

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
December 16, 2024

Chairman Dale Bevans called the meeting to order at 6:30 pm.

ROLL CALL

Dale Bevans, Rick Rudy, Kevin Helms, Scott Gettle, Randy Sattazahn and Tom Demler of the Board were present. Jeffrey Steckbeck, Paul Lutzkanin, Eric Gibson, Dustin Keller and Dot Stubblebine were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mr. Rudy made a motion to accept the meeting minutes for the November 18, 2024 meeting with the following revision - The Board went into executive session at 7:15 pm to discuss personnel issues. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for November 19, 2024 through December 16, 2024 were presented to the Board for approval to be paid in the amount of \$116,537.87 from the Sewer Fund and \$201,625.52 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Helms made a motion to accept the financial statement, pending audit. Mr. Sattazahn seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE REPORT

18 Kreider Ave Sheriff sale is on hold.

OPERATION'S REPORT

The Bethel township road master and Dusty Keller inspected the roads in the South Fredericksburg area for repair. Dusty will be obtaining quotes for the work.

On November 19, 2024 Rodger Bolling passed the Water-General exam, the Distribution System exam and 5 of the 7 subclass exams needed for our water system.

ENGINEER'S REPORT

November 26, 2024 the Manganese Filtration Facility DEP permit application was submitted.

SOLICITOR'S REPORT

AT&T rent was paid for July-November.

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMITTEE REPORTS

Budget Committee

Mr. Bevans made a motion to accept the 2025 sewer and water budgets. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

The Board went into executive session at 6:52 pm to discuss personnel issues.

Following the executive session, the Board reconvened in public session at 7:10 pm and the following action was taken.

Mr. Bevans made a motion to approve annual raises for Martin Uber, Patricia Gerdes, Rodger Bollinger, Dustin Keller, Dorothy Stubblebine and Maria Meador. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to authorize the solicitor to work on an amendment to the Employee Handbook. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:15 pm.

**Respectfully submitted,
Dot Stubblebine
Secretary/Treasurer**