

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**January 7, 2019**

Chairman Jim Heisey called the meeting to order at 6:30 pm.

**ROLL CALL**

Roll call was taken by Secretary Lori Poorman. Jim Heisey, Rick Rudy, Kevin Helms, Tom Demler, Bev Martel and Dale Bevans, via telephone, of the Board were present. Paul Lutzkanin, Tony Fitzgibbons, Kevin Snader and Lori Poorman were also present.

**COMMENTS/COMPLAINTS**

Mr. Rudy made a motion to permit Mr. Marty Fidler to hook up to the FSWA system with the proper permits and tapping fees paid. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

**MEETING MINUTES**

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables were presented to the Board for approval to be paid in the amounts of \$114,934.19 from the Sewer Fund and \$75773.71 from the Water Fund. Mr. Demler made a motion to pay the bills. Mr. Helms seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Mr. Heisey informed Ms. Poorman that the FSWA Rules and Regulations state that only non-residential sewer only South Fredericksburg and Monroe Valley customers are permitted to use water meters readings for sewer billings. There was discussion on this issue because a sewer only South Fredericksburg resident requested to have a water meter installed at his residence. Current rules permit residents of Fredericksburg to use water meters on sewer only accounts but that does not apply to those accounts in either Monroe Valley or South Fredericksburg.

**OPERATION MANAGER'S REPORT**

Mr. Snader reported that all systems continue to meet compliance.

Mr. Snader reported that DEP will not be granting a time extension for the DRR and that he is working with Steckbeck Engineering on additional treatment techniques.

**ENGINEER'S REPORT**

Mr. Lutzkanin reported that work continues on pump and plant design for the filtering plant, as well as the new Disinfection Rules and that they will be working with Mr. Snader to identify potential sources of infiltration and inflow, and take appropriate action when sources are found to remedy the situation.

**SOLICITOR'S REPORT**

Mr. Fitzgibbons report that he continues to work on the Deed of Dedication for the sewer and water facilities within the Shilling Tree Line development as well as delinquent accounts and apartment rental management.

Mrs. Martel made a motion to authorize two checks made payable to the Sheriff of Lebanon County in the amount of \$2,000 each in order to move forward with the Writs of Execution on two properties. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**COMMITTEE REPORTS**

**Budget Committee**

No report

**Building Committee**

No report

**Operations Committee**

No report

**COMMENTS/COMPLAINTS**

None

**ADJOURNMENT**

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:30 pm.

After a short break the group had an Executive Session.

**Respectfully submitted,  
Lori A. Poorman  
Office Manager/Secretary/Treasurer**