

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**February 3, 2020**

Chairman Jim Heisey called the meeting to order at 6:30 pm.

**ROLL CALL**

Jim Heisey, Tom Demler, Bev Martel, Dale Bevans, Kevin Helms, and Rick Rudy of the Board were present. Jeff Steckbeck, Brandon Nye, Tony Fitzgibbons, Dustin Keller and Lori Poorman were also present.

**COMMENTS/COMPLAINTS**

Matthew Tulos of 223 North Center Street discussed his water complaint with the group.

**MEETING MINUTES**

Mr. Bevans made a motion to accept the meeting minutes as written. Mr. Demler seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables were presented to the Board for approval to be paid in the amounts of \$100,076.75 from the Sewer Fund and \$17,308.72 from the Water Fund. Mr. Demler made a motion to pay the bills. Mr. Helms seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Mrs. Martel made a motion to charge Mrs. Moran of 6 Pine Avenue a minimum quarterly charge for the 4<sup>th</sup> quarter of 2019. Mr. Demler seconded the motion and the Board voted in favor of the motion.

**OPERATION'S REPORT**

Mrs. Martel made a motion to authorize the contract of AH Moyer for the completion of the emergency repair of Greble Road at a cost of \$32,449.00. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to repair pump 2 from the East Main Street Pump Station at Burkholder's at a cost of \$1,765.30. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

**ENGINEER'S REPORT**

Mrs. Martel made a motion to authorize a check in the amount of \$500.00 made payable to the Commonwealth of Pennsylvania for permit application in regards to Well 6 repair and to authorize the Chairman to sign the PA DEP Public Water Supply application dated January 20, 2020. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mr. Bevans made a motion to authorize the FSWA Operators to sign off on the HDC apartment plans. Mr. Helms seconded the motion and the Board voted in favor of the motion.

**SOLICITOR'S REPORT**

Mr. Fitzgibbons reported that Shentel would like to move forward with the installation of cell facilities on the West Water Tank.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **COMMITTEE REPORTS**

### **Budget Committee**

Mr. Heisey reported that, based on the preliminary negotiations with Hain, the possibility of having to reopen the water budget exists, in that the anticipated revenue from tapping fees may not be met.

### **Building Committee**

None

### **Operations Committee**

The Committee reported that going forward only one representative from the Operations Department should attend Board Meetings.

### **Personnel Committee**

None

## **COMMENTS/COMPLAINTS**

Joyce Myers of 114-124 N. Center Street discussed her water complaint with the group.

## **ADJOURNMENT**

Mr. Rudy made a motion to adjourn the meeting. Mrs. Martel seconded the motion, and the Board voted in favor of the motion.

The meeting adjourned at 7:45 pm

**Respectfully submitted,**

**Lori A. Poorman**

**Office Manager/Secretary/Treasurer**