/2024						429.365 · 100 060 427 687-Little Mtn PS	-266.96
TOTAL									-266.96
Bill	8833	01/16/2025						100.06 · FULTON SEWER CHECKING	
Bill	95836926442	12/27/2024						429.362 · 100 017 406 222-E. Main PS	-293.48
TOTAL									-293.48
Bill	8834	01/16/2025						100.06 · FULTON SEWER CHECKING	
Bill	95836926443	12/27/2024						429.361 · 100 017 407 220-Old Plant	-19.80
TOTAL									-19.80
Bill	8835	01/16/2025						100.06 · FULTON SEWER CHECKING	
Bill	95836926444	12/27/2024						429.364 · 100 017 592 336-Lickdale Rd PS	-30.04
TOTAL									-30.04
Bill	8836	01/16/2025						100.06 · FULTON SEWER CHECKING	
Bill	95836926446	12/27/2024						429.369 · 100 100 740 636-VVVTP	-7,369.39
TOTAL									-7,369.39
Bill	8837	01/16/2025						100.06 · FULTON SEWER CHECKING	
Bill	95747691580	12/27/2024						429.368 · 100 060 490 727-MV VVVTP	-3,070.74
TOTAL									-3,070.74
Bill	8838	01/16/2025						100.06 · FULTON SEWER CHECKING	
Bill	95836928047	12/30/2024						429.363 · 100 017 439 959-Richard Hills P	-214.88
TOTAL									-214.88
Bill	8839	01/16/2025						100.06 · FULTON SEWER CHECKING	
Bill	95836928060	12/30/2024						429.367 · 100 101 080 339-Garage	-13.27
TOTAL									-13.27

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Fredericksburg Sewer and Water Authority-Sewer Fund

Check Detail Sewer Fund

December 20 through January 16, 2025

Bill Pmt -Check
Bill

8840
95836928059

01/16/2025
12/30/2024

Met-Ed

11/22-12/22

100.06 · FULTON SEWER CHECKING
429.366 · 100 101 080 313-office

-76.42
-76.42

TOTAL

Total -134,736.34

Fredericksburg Sewer and Water Authority - Water Fund Check Detail Water Fund - For Meetings

December 17, 2024 through January 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
General Journal	1904	12/23/2024		To record transfer of funds for payroll	100.06 - FULTON WATER CHECKING ACCOUNT	
				To record transfer of funds for payroll	448.12 - Salaries - Board Of Directors	-125.00
				To record transfer of funds for payroll	448.14 - Salaries - Staff	-6,044.99
				To record transfer of funds for payroll	481.161 - Fica	-377.84
				To record transfer of funds for payroll	481.163 - Medicare	-86.36
				To record transfer of funds for payroll	481.165 - PMAA UC Fund	-1.84
				To record transfer of funds for payroll	448.151 - Health	136.64
TOTAL						-6,501.39
General Journal	1905	01/06/2025		To record transfer of funds for payroll	100.06 - FULTON WATER CHECKING ACCOUNT	
				To record transfer of funds for payroll	448.14 - Salaries - Staff	-4,176.34
				To record transfer of funds for payroll	481.161 - Fica	-371.47
				To record transfer of funds for payroll	481.163 - Medicare	-86.86
				To record transfer of funds for payroll	481.165 - PMAA UC Fund	-165.45
				To record transfer of funds for payroll	448.151 - Health	136.64
TOTAL						-4,663.50
Bill Pmt -Check	7988	12/26/2024	Amazon Capital Services	rechargeable battery for headlamp flashlight	100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	19HCDPXN6CGQ	12/16/2024			448.225 - Other Supplies	-49.33
TOTAL						-49.33
Bill Pmt -Check	7989	12/26/2024	Capital Blue Cross		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	243510004402	12/16/2024			448.151 - Health	-2,975.42
TOTAL						-2,975.42
Bill Pmt -Check	7990	12/26/2024	Comcast		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	31923	12/12/2024			448.322 - Operations Internet & Phone	-187.92
TOTAL						-187.92
Bill Pmt -Check	7991	12/26/2024	Dempsey Uniform & Linen Supply		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	18694419	12/16/2024		uniforms	448.224 - Uniform Expense	-34.71
Bill	18702295	12/23/2024		uniforms	448.224 - Uniform Expense	-35.14
TOTAL						-69.85
Bill Pmt -Check	7992	12/26/2024	Doceo		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	403495	12/12/2024			448.213 - Equipment Lease	-7.50
TOTAL						-113.35
Bill Pmt -Check	7993	12/26/2024	ESP Logistics Inc.		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	1600006675	01/01/2025		Notify Subscription fee 1/25-3/25	448.253 - Contracted Sys-Operations	-250.00
TOTAL						-250.00
Bill Pmt -Check	7994	12/26/2024	Fulton Bank Visa		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	4128960026	12/10/2024		stamps	448.211 - Office Supplies	-109.50
TOTAL						-109.50
Bill Pmt -Check	7995	12/26/2024	Guardian		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	775223	12/12/2024		strobe	448.214 - Ops Equip Maint & Repair-Comput	-12.60
TOTAL						-12.60
Bill Pmt -Check	7996	12/26/2024	Jonestown Ag Supply		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	1508588	12/09/2024		Group ID 775223	448.154 - Life & STD	-58.83
Bill	1510444	12/16/2024		01/01/25-01/31/25	100.06 - FULTON WATER CHECKING ACCOUNT	
TOTAL						-58.83
Bill Pmt -Check	7996	12/26/2024	Jonestown Ag Supply		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	1508588	12/09/2024		5 gallon bucket and lid	448.225 - Other Supplies	-4.79
Bill	1510444	12/16/2024		key for apartment	448.211 - Office Supplies	-0.98
TOTAL						-4.79

Fredericksburg Sewer and Water Authority - Water Fund Check Detail Water Fund - For Meetings December 17, 2024 through January 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill	1510369	12/16/2024		regyellow, electrical tap	448.225 - Other Supplies	-3.60
Bill	1510547	12/17/2024		3/16" coated cable ft	448.225 - Other Supplies	-25.23
Bill	1510605	12/19/2024		green, blue, red paint	448.225 - Other Supplies	-10.27
TOTAL						-44.87
Bill Pmt -Check	7987	12/26/2024	Momar, Inc	miracle tool zero-1 case	100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	PS1594617	12/17/2024			448.225 - Other Supplies	-194.89
TOTAL						-194.89
Bill Pmt -Check	7988	12/26/2024	PA Municipal Authorities Assoc.	2025 Authority Membership Dues	100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	487	12/16/2024			448.42 - DUES, MEMBERSHIP & SUBSCRIPTION	-1,300.00
TOTAL						-1,300.00
Bill Pmt -Check	7989	12/26/2024	UGI Utilities, Inc.	11/13/24-12/13/24	100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	742483	12/13/2024			448.367 - 100 101 080 313-office	-20.76
TOTAL						-20.76
Bill Pmt -Check	8000	01/08/2025	Comcast	12/25/24-01/24/25	100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	0031055	12/16/2024		uniforms	448.321 - Admin Internet & Phone	-151.31
TOTAL						-151.31
Bill Pmt -Check	8001	01/08/2025	Dempsey Uniform & Linen Supply		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	18708417	12/30/2024			448.224 - Uniform Expense	-38.44
TOTAL						-38.44
Bill Pmt -Check	8002	01/08/2025	J.C. Ehrlich Inc.	December 2024	100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	70870138	12/23/2024			448.252 - Contracted Svs-Ehrlich, garbage	-42.37
TOTAL						-42.37
Bill Pmt -Check	8003	01/08/2025	Jonestown Ag Supply	1.5V Alkaline AA, hose clamps, water softener salt p	100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	1511675	12/26/2024			448.225 - Other Supplies	-103.26
TOTAL						-103.26
Bill Pmt -Check	8004	01/08/2025	Pointsolve Technology, Inc.	Commonfocus Support January 2025	100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	36092	01/01/2025		Commonfocus Support January 2025	448.212 - Office Equip, Maint & Repair	-52.50
Bill	36096	01/01/2025		Monthly Offsite Backup December 2024	448.214 - Ops Equip Maint & Repair-Comput	-52.50
Bill	36093	01/01/2025		Monthly Offsite Backup December 2024	448.212 - Office Equip, Maint & Repair	-36.94
Bill	36094	01/01/2025		Microsoft Office 365 Jnauary 2025	448.214 - Ops Equip Maint & Repair-Comput	-39.94
Bill	36095	01/01/2025		Microsoft Office 365 Jnauary 2025	448.212 - Office Equip, Maint & Repair	-21.86
Bill	36094	01/01/2025		SentinelOne Discover January 2025	448.214 - Ops Equip Maint & Repair-Comput	-21.87
Bill	36095	01/01/2025		SentinelOne Discover January 2025	448.212 - Office Equip, Maint & Repair	-36.00
Bill	36095	01/01/2025		Cyber Security Awareness Training January 2025	448.214 - Ops Equip Maint & Repair-Comput	-36.00
Bill	36095	01/01/2025		Cyber Security Awareness Training January 2025	448.212 - Office Equip, Maint & Repair	-7.00
TOTAL						-7.00
Bill Pmt -Check	8005	01/08/2025	Verizon Wireless	11/23-12/22	100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	6101796307	12/22/2024			448.320 - Operations Mobile Phone Service	-165.48
TOTAL						-165.48
Bill Pmt -Check	8006	01/08/2025	JG Specialty Chemicals, LLC	CP-723L and Hydrofluosilicic Acid 23% WW	100.06 - FULTON WATER CHECKING ACCOUNT	
Bill	82945	11/15/2024			448.221 - Chemicals	-5,572.00
TOTAL						-5,572.00
Bill Pmt -Check	8007	01/16/2025	Amazon Capital Services		100.06 - FULTON WATER CHECKING ACCOUNT	
Bill						-5,572.00

