

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
February 15, 2021

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Jim Heisey, Dale Bevans, Kevin Helms, and Tom Demler of the Board were present. Paul Lutzkanin, Brandon Nye, Dustin Keller, and Lori Poorman were also present. Bev Martel and Tony Fitzgibbons joined the meeting by telephone.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mr. Bevans made a motion to accept the meeting minutes as written. Mr. Rudy seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for January 19th through February 15th were presented to the Board for approval to be paid in the amounts of \$129,142.49 from the Sewer Fund and \$106,775.59 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mr. Bevans made a motion to accept Mr. Kreitzer's quote of \$3,007.00 to replace the sink, toilet and floor in both of the office bathrooms. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to accept Mr. Kreitzer's quote of \$1,866.99 to replace the strip lights in the office with LED lighting. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Bevans made a motion to accept the quote from Mr. Kreiter in the amount of \$4,612.02 to replace three doors at the water plant. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to hire a paid intern at a rate of \$12.50 per hour with hours not to exceed 24 hour per week. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to purchase one flushing diffuser to dechlorinate water from Pollard Water at a cost of \$2,150.00. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mr. Helms made a motion to accept the quote from Ebersole Excavating in the amount of \$16,250.00 to repair excavate and repair the road at Center Street, Greble Road and Shirksville Road. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Rudy made a motion to accept the quote from Penn Power in the amount of \$3,207.48 to drain and flush the coolant on the generator at the Little Swatara WWTP. Mr. Demler seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Bevans made a motion to approve the 2020 Chapter 94 reports for both the WWTPs. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to accept estimated project cost "rev" sheet, version B, (FSWA assuming some risk) in the amounts of \$478,750.00 for equipment from Dutchland Basins, \$786,250.00 for equipment from Aqua-Aerobics, \$442,900.00 for assembly and installation from Dutchland and \$381,800.00 for assembly and installation from Aqua-Aerobics. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to accept estimated project cost "rev" sheet, version B, (FSWA assuming some risk) in the amounts of \$17,864.00 for assembly and installation of the UV disinfection mechanical from Dutchland and \$13,445.00 for assembly and installation of the UV disinfection and chemical feed electrical from Stoner. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

No report from Mr. Fitzgibbons.

The Board instructed Mr. Fitzgibbons to review the letter composed by Steckbeck Engineering to the City of Lebanon Authority regarding a temporary agreement with Bell & Evans to increase water usage by 600,000 gpd. The Board will vote whether to accept this letter at the March 1, 2021 Board Meeting.

OLD BUSINESS

None

NEW BUSINESS

Mr. Bevans informed the group that any computer issues/requests should be reported to the Office to be handled through PointSolve.

COMMITTEE REPORTS

Budget Committee

No meeting scheduled at this time.

Building Committee

None

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:56 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**