

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**September 16, 2024**

Chairman Dale Bevans called the meeting to order at 6:30 pm.

**ROLL CALL**

Dale Bevans, Rick Rudy, Kevin Helms, Scott Gettle, Randy Sattazahn and Tom Demler of the Board were present. Jeffrey Steckbeck, Eric Gibson, Dustin Keller and Dot Stubblebine were also present. Rick Rudy was excused from the meeting at 7pm.

**COMMENTS/COMPLAINTS**

Mike Bracrella from B&E and Alex Kinsey from SESI, presented the Board with proposed water projects.

**MEETING MINUTES**

Mr. Gettle made a motion to accept the meeting minutes. Mr. Demler seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables for August 20, 2024 through September 16, 2024 were presented to the Board for approval to be paid in the amount of \$129,435.19 from the Sewer Fund and \$182,529.85 from the Water Fund. Mr. Rudy made a motion to pay the bills as presented in the payables report. Mr. Helms seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Sattazahn seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Mr. Helms made a motion to approve the 2025 Holiday schedule. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mr. Gettle made a motion to approve the 2025 Board meeting schedule. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to approve the purchase order to Environmental Systems Research Institute Inc. for our Notify system annual subscription in the amount of \$538. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to renew our current Silver PPO health insurance plan through Capital Blue Cross for the year 2025. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mr. Steckbeck stated interest rates are proposed to be lowered and suggested the Board may want to obtain a fixed rate CD at the current rates. Mr. Bevans made a motion for the Budget Committee to approve of the purchase a Certificate of Deposit for money held in the Sewer Project Fund. Mr. Gettle seconded the motion and the Board voted in favor of the motion.

## **OPERATION'S REPORT**

Mr. Gettle made a motion to sell the excess nutrient credits. Mr. Demler seconded the motion and the Board voted in favor of the motion.

The hydrants were flushed on Sunday, September 8, 2024.

## **ENGINEER'S REPORT**

Drawings and permit preparations continue for the manganese filtration plant.

Mr. Lutzkanin reviewed Bell & Evans proposed transfer pipeline drawings from the well at Plant 1 on a route to Plant 3.

## **SOLICITOR'S REPORT**

Eric Gibson presented letters addressed to Chrisland Engineering, Inc and David Hanula in regards to reserving water EDU's.

18 Kreider Dr – moving forward with Sheriff sale.

## **OLD BUSINESS**

October 21, 2024 Board Meeting – walk through of the proposed manganese filtration plant.

## **NEW BUSINESS**

None.

## **COMMITTEE REPORTS**

### **Budget Committee**

Will meet at the beginning of October.

### **Building Committee**

None

### **Operations Committee**

None

### **Personnel Committee**

None

## **COMMENTS/COMPLAINTS**

None

## **ADJOURNMENT**

Mr. Sattazahn made a motion to adjourn the meeting. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

The meeting adjourned at 7:15 pm.

**Respectfully submitted,  
Dot Stubblebine  
Secretary/Treasurer**