Fredericksburg Sewer and Water Authority - Water Fund Check Detail Water Fund - For Meetings December 17, 2024 through January 16, 2025

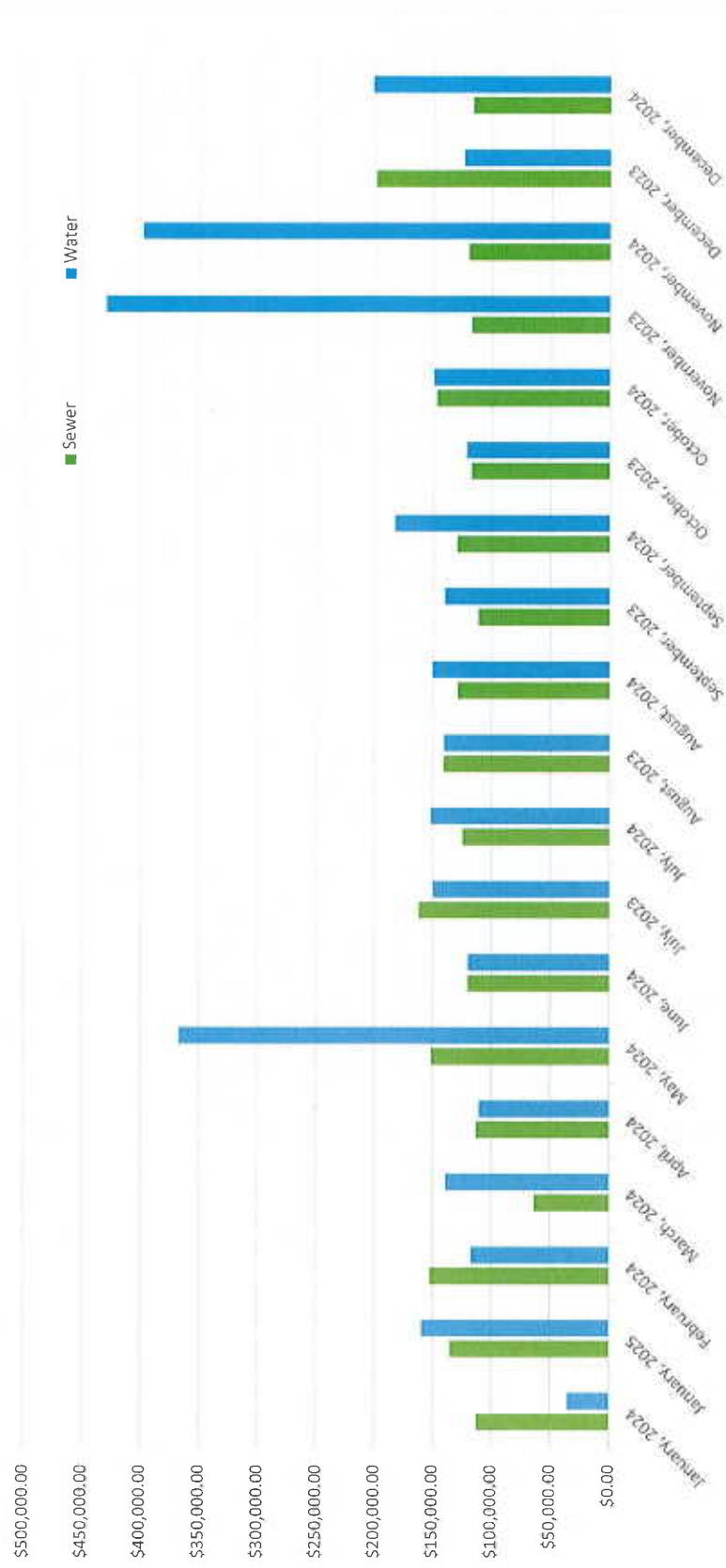
Type	Num	Date	Name	Memo	Account	Paid Amount
Bill	1XQ06KVJ4LCT	12/30/2024		Heat gun	448.225 · Other Supplies	-17.99
Bill	1GMR1GL3D63F	01/13/2025		W-2, 6 pack fillers	448.211 · Office Supplies	-30.98
TOTAL						-48.97
Bill Pmt -Check	8008	01/16/2025	Bethel Township	October-December 2024	100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	4946	01/06/2025			448.332 · Fuel	-890.13
TOTAL						-890.13
Bill Pmt -Check	8009	01/16/2025	Bowman's Ins. Group	7/1/24-7/1/25 installment	100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	1191	01/01/2025			448.353 · Bowman- Property, Lab, etc	-4,878.50
TOTAL						-4,878.50
Bill Pmt -Check	8010	01/16/2025	Capital Blue Cross	2/1/25-2/28/25	100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	250150005387	01/16/2025			448.151 · Health	-2,975.42
TOTAL						-2,975.42
Bill Pmt -Check	8011	01/16/2025	City of Lebanon Authority	11/22-12/30/24	100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	978107	01/01/2025			448.23 · PURCHASED WATER	-122,009.89
TOTAL						-122,009.89
Bill Pmt -Check	8012	01/16/2025	Dempsey Uniform & Linen Supply	uniforms	100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	18716554	01/06/2025			448.224 · Uniform Expense	-35.80
Bill	18724030	01/13/2025			448.224 · Uniform Expense	-35.80
TOTAL						-71.60
Bill Pmt -Check	8013	01/16/2025	Department of Environmental Protection	Initial Certification	100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	390439	01/16/2025		1502858 19-Nov-24	448.24 · OPERATING LICENSES AND PERMITS	-150.00
TOTAL						-150.00
Bill Pmt -Check	8014	01/16/2025	Jonestown Ag Supply	Regal Misc Tools	100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	1513175	01/07/2025		zip tie	448.225 · Other Supplies	-7.30
Bill	1513190	01/07/2025		trumelt	448.225 · Other Supplies	-20.51
Bill	1513289	01/08/2025		Prestone Anti Freeze Gal	448.211 · Office Supplies	-5.00
Bill	1513298	01/08/2025		LED 14W/100W 4 pk	448.331 · Vehicles Repair & Maintenance	-8.33
Bill	1513448	01/09/2025		PVC Foam Lined Gloves, wall thermometer	448.225 · Other Supplies	-19.59
Bill	1513843	01/10/2025		aluminum rivets	448.225 · Other Supplies	-8.29
Bill	1513846	01/13/2025		Sikaflex Sealant 10 oz tan	448.225 · Other Supplies	-7.83
Bill	1513904	01/13/2025		rotary control switch	448.225 · Other Supplies	-3.72
Bill	1514041	01/14/2025		hardware	448.225 · Other Supplies	-8.81
Bill	1514037	01/14/2025		8" end cutting plier, poly insert tee, hardwood	448.225 · Other Supplies	-2.88
TOTAL						-110.37
Bill Pmt -Check	8015	01/16/2025	Sattazahn Refuse Removal	December 2024	100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	54587	12/29/2024			448.253 · Contracted Sys-Operations	-35.00
TOTAL						-35.00
Bill Pmt -Check	8016	01/16/2025	Staples	paper, bath tissue, 13 gal draw wh	100.06 · FULTON WATER CHECKING ACCOUNT	
Bill	7003566882	12/31/2024			448.211 · Office Supplies	-51.78
TOTAL						-51.78
Bill Pmt -Check	8017	01/16/2025	Suburban Testing Labs		100.06 · FULTON WATER CHECKING ACCOUNT	

Fredericksburg Sewer and Water Authority - Water Fund Check Detail Water Fund - For Meetings

