

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
March 18, 2019

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Rick Rudy, Bev Martel, Jim Heisey, Dale Bevans, Kevin Helms of the Board were present. Tom Demler absent. Jeff Steckbeck, Tony Fitzgibbons, Kevin Snader were also present. Lori Poorman was absent.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mr. Bevans made a motion to accept the meeting minutes as written. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$23,061.26 from the Sewer Fund and \$68,973.48 from the Water Fund. Mr. Rudy made a motion to pay the bills. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mrs. Martel seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

No report.

OPERATION MANAGER'S REPORT

Mr. Snader reported that the volute press is in operation, and the operations staff has been working on making repairs to the sludge truck.

The group discussed part time summer help for Operations and instructed Mr. Snader to provide the group with a job description.

ENGINEER'S REPORT

Mr. Bevans made a motion that the Chairman, Mr. Heisey, be authorized to approve the 2018 Chapter 94 reports for the Little Swatara Creek WWTP and the Monroe Valley WWTP. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Steckbeck reported that Geologist Conapitski has been contacted regarding the 72-hour pump test. He will be contacting the SRBC for approval to move forward with the test.

SOLICITOR'S REPORT

Mr. Fitzgibbons reported that he has recorded the two Deeds of Dedication from the Shilling's for the Treeline Avenue Development and the small parcel of vacant land abutting Elm Avenue pumping station. Additionally, he prepared an application for submission to the County Assessment Office to remove the small parcel of vacant land from the taxable rolls.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

No report

Building Committee

Mr. Bevans reported that Yeager's Fence will be providing a quote for a fence around the air conditioning unit at the office.

Operations Committee

No report

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor of the motion to be carried.

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**