

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
June 15, 2020

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Bev Martel, Jim Heisey, Dale Bevans, Kevin Helms, and Tom Demler of the Board were present. Rick Rudy joined the meeting by telephone. Paul Lutzkanin, Tony Fitzgibbons, Brandon Nye and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written with corrections. Mr. Bevans seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables for June 2nd through June 15th were presented to the Board for approval to be paid in the amounts of \$79,457.25 from the Sewer Fund and \$74,177.33 from the Water Fund. Mr. Bevans made a motion to pay the bills with the Payables Report to be corrected and resubmitted at the next meeting. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to accept the draft financial statement, letters and reports from Trout auditors. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

OPERATION'S REPORT

Mr. Nye reported that we will need a permit amendment for Wells 5 and 6 in regards to chemicals, however, in the meantime he will be comparing chemical costs between Univar and JG Chemical.

Mr. Bevans made a motion to approve the replacement of the cutter parts and bearings on the spare Richard Hills pump station pump at a cost of \$1,273.80. Mr. Demler seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Lutzkanin reviewed an updated water usage projections spreadsheet using the consumption numbers provided by Bell & Evans and Poultry Holdings. They are consulting with TLC Environmental and Veolia/Kruger to determine the best configuration of treatment and filter units to accommodate near term needs and facilitate future growth.

SOLICITOR'S REPORT

Mr. Fitzgibbons reported that he has been advised the permits for Bell & Evans are in the process of being completed, at which time, the agreements will be finalized, tapping fees collected and letters of credit put in place.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mr. Heisey reported that the committee will meet in July.

Building Committee

Mr. Bevans reported that the roof on the office building has been repaired.

Operations Committee

None

Personnel Committee

None

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:49 pm

Respectfully submitted,

Lori A. Poorman

Office Manager/Secretary/Treasurer