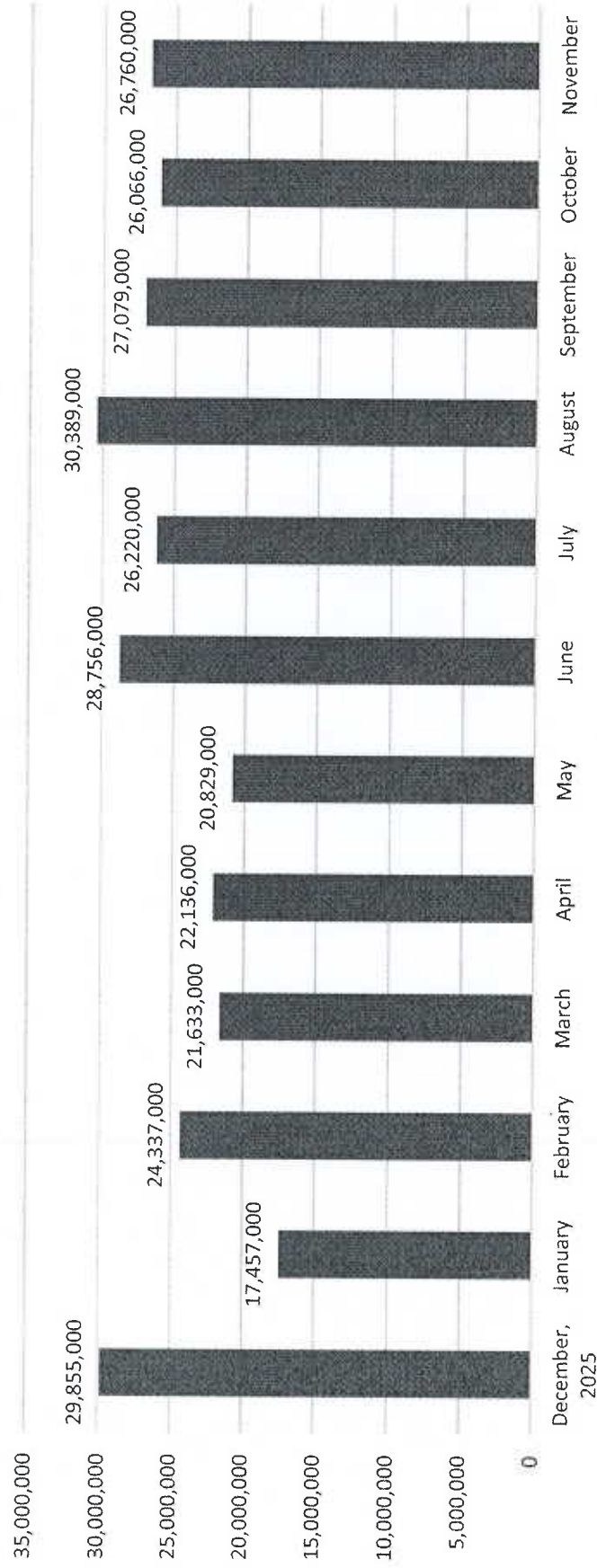
December 17, 2024 through January 16, 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill	P5000044	12/31/2024			448.222 - Lab Samples	-175.00
TOTAL						-175.00
Bill	8018	01/16/2025	U.S. Postal Service	12 month box rent	100.06 - FULTON WATER CHECKING ACCOUNT	-36.00
Bill	Box 161	01/01/2025			448.211 - Office Supplies	-36.00
TOTAL						-72.00
Bill	8019	01/16/2025	Univar Solutions USA	Sod Hypo 12.5% Liquichlor	100.06 - FULTON WATER CHECKING ACCOUNT	-1,034.82
Bill	52680503	01/01/2025			448.221 - Chemicals	-1,034.82
TOTAL						-2,069.64
Bill	8020	01/16/2025	Rhoads Energy	December 2024	100.06 - FULTON WATER CHECKING ACCOUNT	-138.27
Bill	020757	12/31/2024			448.332 - Fuel	-138.27
TOTAL						-276.54
Bill	8021	01/16/2025	Met-Ed	11/21-12/19	100.06 - FULTON WATER CHECKING ACCOUNT	-25.77
Bill	95747691578	12/27/2024			448.368 - 100 017 430 396-COLA Intercomne	-25.77
TOTAL						-51.54
Bill	8022	01/16/2025	Met-Ed	11/21-12/19	100.06 - FULTON WATER CHECKING ACCOUNT	-910.52
Bill	95747691581	12/27/2024			448.369 - 100 061 889 687-East Water Tank	-910.52
TOTAL						-1,821.04
Bill	8023	01/16/2025	Met-Ed	11/21-12/19	100.06 - FULTON WATER CHECKING ACCOUNT	-24.74
Bill	95836926445	12/27/2024			448.362 - 100 097 919 987-Legion Vault	-24.74
TOTAL						-49.48
Bill	8024	01/16/2025	Met-Ed	11/22-12/22	100.06 - FULTON WATER CHECKING ACCOUNT	-1,945.94
Bill	95836926045	12/30/2024			448.365 - 100 017 434 927-Well 2	-1,945.94
TOTAL						-3,891.88
Bill	8025	01/16/2025	Met-Ed	10/23/24-11/21/24	100.06 - FULTON WATER CHECKING ACCOUNT	-0.03
Bill	95875517813	12/02/2024			448.363 - 100 017 435 031-Well 5	-0.03
Bill	95836928046	12/30/2024			448.363 - 100 017 435 031-Well 5	-636.02
TOTAL						-636.05
Bill	8026	01/16/2025	Met-Ed	11/22-12/22	100.06 - FULTON WATER CHECKING ACCOUNT	-76.41
Bill	95836928059	12/30/2024			448.367 - 100 101 080 313-office	-76.41
TOTAL						-152.82
Bill	8027	01/16/2025	Met-Ed	11/22-12/22	100.06 - FULTON WATER CHECKING ACCOUNT	-13.28
Bill	95836928060	12/30/2024			448.366 - 100 101 090 339-Garage	-13.28
TOTAL						-26.56
Bill	8028	01/16/2025	Met-Ed	11/22-12/22	100.06 - FULTON WATER CHECKING ACCOUNT	-1,546.60
Bill	95836928044	12/30/2024			448.364 - 100 017 434 794-Well 6	-1,546.60
TOTAL						-3,093.20
Total						-159,296.66

Payables



Gallons



Meter	Service Date	Previous Reading	Current Reading	Gallons	Amount Paid
10 Inch 2 Inch	December, 2025	433,909	461,381	29,855,000	\$122,009.89
		69,964	72,347		
10 Inch 2 Inch	January	185,729	201,008	17,457,000	\$68,509.86
		46,482	48,660		
10 Inch 2 Inch	February	201,008	223,196	24,337,000	\$94,929.06
		48,660	50,809		
10 Inch 2 Inch	March	223,196	242,872	21,633,000	\$88,875.23
		50,809	52,766		
10 Inch 2 Inch	April	242,872	262,755	22,136,000	\$90,902.32
		52,766	55,019		
10 Inch 2 Inch	May	262,755	281,679	20,829,000	\$85,635.11
		55,019	56,924		
10 Inch 2 Inch	June	281,679	308,376	28,756,000	\$117,580.92
		56,924	58,983		
10 Inch 2 Inch	July	308,376	332,427	26,220,000	\$107,360.84
		58,983	61,152		
10 Inch 2 Inch	August	332,427	360,310	30,389,000	\$124,161.91
		61,152	63,658		
10 Inch 2 Inch	September	360,310	385,282	27,079,000	\$110,822.61
		63,658	65,765		
10 Inch 2 Inch	October	385,282	409,246	26,066,000	\$106,740.22
		65,765	67,867		
10 Inch 2 Inch	November	409,246	433,909	26,760,000	\$109,537.04
		67,867	69,964		
Total Consumption				301,517,000	
Total Water Payments					\$1,227,065.01
Cost per Thousand Gallon					\$4.0696

Fulton Sewer Checking Account		
Beginning Balance	\$709,919.35	
Deposits	\$203,833.61	
Payables	\$(123,388.91)	
Payroll Deduction	\$(11,347.43)	
Account Ending Balance	\$779,016.62	
Fulton Water Checking Account		
Beginning Balance	\$164,421.13	
Deposits	\$292,776.85	
Payables	\$(148,131.77)	
Payroll Deduction	\$(11,164.89)	
Account Ending Balance	\$297,901.32	
Fulton Water Project Fund Account		
Beginning Balance	\$1,129,473.98	
Deposits	\$-	
Payables	\$-	
Interest	\$2,923.98	
Account Ending Balance	\$1,132,397.96	
Fulton Sewer Project Fund Account		
Beginning Balance	\$152,848.87	
Deposits		
Payables	\$-	
Interest	\$396.78	
Account Ending Balance	\$153,245.65	
Fulton Sewer Project Fund CD		
Balance 12/12/24	\$327,672.19	
Fulton Payroll Checking Account		
Beginning Balance	\$1,873.44	
Deposits	\$22,512.32	
Payables - Payroll	\$(23,060.01)	
Payables - Liabilities	\$(459.30)	
Account Ending Balance	\$866.45	
TOTAL ALL ACCOUNTS	\$2,691,100.19	
Debt	Current Balance	Total Debt
Water		\$0.00
Sewer		
PennVest Loan-71386-Sewer - Mo. - \$57,545.54 - 2.51%	\$5,877,628.35	\$8,081,939.50
PennVest Loan-27719 - Sewer-Mo . - \$15,541.88 - 1%	\$2,204,311.15	
	All Total Debt	\$8,081,939.50

Office Report
January 20, 2025

Action Items

Bell and Evan Realty II, LLC (R.T.E. Facility) Written Certification signature, Applicant's authorization for Agent to apply for Highway Occupancy Permit, confirmation of water available.

General Information

Received Statement of Financial Interests forms to be completed.

Completed W-2's for 2024 and distributed.

Ongoing Business

Sheriff Sale: 3-18-24: 18 Kreider Ave.; 4-9-24: Swatara Twp approval received, Placed on hold as long as \$200 monthly pymts are received. Dec and Jan pymts rcvd.

Treatment, collection and conveyance certificate for the Sewage Planning Module Exemption signature requested from Chrisland Engineering for Dale Yingst -Palmyra Homes, Inc expansion of 96 EDU's. Signed at 8/19/24 Board meeting.

Will Serve Letters for sewer and water design adequacy of 96 EDU's were mailed. *No change*

Dave Hanula, with Everlasting Rock and Hennick Construction proposed a 45 dwelling unit along Center St and Poplar St. Hanover Engineering, on behalf of Mr. Hanula are requesting confirmation of public sanitary sewer and public water capacity and service for the project. The Board made a motion to have FSWA Engineer and Solicitor speak with Hanover Engineering regarding water capacity and negotiating directly with COLA to obtain permanent capacity. *No change*

Pennvest meeting was held on May 30, 2024 at 2 pm. We are targeting for February 5, 2025 application deadline. April 23, 2025 is Pennvest Board meeting date. If manganese level is above .3 level in test wells there may be emerging contaminants grant money available. We have received an email from Mark Billus/ Water Program Specialist with DEP stating that the FSWA would receive capability approval based on our PRS (Priority Rating System) and ETT (Enforcement Tracking Tool) scores. The completed capability review/approval is valid for 12 months from the date of the review. Articles of Incorporation, 147C Letter and W-9 were sent to Pennvest. *Updated application date to May 2025 per engineering. Forwarded FSWA financials for past 3 years to SESI which are needed for the PennVest application.*

In regards to the Cold Springs Rental, Poplar Street townhouse project, the Engineer has approved the plans for both the water and sewer connection, as well as the fire sprinkler system. The Solicitor has completed a Developer's Agreement in the amount of \$5,000.00; 2-19-24 Board approved the Chairman and Secretary to sign the Developer's agreement, when the \$5,000.00 escrow and remaining engineering fees are paid in full, approval to issue a permit for the water and sewer connection as approved by the Engineer, and when the \$5,000.00 escrow and remaining engineering fees are paid in full, approval to issue a permit for the fire sprinkler connection as approved by the Engineer: 3-5-24: W/S connection permit and fire sprinkler connection permits both issued.

Sewer/water lines connected

Properties not connected: Schott – 2597 South Pine Grove Street – payment arrangement



Steckbeck Engineering & Surveying, Inc.

