

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
September 21, 2020

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Bev Martel, Jim Heisey, Dale Bevans, Kevin Helms, Rick Rudy, and Tom Demler of the Board were present. Paul Lutzkanin, Tony Fitzgibbons, Brandon Nye, and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written with corrections. Mr. Bevans seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for August 18th through September 21st were presented to the Board for approval to be paid in the amounts of \$189,697.74 from the Sewer Fund and \$178,358.45 from the Water Fund. Mr. Bevans made a motion to pay the bills as presented in the payable's reports. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to accept the Silver PPO 5000/0/35 Rx 250 health insurance proposal. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to accept the 2021 MMO worksheet. Mr. Helms seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Nye report that the SCADA system is still not working properly and that the 72 Hour Pump Test has been completed.

Mr. Conapitski reported on the outcome of the 72 Hour Pump Test.

Mr. Keller's report indicated that on September 22, 2020 there would be a meeting with PA DEP in regards to violations and exceedances at the Little Swatara WWTP. Mr. Heisey, Mr. Lutzkanin, Mr. Steckbeck and Mr. Keller would attend the meeting.

ENGINEER'S REPORT

Mr. Lutzkanin requested that a purchase order be produced for signature by the Board for a quote from GES Automation Technology to replace the SCADA system at a cost of \$162,640.00 with 30% payment down.

Mr. Lutzkanin reported that Mr. Heisey and himself met with Bell & Evans' Dan Chirico and Mike Bracrella discuss their high-water usage. Attached is letter from Mike Bracrella regarding the usage.

Mr. Heisey requested that Mr. Fitzgibbons draw up a legal opinion document regarding Dutchland Inc. proposal for the WWTP Upgrade.

SOLICITOR'S REPORT

Mr. Fitzgibbons presented the Board with proposed revisions to our Strong Waste Management Plan addressing surcharges.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mr. Heisey reported that the Budget Committee will meet October 7, 2020 at 10:00 am.

Building Committee

None

Operations Committee

None

Personnel Committee

Mr. Bevans reported that a Managers Meeting was held however there was no action taken or recommended.

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Martel seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:53 pm

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**