

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
October 19, 2020

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Jim Heisey, Dale Bevans, Kevin Helms, and Tom Demler of the Board were present. Paul Lutzkanin, Tony Fitzgibbons, Brandon Nye, and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Bevans seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for October 5th through October 19th were presented to the Board for approval to be paid in the amounts of \$37,356.12 from the Sewer Fund and \$80,786.37 from the Water Fund. Mr. Demler made a motion to pay the bills as presented in the payable's reports. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mr. Bevans made a motion to approve the purchase of a filing cabinet at a cost of \$283.99. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Nye reported that the gaseous chlorine system at the East Tank has failed and that he will be presenting a quote for repairs for Board approval at the next meeting.

Mr. Demler made a motion to approve the purchase of Foam Buster from Aquafix at a cost of \$600.00. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Bevans made a motion to authorize the Engineer to initiate the beginning movement of the Wastewater Treatment Plant Expansion project. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to authorize the Solicitor develop a Developer's Extension Agreement for Route 22 Storage to secure escrow funds to cover inspection and testing costs. Mr. Helms seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Mrs. Martel made a motion to adopt Resolution 2020-10-19 which amends the Authority's current rates and charges to specify the monthly strong waste surcharges. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mr. Heisey reported that the Budget Committee is waiting to schedule a meeting with Mr. Steckbeck.

Building Committee

None

Operations Committee

None

Personnel Committee

Mrs. Martel reported that the Personnel Committee will be meeting October 21, 2020.

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mrs. Martel seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 8:00 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**