279 N. Zinns Mill Road, Suite A • Lebanon, PA 17042

Phone: 717-272-7110 • Fax: 717-272-7348

www.steckbeck.net

December 18, 2024

Fredericksburg Water and Sewer Authority
C/O Dale Bevans
113 East Main Street
Fredericksburg, PA 17026

Re: Preliminary/Final Major Land Development Plan
for Bell and Evan Realty II, LLC (R.T.E Facility)
Bethell Township, Lebanon County
Planning Module Exemption
SESI Project #: 132-24-005

Mr. Bevans:

We are preparing the Land Development Plan for Bell and Evans Realty II, LLC in Bethel Township, Lebanon County. The property is located on the corner of State Route 22 & Fredericksburg Road. The project proposes a manufacturing / packing facility (2 EDU's). Since the Fredericksburg Sewer and Water Authority will ultimately treat sewage flows from the development at Fredericksburg's Wastewater Treatment Plant, we need to verify that adequate treatment capacity is available. We are requesting written confirmation from the Fredericksburg Sewer and Water Authority that sewer capacity is available for 250gallons per day (2 EDUs x 220 gpd per EDU = 440 gpd). If acceptable, please complete the attached treatment certification form and return it to me as soon as practical.

This proposed facility will also be connected to Fredericksburg Sewer and Water Authority's water system. This project requests confirmation that 60,000gpd of water (total) is available for this project. The majority of this water (59,750gpd), once used, will be treated by Bell & Evan's private wastewater treatment plant (WWTP) on Chestnut Hill Road. This will be collected separately, internal to the building, and conveyed to their WWTP via a private pipeline,

Thank you for your time in this regard. As always, feel free to call me should you have any questions or require additional information.

Sincerely,
Steckbeck Engineering & Surveying, Inc.

Alex Kinzey, P.L.S.
Project Manager

cc:

WRITTEN CERTIFICATION

ATTACHMENT TO SEWAGE FACILITIES PLANNING
EXEMPTION MODULE APPLICATION MAILER

Ladies and Gentlemen:

Consider this as our written certification to Bethel Township that we as permittee
(City/Township/Borough)

of the Collection, Conveyance, and Treatment facilities proposed for use by the
cross out item/s not applicable

Preliminary/Final Land Development Plan (R.T.E Facility) for Bell and Evans Realty II, LLC have
certified that Name of Subdivision/Land Development Project

that capacity is available to receive / treat sewage flows from the proposed project; and
Cross out item not applicable

that the additional wasteload of 250 gpd will not create a hydraulic or an organic
(proposed flow)

overload or a five (5) year projected overload in the facilities.

Date

Fredericksburg Sewer and Water Authority
Name of Permittee (Print)

Name and Title of Official Authorized to Sign (Print)

Signature of Authorized Official



APPLICANT'S AUTHORIZATION FOR AGENT TO APPLY FOR HIGHWAY OCCUPANCY PERMIT

If granting **BLANKET** Authorization to submit applications on Applicant's behalf, check this box:

If BLANKET Authorization, mark N/A.	PERMIT APPLICATION NO.	362996
	COUNTY	Lebanon
	CITY-BORO-TWP.	Bethel Township
	S.R.-SEG.-OFF.	22-0251-3709 to 3725
APPLICANT	Name: Fredericksburg Sewer & Water Authority Address: 113 East Main Street Fredericksburg, PA 17026	
AGENT	Name: Steckbeck Engineering & Surveying, Inc. Address: 279 North Zinns Mill Road / Suite A Lebanon, PA 17042	

THIS AUTHORIZATION, made this ____ day of _____, 20²⁵, by
Fredericksburg Sewer & Water Authority

APPLICANT for a highway occupancy permit under 67 Pa. Code Chapter 441 or 459.

WHEREAS, the **APPLICANT** is required to obtain a highway occupancy permit from the Commonwealth of Pennsylvania, Department of Transportation, called the Department, in order to occupy the State highway; and

WHEREAS, the **APPLICANT** wishes to authorize the agent listed above (**AGENT**) to apply for the permit and any associated supplements on behalf of the **APPLICANT**; and

WHEREAS, the **APPLICANT** has agreed to grant a release to the Department to allow the **AGENT** to apply for the permit and any associated supplements on behalf of the **APPLICANT**; and

WHEREAS, as a condition of this authorization, **APPLICANT** agrees that **AGENT** will be required to provide **APPLICANT** with copies of all correspondence and other documents issued, mailed, emailed or otherwise directed or provided to **APPLICANT** or **AGENT** by the Department; and

WHEREAS, the **APPLICANT** may elect to be provided contemporaneous email updates on the review status of the permit application and any associated supplements.

NOW, THEREFORE:

1. The APPLICANT does hereby authorize AGENT to act as APPLICANT's agent with respect to the permit application and associated supplements and to do all things necessary to obtain the permit and/or associated supplements on behalf of the APPLICANT.
2. The APPLICANT does hereby remise, release, quitclaim and forever discharge the Department, its agents, employees and representatives of and from all suits, damages, claims and demands of any type whatsoever arising against it as a result of granting the permit and its supplements to APPLICANT.
3. The APPLICANT has has not (check one) elected to be provided contemporaneous updates on the status of the permit application. If the APPLICANT elects to be provided contemporaneous updates on the status of the permit application, provide contact information here (email): _____.
4. The APPLICANT understands that this AUTHORIZATION is effective until revoked in writing by the APPLICANT or AGENT, with contemporaneous written notice thereof to the Department.

IN WITNESS WHEREOF, the APPLICANT has executed or caused to be executed these presents, intending to be legally bound thereby.

by APPLICANT:

(authorized representative signature)

Name: _____

Title (if other than individual applicant): _____

Date: _____

by AGENT:



(authorized representative signature)

Name: Alex Kinzey

Title (if other than individual agent): Project Manager

Date: 1/10/25

January 20, 2025 - Operations Report

Items requiring board action

W1. Our water SCADA operating system support contract is due for renewal. I have included the quote from Inductive Automation in this report on pages 4-8 and a purchase order on page 9. The price is \$4812, which is the same as it was last year. Does the Board approve of this purchase?

S1. I am seeking Board approval to purchase 2 replacement utility water pumps for the Little Swatara Creek WWTP. These are the pumps that I requested of the budget committee during their preparation of the 2025 budget. The vendor is Envirep, Inc. and the combined cost is \$5805 for both pumps. I am attaching the quote and a purchase order on pages 10-14 of this report. The installation of the pumps will be handled in-house.

General Sewer Information

1. The three WWTP's are all operating well and within permit.
 - Little Swatara Creek Wastewater Plant – Plant is running very well.

2024-2025 Little Swatara Creek WWTP Nutrient Production						
Month	Phosphorus - 974 Pounds Annually			Nitrogen - 11,531 Pounds Annually		
	Max Allowable Monthly Average (lbs)	Discharged by FSWA (lbs)	Total Remaining for 2024-25 (lbs)	Max Allowable Monthly Average (lbs)	Discharged by FSWA (lbs)	Total Remaining for 2024-25 (lbs)
Oct	81	26.2	947.8	961	383.2	11147.8
Nov	81	17.1	930.7	961	312.7	10835.1
Dec	81	44.0	886.7	961	319.0	10516.1
Jan	81			961		
Feb	81			961		
Mar	81			961		
Apr	81			961		
May	81			961		
Jun	81			961		
Jul	81			961		
Aug	81			961		
Sep	81			961		
Total	974	87.3	886.7	11531	1014.9	10516.1

- Monroe Valley Wastewater Plant - Plant is running very well.
 - Lickdale Wastewater Plant - Plant is running very well.
2. Kline's Services was onsite Tuesday, January 14, 2025, to do the annual pressure washing and vac'ing of the 4 Fredericksburg wet wells and the Little Mountain Road

Pump Station wet well. They also jetted the double barrel syphon along Route 22 in front of the ball diamond.

3. The annual Form 26R has been completed and submitted to DEP and the Greater Lebanon Refuse Authority. This form is an explanation of the composition of the cake sludge that we produce and send to the dump.
4. The annual Tier II Chemical Inventory Report has been completed for the Little Swatara Creek WWTP. It was submitted to PaDOLI and a copy was also provided to the Fredericksburg Fire Department. The purpose of this report is for emergency planning.
5. A spreadsheet showing the performance of our 2 SBR's in 2024 has been provided to Aqua Aerobics Systems, Inc. If our numbers meet their performance criteria we will receive an another year plate for our plaques. *(Spoiler – the number's will meet their requirements!)*
6. We have been storing 2 chemicals at the plant that we no longer use. Unfortunately, with most chemicals we use, the potency of the product diminishes the longer they sit. Our chemical vendor, JG Specialty Chemicals, has agreed to buy them back from us for about half price and to then credit that to our next orders of DelPAC which we also purchase through them. The chemicals will be going to Poultry Holdings North and we will deliver them. The 2 chemicals we will be exchanging towards DelPAC are:
 - i. Polyamine - This product came in 250-gallon totes. The cost for a tote is approximately \$3000. We had 2 totes in storage. JG Specialty Chemicals will give us \$1500/tote. *(Note: When I first started here and the plant was running poorly, I used this chemical to clear up the effluent until we got the activated sludge process dialed in. Now that the plant is running better, we haven't used this chemical for 3.5 years.)*
 - ii. Caustic Soda 50% - We currently have about 1500 gallons of this product in a bulk tank. We will pump this into 250-gallon totes. The vendor will pay us \$300/tote. *(Note: This chemical was purchased by the previous operator in September 2019, two months before I became the WWTP operator. Many WWTP plants need to add this chemical for proper nitrification of ammonia. However, due to the high percentage of our flows coming from pretreatment facilities, we have ample alkalinity and pH levels already in our influent.)*

This is a beneficial arrangement for both facilities. FSWA will not have to pay a disposal fee for the outdated chemicals and Poultry Holdings will get chemicals at a reduced rate.

