

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
February 4, 2019

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Roll call was taken by Secretary Lori Poorman. Jim Heisey, Kevin Helms, Tom Demler, Bev Martel, Rick Rudy and Dale Bevans of the Board were present. Paul Lutzkanin, Tony Fitzgibbons, Kevin Snader and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$247,558.34 from the Sewer Fund and \$18,026.53 from the Water Fund. Mr. Demler made a motion to pay the bills. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mr. Rudy made a motion to have J.C. Ehrlich treat the pest issues at the rental property and to extend the current monthly pest control contract with J.C. Ehrlich to include the rental property. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to have the locks change at the rental property. Mr. Helms seconded the motion and the Board voted in favor of the motion.

OPERATION MANAGER'S REPORT

Mr. Snader reported that all systems continue to meet compliance.

Mr. Snader reported that Powerton Generators will be replacing a ATS controller for \$2,470.00 and that he will be using Powerton for annual PM's.

ENGINEER'S REPORT

Mr. Lutzkanin reported that he is preparing the 2018 Chapter 94 Report and that preliminary indications are that the systems have handled the exceptionally wet year very well. He reported that the Richard Hills pump station numbers went up by a lower percentage than the other three stations indicating that the I&I remediation efforts in that area were very successful.

Mr. Lutzkanin reported that work continues on pump and plant design for the filtering plant, as well as the new Disinfection Rules and that they will be working with Mr. Snader to identify potential sources of infiltration and inflow, and take appropriate action when sources are found to remedy the situation.

SOLICITOR'S REPORT

Mr. Fitzgibbons report that he continues to work on the Deed of Dedication for the sewer and water facilities within the Shilling Tree Line development as well as delinquent accounts and apartment rental management.

OLD BUSINESS

In regards to the Industrial Waste Program, Mr. Heisey requested that Mr. Lutzkanin present a condensed version to the Board.

NEW BUSINESS

Mr. Bevans requested that Dot Stubblebine start to keep a customer comment log.

COMMITTEE REPORTS

Budget Committee

No report

Building Committee

No report

Operations Committee

Mr. Demler reported that the Operations Committee met, however, they did not have anything to report at this time.

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:07 pm.

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**