

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**November 18, 2024**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Dale Bevans, Rick Rudy, Kevin Helms, Scott Gettle, Randy Sattazahn and Tom Demler of the Board were present. Jeffrey Steckbeck, Eric Gibson, Dustin Keller and Dot Stubblebine were also present.

**COMMENTS/COMPLAINTS**

None

**MEETING MINUTES**

Mr. Demler made a motion to accept the meeting minutes for the October 21, 2024 meeting. Mr. Gettle seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for October 22, 2024 through November 18, 2024 were presented to the Board for approval to be paid in the amount of \$120,092.27 from the Sewer Fund and \$397,884.69 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payables report. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mr. Rudy made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE REPORT**

113 Hemlock Dr has paid their account in full and the lien was satisfied on 11/15/24.

The consumer notification of a “lead status unknown” service line letters were mailed to all FSWA water customers.

**OPERATION'S REPORT**

The pump and drop pipe were replaced in Well 6 by Kohl Brothers. The galvanized pipe had a hole in it causing a loss in efficiency.

PA DEP has declared a drought watch in our area.

It was noticed that the Scada on the east tank had interference which coincided with tests conducted by New Cingular Wireless for the antennas that were placed on the tank. The frequencies that were causing interference have been locked out. Scada communications are operating properly.

Mr. Rudy made a motion to purchase a refrigerator and small chest freezer for the WWTP from Home Depot. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

The Bethel township road master and Dusty Keller will be inspecting the roads in the South Fredericksburg area for repair.

The Northern Lebanon School District had operations place a meter on the hydrant to water newly planted areas. The school will be billed for the usage which totals 110,200 gallons.

### **ENGINEER'S REPORT**

Drawings and permit preparations continue for the manganese filtration facility.

Assisted operations with the pump and pipe replacement at Well 6.

### **SOLICITOR'S REPORT**

Mr. Bevans made a motion to place on hold the sheriff sale of 18 Kreider Ave as long as payments are being made on the delinquent account. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Mr. Bevans made a motion to thank the Board and Staff with a Holiday party on December 16, 2024 at the Fredericksburg Eagle Hotel. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

### **COMMITTEE REPORTS**

#### **Budget Committee**

Mr. Bevans made a motion to accept the 2025 preliminary sewer and water budgets. Mr. Rudy seconded the motion and the Board voted in favor of the motion. The 2025 preliminary budgets will be posted and voted on during the December 2024 Board meeting.

#### **Building Committee**

None

#### **Operations Committee**

None

#### **Personnel Committee**

Mr. Bevans made a motion to increase the pay rate of Rodger Bollinger to \$24.31, effective October 21, 2024. Mr. Sattazahn seconded the motion and the Board voted in favor of the motion.

### **COMMENTS/COMPLAINTS**

None

### **ADJOURNMENT**

The Board went into executive session at 7:15 pm to discuss personnel issues.

Following the executive session, the Board reconvened in public session at 7:38 pm and no action was taken.

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:40 pm.

**Respectfully submitted,  
Dot Stubblebine  
Secretary/Treasurer**