General Water Information

1. The water system is running well.
2. The annual Chapter 110 Reports for the 3 wells, the Lebanon Meter Pit and the primary facility has been completed and submitted to DEP.

3. As with the WWTP, the Tier II Chemical Inventory Report has been completed for the Water Plant and the East Tank. The report was submitted to PaDOLI and a copy was also provided to the Fredericksburg Fire Department.
4. Rodger Bollinger has finished his application to the DEP License Certification Board for his water license and has submitted it. The next License Certification Board meeting is on January 29, 2025.
5. I continue to review design details for the new filtration plant with the vendors and engineers. We are also providing information to the engineers as they need it for their design work.
6. I continue to train the operations staff in the specifics of water operations.
7. We continue to assist the office staff with meter reads, data logging, etc.



Quote

Fredericksburg Sewer & Water Authority

Quote #1355208

Quote valid: December 18, 2024 - May 4, 2025
Payment Terms: Net 30

Bill To:

Fredericksburg Sewer & Water Authority
Dusty Keller
113 E MAIN ST, PO BOX 161
FREDERICKSBURG, PA 17026
US

Ship To:

Fredericksburg Sewer & Water Authority
Dusty Keller
113 E MAIN ST, PO BOX 161
FREDERICKSBURG, PA 17026
US

Product

Price

Qty

Total

PriorityCare Support Plan Renewal: Fredericksburg Sewer & Water

\$4,812.00

1

\$4,812.00

Term: May 04, 2025 - May 04, 2026
Licenses: QPK-VT7

PriorityCare is our premium support offering, providing unlimited phone, email, and web support at our highest priority level, as well as free software upgrades and 15% discounts on training courses.

Price	\$4,812.00
Subtotal	\$4,812.00
Sales Tax	\$0.00
<hr/>	
Total	\$4,812.00 USD

Comments

Notes

The software is delivered electronically.

This quote was generated on December 18, 2024

Any questions or comments, please contact:

Javal Patel
Technical Sales Representative
1.916.790.2132 Direct Line
1.800.266.7798 ext. 449 (Within USA)
1.916.456.1045 ext. 449 (International)

THIS QUOTE, AND ANY RELATED SALE, IS NULL AND VOID IF ALTERED IN ANY MANNER BY ANYONE OTHER THAN AUTHORIZED INDUCTIVE AUTOMATION PERSONNEL. THIS QUOTE IS VALID ONLY TO THE PARTY TO WHOM IT IS ISSUED AND IS NOT VALID AND MAY NOT BE TRANSFERRED TO ANY OTHER PARTY.



Fredericksburg Sewer & Water: 116046

PriorityCare Support Plan
Renewal Date: May 4, 2025
Price: \$4,812.00

<u>License Key</u>	<u>Platform</u>	<u>Location</u>	<u>Phone Support</u>	<u>Web Portal Support</u>	<u>Upgrade Protection</u>
QPK-VT7	Ignition Standard	HARRISBURG	✓	✓	✓

Fredericksburg Sewer & Water: 116046

PriorityCare Support Plan
Renewal Date: May 4, 2025
Price: \$4,812.00

Support Plan Notes

PriorityCare Support Plan

PriorityCare is our premium support offering, providing unlimited phone, and web support at our highest priority level, as well as free software upgrades and member discounts. 24% of the retail price of software at the time of purchase.

TotalCare Support Plan

Get peace of mind for the entire year with unlimited phone, and web portal access to our technical support reps, free software upgrades, and member discounts. 20% of the retail price of software at the time of purchase.

BasicCare Support Plan:

Best for customers who want access to technical support reps via the web portal, but don't require that issues be expedited via phone support. Includes free upgrades to any modules purchased, plus web portal support. 16% of the retail price of software at the time of purchase.

Policies and Pricing

Support plans are calculated for a year and should be kept current by renewing annually. Your plan price is based on the retail cost of the software. If a lapse occurs, you will be charged a reinstatement fee (which is calculated at a daily rate) and if this lapse is prior to a major update, you will be required to upgrade to the current version to reinstate your Support plan. Upgrades are priced at 65% of the current retail cost.

Upgrades

Upgrades are free for any software under a BasicCare, TotalCare, or PriorityCare support plan. If an upgrade is needed and a support plan is not in place, customers will have to pay 65% of the software's current retail price.

Technical Support

USA Toll-Free: 1-800-266-7798
International: 1-916-456-1045

Partner Support

Sepasoft MES Module Support: 1-800-207-5506
Cirrus Link MQTT Module Support: 1-844-924-7787

For Remittance and all other inquiries:

accountservices@inductiveautomation.com

**Request for Taxpayer
Identification Number and Certification**
Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	INDUCTIVE AUTOMATION LLC	
	2 Business name/disregarded entity name, if different from above.		
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) P Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____	
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	(Applies to accounts maintained outside the United States.)	
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)	
	90 BLUE RAVINE ROAD		
	6 City, state, and ZIP code		
	FOLSOM, CA 95630		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
or									
Employer identification number									
4	7								

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date	4 / 1 / 2024
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



Inductive Automation Remittance Information

Our preferred form of payment is ACH/Wire or Credit Card.

Electronic Payments

Wire Transfers:

Account Name: Inductive Automation LLC
Bank Name: ZB, N.A. dba California Bank & Trust
ABA routing number (domestic): 121002042
Swift code (foreign): ZFNBUS55
Account number: 5790368079

Automated Clearing House (ACH):

Account Name: Inductive Automation LLC
Bank Name: ZB, N.A. dba California Bank & Trust
ABA routing number: 121002042
Account number: 5790368079

Include your order number in the payment details field, and email remittance information to accounting@inductiveautomation.com.

Credit Card:

Email accounting@inductiveautomation.com with the invoice number and email address of the payer. A link will be sent to the payer's email in order to pay online.

Check Payments - Our remittance address is:

Inductive Automation LLC
90 Blue Ravine Road
Folsom, CA 95630 USA



Purchase Order

Fredericksburg Sewer & Water Authority

Date: 01/15/2025
P.O. #: 448.253_Inductive_01152025
Customer ID: Fredericksburg Sewer & Water

Vendor Inductive Automation Ship to N/A
90 Blue Ravine Rd
Folsom, CA 95630
800-266-7798

Shipping Method	Shipping Terms	Delivery Date
N/A	N/A	N/A

Qty	Item #	Description	Job	Unit Price	Line Total
1.00	Quote: 1355208	Basic Support Renewal for Ignition Software SCADA	448.253	\$ 4,812.00	4,812.00

- 1. Please send two copies of your invoice.
- 2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- 3. Please notify us immediately if you are unable to ship as specified.
- 4. Send all correspondence to:

Office Manager
PO Box 161
Fredericksburg, PA 17026
(717) 865-7452
(717) 865-0779

Subtotal	\$	4,812.00
Sales Tax		
Total	\$	4,812.00

Authorized by _____ Date _____



ENVIREP
3705 Trindle Road
Camp Hill, PA 17011
717-761-7884
www.envirep.com

QUOTATION

January 15, 2025

Fredericksburg Sewer & Water Auth
PO Box 161
Fredericksburg, PA 17026

RE: Fredericksburg Sewer & Water Auth
Utility Water Pumps
Fredericksburg, PA

Attn: Dusty Keller

In accordance with the Terms and Conditions listed herein, we are pleased to offer you the following equipment:

- 2 - Ebara Fluid Handling Model EVMSU10-4FS, BARE, centrifugal vertical multistage pump, with 4 impeller stages

Includes:

- Impeller stages: 4 stage
- 304 Stainless steel wear components
- 304 Stainless steel construction
- Suction size 2", 8 Bolt round flange
- Discharge size 2", 8 Bolt round flange
- Lay length: 10.81"
- Accepts motor frame 184TC

TOTAL SELLING PRICE: \$5,805.00 (Includes freight to first destination)

As a courtesy for the buyer, the following is a **partial** list of related items that are not included in this proposal:

- Control panel
- Level controls
- Discharge or header piping/valving
- Lifting hoist
- Federal, state, or local taxes
- Structural, mechanical or electrical installation services
- Flange gaskets
- Motor
- Motor attachment hardware
- Flanges aside from 8 bolt 2" round flanges

This Quotation includes only equipment specifically mentioned herein and does not include, or infer inclusion of, any additional equipment, piping, valves, wiring, etc., regardless of its relation to the quoted equipment.

ESTIMATED SHIPMENT: 3 to 4 weeks after receipt after receipt and acceptance of order by Envirep, Inc, subject to availability.



Fredericksburg Sewer & Water Auth
Utility Water Pumps
Fredericksburg, PA

January 15, 2025

The buyer will be notified when equipment is ready for shipment. If shipment is delayed beyond 30 days, the Buyer will be invoiced for storage charges, not to exceed 1-1/2% per month.

SHIPPING DISCLOSURE: Due to the unprecedented and ongoing global supply chain constraints, estimated shipping times cannot be guaranteed. Shipping time is subject to change without notice.



