

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**October 1, 2018**

Chairman Jim Heisey called the meeting to order at 6:30 pm.

**ROLL CALL**

Roll call was taken by Secretary Lori Poorman. Jim Heisey, Rick Rudy, Beverly Martel, Kevin Helms, Tom Demler and Dale Bevans of the Board were present. Paul Lutzkanin, Tony Fitzgibbons, Kevin Snader and Lori Poorman were also present.

**COMMENTS/COMPLAINTS**

Mr. Helms made a motion to accept \$588.35 as payment in full on Mr. and Mrs. Janovisi's account number 5161. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

**MEETING MINUTES**

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Bevans seconded the motion and the meeting minutes were accepted by the Board without objection.

**TREASURER'S REPORT**

**Bills Payables** - The payables were presented to the Board for approval to be paid in the amounts of \$134,635.70 from the Sewer Fund and \$10,479.83 from the Water Fund. Mr. Demler made a motion to pay the bills. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

**Financial Statement** – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

**OFFICE MANAGER'S REPORT**

Ms. Poorman updated the group on the status of the 3-2-18 insurance claim.

Mr. Snader reported that he would be obtaining a second opinion in regards to the repairs involved with the 5-24-18 insurance claim.

**OPERATION MANAGER'S REPORT**

Mr. Snader updated the group on the operation of the volute press.

Mr. Snader reported that he inspected the manhole that Mr. Shilling installed.

Mr. Snader updated the group on the Cap Load for the treatment plant.

**ENGINEER'S REPORT**

Mr. Lutzkanin updated the group on the DEP requirements for the annual CCR.

**SOLICITOR'S REPORT**

Mr. Fitzgibbons reported that he was prepared to file Writs to sell three properties on October 2, 2018.

## **OLD BUSINESS**

Mr. Demler made a motion to restart the water filtration plant project up to the point of determining the size of the plant. Mr. Heisey seconded the motion. The Board voted 4 to 2 in favor of the motion.

## **NEW BUSINESS**

### **COMMITTEE REPORTS**

#### **Budget Committee**

The Budget Committee will meet on October 17, 2018 at 10 am.

#### **Building Committee**

No report

#### **Operations Committee**

No report

### **COMMENTS/COMPLAINTS**

None

## **ADJOURNMENT**

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor for the motion to be carried.

The meeting adjourned at 8:13 pm.

**Respectfully submitted,  
Lori Poorman  
Office Manager**