Fredericksburg Sewer & Water Auth
Utility Water Pumps
Fredericksburg, PA

January 15, 2025

TERMS AND CONDITIONS

1. Terms are F.O.B. factory, full freight allowed, NET 30 DAYS FROM DATE OF SHIPMENT. Startup shall not be performed until payment is received. Credit approval is required at the time of shipment. These terms are independent of and are not contingent upon the purchaser's receipt of payment from others.
2. After 30 days, a 1½% per month service charge will be assessed on unpaid balances. Envirep's obligation to provide startup, supervision, and operator training is contingent upon the timely payment of all sums required to be paid to the Seller under the payment terms of this quotation. Start-up will not be performed until full payment is received.
3. A 4% fee will be applied to all orders paid by credit card.
4. If indebtedness is placed in the hands of an attorney for collection, the purchaser shall bear all expenses and costs for collection, including reasonable attorney's fees.
5. Purchase prices are valid for 30 days from the date of this quotation unless otherwise stated.
6. State and local taxes will be charged unless a valid tax exemption certificate is received.
7. Order cancellation requires Envirep's written consent and indemnification against loss. Cancellation fees apply not exceeding 50% of the Total Selling Price before fabrication release and up to 100% afterward.
8. All drawings, specifications, designs, plans, computer programs, submittals, documents, information, correspondence, or data prepared by Envirep in connection with this quotation and all related intellectual property rights shall remain the property of Envirep. Envirep grants Customer a non-exclusive, non-transferable license to use any such information for Customer's use, maintenance, or repair of the equipment. The Customer shall not provide such information to third parties without Envirep's written consent.
9. The title to the equipment and any additions and accessories shall remain in the Seller's name until the purchase price is paid in full.
10. Warranty is subject to the individual manufacturer's warranty. Envirep will not extend or modify these warranties without written consent from the manufacturer.
11. Warranty shall not apply to (a) damage due to any weather-related or other conditions beyond the control of Envirep; (b) defects or malfunctions resulting from the Goods not installed, operated, or maintained in accordance with manufacturer's instructions, applicable codes, ordinances, or accepted trade practices; (c) failures resulting from abuse, misuse, accident, or negligence; or (d) Goods repaired and/or modified without prior written authorization from Envirep.
12. TO OBTAIN WARRANTY SERVICE: Buyer shall assume all responsibility and expense for removal, reinstallation, and freight associated with any warranty service. Any Goods to be repaired or replaced under this warranty must be returned to Envirep or such place as designated by Envirep. Buyers can contact the Envirep Service Department at 717-761-7884 for an RMA on any Goods being submitted for a warranty claim.
13. This equipment requires startup by a factory-trained service technician. Failure to provide startup and testing by a factory-trained startup technician or operating the equipment prior to startup may void the warranty.
14. Any claims for damaged, lost, or misplaced items must be made in writing within 15 days of delivery of equipment to the job site or designated location provided by the contractor/purchaser/owner.
15. All information in this quotation regarding the equipment and the price is submitted without cost to the Customer, but with the understanding that such information is for the customer's use only and that the Customer will not disclose it to anyone outside its organization.
16. Delivery dates or expected shipment dates from the factory represent the Seller's best judgment, but shipment on those dates is not guaranteed.
17. Seller shall not be liable for consequential damages. Consequential damages shall include but are not limited to loss of use, income, or profit, or loss of or damage to property arising out of operation, use, installation, repair, or replacement of equipment.
18. Seller will not accept a contract containing a penalty or liquidated damages clause relating to failure or inability to ship within a specified time.
19. Terms inconsistent with those stated herein, which may appear on the purchaser's formal order, will not be binding to the Seller.
20. Terms shall be governed by and enforced following the laws of the State of Pennsylvania.
21. **Order will be placed with Envirep, Inc., 3705 Trindle Road, Camp Hill, PA 17011-4334.**



Fredericksburg Sewer & Water Auth
Utility Water Pumps
Fredericksburg, PA

January 15, 2025

Thank you for the opportunity to submit this quotation. To order this equipment, please complete the information requested below, sign this quotation where indicated, and return it to Envirep via email to sales@envirep.com or fax at 717-737-5817.

Submitted by: Bob Harbold (rharbold@envirep.com)
Prepared by: Dillon Bennett (dbennett@envirep.com)
Envirep, Inc., (717) 761-7884

Accepted this ____ day of _____, 20__

Buyer: _____ Telephone: _____

By: _____ Email: _____
Authorized Signature

By: _____ Title: _____
Print name of Authorized Signer Title of Authorized Signer

Bill To Address: _____ Ship To Address: _____

Accepted this ____ day of _____, 20__

Seller: Envirep, Inc.

By: _____
Authorized Signature



Purchase Order

Fredericksburg Sewer & Water Authority

Date: 01/15/2025
 P.O. #: 429.286_Envirep_01152025
 Customer ID: FREDERICKSBURGSEWER

Vendor: Envirep, Inc.
 3705 Trindle Road
 Camp Hill, PA 17011
 (717) 761-7884

Fredericksburg Sewer & Water Authority
 113 East Main Street
 P.O. Box 161
 Frederickburg, PA 17026
 (717) 865-0774

Shipping Method	Shipping Terms	Delivery Date
Ground	Prepaid then added to invoice	TBD

Qty	Item #	Description	Job	Unit Price	Line Total
2.00	Ebara EVMSU10-4FS	(2) Ebara Fluid Handling 4-stage pumps	429.286	\$ 2,902.50	5,805.00

- Please send two copies of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to:
 Office Manager
 PO Box 161
 Frederickburg, PA 17026
 (717) 865-7452
 (717) 865-0779

Subtotal	\$	5,805.00
Sales Tax		
Total	\$	5,805.00

Authorized by _____ Date _____

FREDERICKSBURG SEWER & WATER AUTHORITY
Steckbeck Engineering - Project Status Reports
January 20, 2025

ENGINEERING ITEMS REQUIRING BOARD ACTION:

- No Engineering Action Items.

GENERAL / ADMINISTRATIVE:

- SESI continues to assist the Administrative and Operation Staffs with technical issues as requested.

FREDERICKSBURG WWTP OPERATIONS SUPPORT:

- We routinely review the monthly Commercial Sewer User O&M Charges for anomalies.
- Reviewing Bell & Evans proposed transfer pipeline drawings from the well at Plant 1 on a route to Plant 3. Their DEP Permit Application has been submitted.

MONROE VALLEY WWTP OPERATIONS SUPPORT:

- We continue to consult with Dot regarding proposed sewer connections when applications are received.

WATER SYSTEM OPERATIONS SUPPORT:

- We are consulting with Rob Mourlas of Utility Service Co. and Bell & Evans on the logo design for the west tank. As a reminder for the newer Authority members, the Master Water Agreement between FSWA and B&E provides for them to pay for the \$600,000 paint job in return for displaying their logo on the water tank. No change since the last report.

WATER SYSTEM IMPROVEMENTS – MANGANESE FILTRATION FACILITY

- The DEP permit application was submitted on Tuesday, November 26th. Design of the filtration plant ancillary facilities building, and electrical controls continues intermittently as we await submittal of the DEP permit application. No change since the last report.
- We are responding to requests for information from the SRBC on the Well 7 and Well 8 Groundwater Withdrawal Permit Applications. We have received the data files from CJ Conapitski and have uploaded them to the SRBC.
- We have begun preparing the PENNVEST funding application and collection of the required exhibits. We will not be able to make the February 5th submission deadline because we will not have the DEP and SRBC permits prior to that date. We are working with the intent to submit for the May 7th deadline.
- We have prepared the easement drawings for water line extensions not located in public roads, and we are coordinating with the solicitor, so he can contact the property owners and start the process of obtaining the easements. The airport has paved a large portion of their driveway which will affect negotiations and construction techniques.
- We have forwarded the Board's comments to the designer at Arthur Funk & Sons and are awaiting their updated concepts and budget.
- We have received the DEP Operations Permit on a similar facility at the site of the Hollywood casino. It employs four H&T Greensand Plus filters, just as your facility will. Experience on their project has been invaluable in helping us design the FSWA facility. We have permission to tour the facility with the FSWA Board and Operators, so we need to set a date and time for the visit. Pending scheduling when the weather improves.

MISCELLANEOUS

- Tapping Fee Studies: The Board approved a water tapping fee study in early 2023. The sewer tapping fee was last approved in 2008, with an evaluation of the impact of the South Fredericksburg Pennvest loan reported via a memorandum in 2011. The Board should consider an updated sewer tapping fee study, but only if it is interested in increasing the current rate. Copies of these past studies have been shared with the Board via email.

Respectfully Submitted by:
SESI – Jeff Steckbeck and Paul Lutzkanin

CONSUMPTION CHARGES	LEBANON		QUENTIN		FREDERICKSBURG		RICHLAND		CORNWALL		HEIDELBERG		PA AMERICAN		MYERSTOWN	
	USAGE	PER 1000	USAGE	PER 1000	USAGE	PER 1000	USAGE	PER 1000	USAGE	PER 1000	USAGE	PER 1000	USAGE	PER 1000	USAGE	PER 1000
Level 1	Any Level	\$4.03	Any Level	\$5.44	0-5000	\$5.00	Any Level	\$5.00	Any Level	\$9.60	0-5,000	\$0.00	0-16,000	\$18.80	0-5000	\$57.75
Level 2	Any Level	\$4.03	Any Level	\$5.44	5,001 - 25,000	\$5.00	Any Level	\$5.00	Any Level	\$9.60	5,000 -	\$4.00	16000 -	\$18.80	6,000 - 999,999	\$7,751,000
Level 3	Any Level	\$4.03	Any Level	\$5.44	25,001 - 90,000	\$5.00	Any Level	\$5.00	Any Level	\$9.60			per month			
Level 4	Any Level	\$4.03	Any Level	\$5.44	90,001 - 200,000	\$5.00	Any Level	\$5.00	Any Level	\$9.60						
Level 5					200,001 -	\$5.00										
Level 6																

BASE CHARGES	LEBANON CITY		WCTMA		FSWA		RICHLAND BORO		CORNWALL BORO		HEIDELBERG TWP		PA AMERICAN		MYERSTOWN	
	METER SIZE								per EDU			per month		per month		
5/8"	\$44.47		\$11.58		\$25.00		\$60.00		\$26.00		\$100.00		\$18.80		\$57.75	
3/4"	\$44.47		\$11.58		\$25.00		\$60.00		\$26.00		\$100.00		\$18.80		\$57.75	
1"	\$279.55		\$17.74		\$25.00		\$60.00		\$26.00		\$145.00		\$18.80		\$115.00	
1-1/2"	\$1,016.55		\$27.53		\$78.75		\$105.00		\$26.00		\$218.00		\$18.80		\$217.50	
2"	\$1,270.68		\$47.20		\$125.00		\$150.00		\$26.00		\$308.00		\$121.80		\$404.25	
3"	\$2,541.37				\$369.00		\$395.00		\$26.00		\$494.00		\$227.20		\$792.75	
1298 4"	\$5,082.73				\$800.00		\$825.00		\$26.00				\$285.10		\$1,297.80	
6"	\$10,165.46				\$1,500.00		\$1,525.00		\$26.00				\$426.80		\$1,930.95	
8"	\$13,723.38				\$1,500.00		\$1,525.00						\$781.60		\$3,173.10	
10"	\$20,330.93				\$1,500.00		\$1,525.00									
12" +					\$1,500.00		\$1,525.00									

QUARTER / ANNUAL COST COMPARI	LEBANON CITY		WCTMA		FSWA		RICHLAND BORO		CORNWALL BORO		HEIDELBERG TWP		PA AMERICAN		MYERSTOWN	
	USAGE	COST	USAGE	COST	USAGE	COST	USAGE	COST	USAGE	COST	USAGE	COST	USAGE	COST	USAGE	COST
Consumption (12,000 gals / qtr - 5/8" Pipe)		\$44.47		\$51.58		\$60.00		\$60.00		\$60.00		\$100.00		\$18.80		\$57.75
Base Charge		\$44.47		\$51.58		\$60.00		\$60.00		\$60.00		\$100.00		\$18.80		\$57.75
Consumption Charge	12000	\$44.47	12000	\$65.28	12000	\$60.00	12000	\$60.00	12000	\$115.20	12000	\$28.00	12000	\$157.50	12000	\$57.75
QUARTERLY CONSUMPTION / COST	12000	\$88.94	12000	\$116.86	12000	\$60.00	12000	\$120.00	12000	\$141.20	12000	\$128.00	12000	\$213.90	12000	\$115.50
ANNUAL CONSUMPTION / COST	48000	\$355.76	48000	\$467.44	48000	\$240.00	48000	\$480.00	48000	\$564.80	48000	\$512.00	48000	\$840.00	48000	\$462.00

As of 4/1/24 Updated 12/23/24 Updated 12/11/24 Updated 10/11/23 No Change as of 12/11/24 No Change as of 12/11/24 Updated 12/11/24 Updated 12/13/24

Tapping Fee as of 12-12-24 \$3,280.00 \$4,500.00 \$2,500.00 \$8,200.00 \$3,500.00 \$4,275.00 NONE \$3,180.00

\$51.58 is \$11.58 base plus \$40 per EDU debt service

Lebanon County Sewer Tapping Fees & User Rates - December 2024

Authority	Contact	Phone	Sewer Tap Fee	Quarterly Rates <small>12,000 gallons or less</small>	Notes	Special Purpose Fees	Check Box when updated
Mt. Gretna Borough	Betsy Scribner / mgtresbor@comcast.net	717-964-3270	\$3,500	\$194	based on 2025 Budget	no inspection fee	X
Cleona Borough	Melody Vanderweil / mvanderweil@cleonaborough.org	717-272-7187	\$3,237	128.36 metered / \$63.00 flat first 5,000	Rates will change 4/1/25	\$500.00 inspection fee	X NC
North Cornwall Twp	Sharna Urban / surban@nctown.org	717-273-9200	\$820 + \$2,090 for City	BA 18 metered	Additional \$745.00 per EDU is added if connected to a sewer line installed by the Twp	+ \$73 inspection fee	X NC
West Lebanon Twp	Arnonette Ross / westleb@comcast.net	717-274-1598	\$3,629 + \$2,090 for City	\$59.86 / EDU + \$5.00 / 1,000		-\$225.00 per hour inspection fee	X
North Londonderry Twp	Kristopher Toup / ktoupp@nctown.org	717-858-1373	\$4,093	\$140.02		+ \$50.00 inspection	X NC
South Annville Twp	Kristen Veagle / SES1	717-867-4257	\$4,500 + \$2,090 for City	\$196		+ \$175.00 inspection	X NC
East Hanover Twp	Ela Yarmun / eharmun@easthanovertwp.com	717-865-3614	\$5,561	\$170	Connection Fee - \$5,8199 (for actual costs of the connection incurred by the Township whichever is greater)	** Deemed as necessary	X
City of Lebanon Auth	Tom Dezier / tdezier@lebanonauthority.org	717-272-2841	\$4,170	\$106.74 - Effective 4/1/25	\$2,090 capacity - \$1790 collection + \$290 connection		X
Fredericksburg (FSWA)	Dot Subbiche / dsubbiche@sewaonline.net	717-865-7452	\$5,000	\$96.25 + \$69 debt service	Except Richland Hills Area = \$5500 Tapping Fee		X
S. Fredericksburg	Dot Subbiche / dsubbiche@sewaonline.net	717-865-7452	\$5,000	\$96.25 + \$69 debt service			X
Monroe Valley (FSWA)	Dot Subbiche / dsubbiche@sewaonline.net	717-865-7452	\$5,000	\$96.25 + \$69 debt service			X
Millicreek-Richland Auth	Bernadette Grippio / mgrip72@comcast.net	717-866-5938	\$6,000	\$155		+ \$150.00 inspection	X NC
Jonestown Borough	Jim Darks / mca@verizon.net	717-865-7202	\$2,950	\$260.00 Metered - \$290.00 Flat	Both rates include \$140 Chesapeake Bay / Capital Improvement Fee	+ \$80 inspection fee	X NC
South Lebanon Twp	Jamie Yengst / yengst@comcast.net	717-274-0481	\$2,500 + \$2,400 for City	124.13 (as of 4/1/25)	\$53.77 base + \$5,031,000 gall (as of 4/1/25)	+ \$250.00 inspection	X NC
Annville Twp	Kelly Kulp / kelly@annvilletwp.com	717-867-4476	\$5,700	\$183	over 10K caps, \$17,000/1, gal	+ \$50.00 Permit	X
Palmyra Borough	Stacy Ali - sali@palmyraborough.org	717-838-6361	\$1,000	\$109.00	\$9.50 per thousand over 10K	+ inspection, \$75 RR / \$100 -	X
West Cornwall - Quentin	Jeff Steubbeck / westcornwallauth@ymail.com	717-279-6240	\$3,200 + \$2,090 for City	\$136	\$51 Admin & M + Treatment \$10.56 + \$3.19/1000	+ \$150.00 inspection	X
West Cornwall - Mine Rd.	Jeff Steubbeck / westcornwallauth@ymail.com	717-279-6240	\$3,200 + \$2,090 City	\$189.91	\$105.35 Admin & M + Treatment \$24.59 56 + \$3.75/1000	+ \$150.00 inspection	X
Heidelberg Twp	Jen Snyder / jsnyder@heidelbergtwp.com	717-949-3885	\$4,000 + \$2090 for City	\$300 (metered)		+ \$100.00 permit	X NC
Myerstown Borough	Barry Ludwig / ludwig@myerstowntpa.org	717-866-5126	\$2,060	\$41 first 5000 gal (min) \$10.25 per 1000 gal over minimum	\$100/quarter/EDU for Debt Service	+ \$25.00 inspection	X
Cornwall Borough	Barb Henry / shenry@cornwall-pa.com	717-274-5441	\$4,900 + \$2,090 for City	\$151.12		+ \$55.00 inspection	X NC
South Londonderry Twp	Sam Blauch / sblauch@southlondonderry.org	717-838-5556	\$10,835	Dist 1 = \$190 / Dist 2 = \$185		includes inspection & permit	X
Swatara Twp - Jonestown	Jim Darks / mca@verizon.net	717-865-6727	\$2,900	\$260.00 Metered - \$290.00 Flat	Both rates include \$140 Chesapeake Bay / Capital Improvement Fee	+ \$50 inspection fee	X NC
Union Twp - Lickdale	Scott Brent McLeaters	717-865-4038	\$3,600	\$105	Permit App. \$150.00	+ \$150.00 inspection fee	X NC
Union Twp - Other Areas	Jim Darks / mca@verizon.net	717-865-6727	\$2,900	\$260.00 Metered - \$290.00 Flat	Both rates include \$140 Chesapeake Bay / Capital Improvement Fee	+ \$50 inspection fee	X NC
Jackson Twp	Henry Ficker / jacksontwp@comcast.net	717-866-4771	\$6,398	\$150 EDU/Metered - \$150 + \$9.00 per 1,000 over 15,000	Sewer Lateral Connection = \$10,000	+ \$150 inspection	X
North Lebanon Twp	Lori Binks / lbinks@northlebanontwp.pa.gov	717-273-7132	\$3,100 + \$2,290 for City	\$164.36 (\$78.00 flat+ \$86.36 (metered)	Rates will change after January 9/24	\$800 order + \$1,125 S. P. \$2,000 S. P. \$150 / inspection	X NC



Steckbeck Engineering & Surveying, Inc.
279 N. Zinns Mill Road, Suite A
Lebanon, PA 17042
Phone: (717) 272-7110 • Fax: (717) 272-7348
www.steckbeck.net

An Employee Owned Company

Jeffrey D. Steckbeck, P.E.
Scott M. Rights, P.E.
Stephan A. Sherk, P.E.
Michael P. O'Donnell, P.L.S.
Paul Lutzkanin, P.E.
Joshua T. Weaver, P.E.

Michael R. Swank, P.E.
Stephen J. Cordaro, P.E.
Jason E. Chernich, S.I.T.
Michael P. Gieschen, E.I.T.
Douglas M. Allwein, S.I.T.

MEMORANDUM

To: F.S.W.A. Board November 21, 2011

From: Jeff Steckbeck *JOS 11/21/11*

Subject: South Fredericksburg Sewer District – Tapping Fee Update

The last “official” tapping fee study and calculation for the sewer system was performed in 2008. At that time, the maximum tapping fee the Authority could impose was \$5,736, however you chose to set the tapping fee at a lower amount of \$5,000. The pending new South Fredericksburg WWTP project will provide an opportunity for the Authority to re-evaluate the tapping fee and set it at what will likely be a much higher amount. At this time, I am providing the following estimate of what the higher amount will be. If you are inclined to keep the tapping fee at the current rate of \$5,000, since it is less than the amount you are permitted to set it under the criteria of Act 57 of 2003, there is no need for you to commission and pay for another formal “Tapping Fee Study” by my office. This may change if any developer/applicant ever questions or challenges the established \$5,000 fee. If that were to occur, and a new Tapping Fee Study determines that a higher amount may be established, then at that time you may adopt the new, higher amount and charge the developer/applicant that higher amount.

Capacity Part

- The cost estimate is \$8,576,000 for the WWTP.
- The capacity of the WWTP is 433,000 gpd / 252.9 gpd/EDU = 1,712 EDUs.
- The capacity part of the tapping fee is therefore \$8,576,000 / 1,712 EDUs = \$5,009.

Collection Part

- The cost estimate is \$4,946,405 for the collection system.
- The capacity of the collection is higher on a flow basis because the 8" sewer pipes can carry more water. The flattest pipe is the restriction in the system = 650,000 gpd / 252.9 gpd/EDU = 2,570 EDUs.
- The collection part of the tapping fee is therefore \$4,946,405 / 2,570 EDUs = \$1,925.

Special Purpose Part - At this time, no Special Purpose facilities are anticipated so this part = \$0

Reimbursement Part - No developer dedicated facilities are included in the District, so this part = \$0

Sewer Tapping fee = sum of the four parts
\$5,009 + \$1,925 + \$0 + \$0 = \$6,934 maximum (estimate as is noted above)

FREDERICKSBURG SEWER & WATER AUTHORITY

**SEWER SYSTEM TAPPING FEE WORKSHEET
Act 2003-57**

Sewer System Capacity

"Collection part" capacity may typically be based upon the limiting collection line size and slope, such as an 8" pipe at a slope of 0.40 percent, which has a diurnal flow capacity of 465,436 gpd. However, for simplicity and uniformity this tapping fee calculation is based upon the capacity of the sewage treatment plant which is set at 650,000 gallons per day. Using 252.9 gpd as the sewage flow per EDU, the collection system capacity is 2,570 EDUs

"Capacity part" capacity is based upon the limiting flow to the sewage treatment plant, which is being designed for 650,000 gpd. Using 252.9 gpd as the sewage flow per EDU, the "capacity part" capacity is 2,570 EDUs.

Capacity Part Valuation

Capacity facilities value from attached Table 1	\$ 7,535,821
Minus facilities to be abandoned (original WWTP, aerators, pumps)	< 1,047,452 >
Capacity part value	\$ 6,488,369
Cost per gallon based on 650,000 gpd =	\$ 9.98 / gallon

Collection Part Valuation

Collection system value from attached Table 1	\$ 8,260,138
Cost per gallon based on 650,000 gpd =	\$ 12.70 / gallon

Special Purpose Part

Only applies to Richard Hills Pump Station Service Area - See Resolution for details

TAPPING FEE CALCULATION (maximum allowed by Act)

Capacity part + collection part + special purpose part
\$ 9.98 / gallon + \$12.70 / gallon + \$ 0 / gallon = \$ 22.68 per gallon
2000 Census for Bethel Township states average persons per household = 2.81
Flow per EDU per Act 57 = 2.81 persons x 90 gpd/capita = 252.9 gpd/household
252.9 gpd/household x \$22.68 per gallon = \$5,735.77 per household (except Richard Hills area)



MAXIMUM TAPPING FEE = \$ 5,735.77 PER EDU

TABLE 1

**FREDERICKSBURG SEWER & WATER AUTHORITY
SEWER SYSTEM - TRENDED & REPLACEMENT COST CALCULATIONS**

DESCRIPTION	ORIGINAL COST	ORIGIN YEAR	E.N.R. INDEX	TRENDED COST
COLLECTION SYSTEM				
Original Collection System	1,178,475	1982	3825	2,650,398
Lions Drive Extension	62,317	9/2000	6233	86,006
1997 Sewer Project Extension	279,593	1997	5837	412,058
Route 22 Sewer Extension	201,989	5/2001	6288	276,336
Proposed South Fredericksburg System	Estimate	See Attached Document		\$ 4,835,340
BASIS FOR Engineering News Record TRENDING AS OF November 2008 is 8602.45				
SUBTOTAL (collection part)				\$ 8,260,138
CAPACITY FACILITIES				
Original Treatment Plant	452,407	1982	3825	1,017,466
East Main Street Pump Station	24,587	1982	3825	55,296
Richard Hills Pump Station	13,395	1982	3825	30,125
Route 22 Pump Station	26,283	1982	3825	59,110
Lickdale Road Pump Station	0	N/A	Developer	Donated
East Main Street Pump Station Rehab	58,426	9/2000	6233	80,636
Richard Hills Pump Station Rehab	75,705	9/2002	6589	98,839
New Aerators	14,330	2/1997	5769	21,368
Sludge Pumps Rehab	6,590	11/2002	6578	8,618
Proposed New Treatment Plant	See attached cost estimate			\$ 6,164,363
SUBTOTAL (capacity part)				\$ 7,535,821
TOTAL				\$15,795,959

Note: This table includes the cost of new facilities that are intended to be constructed within the next 5 years, as is allowed by the Act.

SOUTH FREDERICKSBURG SEWER PROJECT
ESTIMATED PROJECT COSTS

Construction Costs				
Description	Quantity	Unit	Unit Cost	Estimated Cost
8" PVC Gravity Sewers	27,300	L.F.	\$ 100	\$ 2,730,000
10" PVC Gravity Sewers	8,500	L.F.	\$ 80	\$ 680,000
2" PVC Low Pressure Sewers	3450	L.F.	\$ 50	\$ 172,500
Grinder Pumps	30	Ea	\$ 4,000	\$ 120,000
Low Pressure Sewer Cleanout Vault	4	Ea	\$ 4,000	\$ 16,000
6" Wyes	205	Ea	\$ 50	\$ 10,250
Route 22 Highway Borings	1	EA	\$ 48,000	\$ 48,000
Route 343 Highway Borings	4	EA	\$ 25,000	\$ 100,000
6" PVC Laterals	3075	L.F.	\$ 70	\$ 215,250
Subtotal Construction Costs				\$ 4,092,000

Other Project Costs	
Legal and Administration	\$ 40,000
Engineering Design @6.0%	\$ 245,520
Bid phase engineering	\$ 10,000
Construction phase engineering	\$ 40,000
Construction Inspection @3.5%	\$ 143,220
Interest During Construction	\$ 30,000
Rights-of-ways and associated costs	\$ 30,000
Contingencies @ 5% of construction cost	\$ 204,600
Subtotal Other Project Costs	\$ 743,340

TOTAL ESTIMATED PROJECT COSTS **\$ 4,835,340**

SOUTH FREDERICKSBURG WASTEWATER TREATMENT PLANT
ESTIMATED PROJECT COSTS
0.65 mgd size

Construction Costs				
Description	Quantity	Unit	Unit Cost	Estimated Cost
Sewer treatment plant	850,000	gpd	7.75	\$ 5,037,500
Subtotal Construction Costs				\$ 5,037,500

Other Project Costs				
Administration				\$ 20,000
Legal				\$ 30,000
Engineering Design @6.0%				\$ 302,250
Bid phase engineering				\$ 10,000
Construction phase engineering				\$ 40,000
Construction Inspection @3.30%				\$ 166,238
Interest During Construction				\$ 40,000
Treatment plant land purchase	28	acres	\$7,000	\$ 196,000
Rights-of-ways and associated costs				\$ 30,500
Miscellaneous permits, fees, etc.				\$ 5,000
Met Ed Power Upgrades				\$ 35,000
Construction contingency @ 5%				\$ 251,875
Subtotal Other Project Costs				\$ 1,126,863

TOTAL ESTIMATED PROJECT COSTS **\$ 6,164,363**

FREDERICKSBURG SEWER & WATER AUTHORITY
WATER SYSTEM TAPPING FEE WORKSHEET
Act 2003-57

Capacity Part Valuation

Capacity of the water system = 1,175,000 gpd permitted by SRBC and PA DEP
(500,000 gpd Lebanon + 377,000 gpd old wells + 298,000 gpd new wells)

Capacity facilities value from attached Table 1	\$ 12,000,110
Minus grant for East Water Tank	< 300,000>
Minus grant for West Water Tank	< 1,000,000>
Minus contributions from developers (see breakdown on valuation table)	< 336,682>
Minus outstanding debt for East Water Tank	< 0>
Minus outstanding debt for West Water Tank	<u>< 0></u>

Capacity part value \$ 10,363,428

Cost per gallon based on 1,175,000 gpd = \$ 8.82 / gallon

Distribution Part Valuation

Distribution system capacity = 1,675,000 gpd
(Capacity Part value plus ability to distribute an additional 500,000 supply from CoLA)

Distribution system value from attached Table 1	\$ 18,560,000
Minus grants, developer dedicated facilities (see breakdown on valuation table)	< 2,662,000>
Minus outstanding debt for distribution system	<u>< 0></u>
Distribution part value	\$ 15,898,000

Cost per gallon based on 1,675,000 gpd = \$ 9.49/ gallon

Special Purpose Part

None

TAPPING FEE CALCULATION (maximum allowed by Act 57)

2020 Census for Bethel Township states average persons per household = 2.72

Flow per EDU per Act 57 = 2.72 persons x 65 gpd/capita = 176.80 gpd/household

Capacity part = \$ 8.82 per gallon x 176.8 gpd per EDU = \$ 1,559.40 per EDU

Distribution part = \$ 9.49 per gallon x 176.8 gpd per EDU = \$ 1,677.83 per EDU

Special purpose part = \$ 0.00 per EDU

Connection part = \$ 0.00 per EDU

Total \$ 3,237.23 per EDU

MAXIMUM WATER SYSTEM TAPPING FEE = \$ 3,237 PER EDU