

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
August 20, 2018

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Roll call was taken by Secretary Lori Poorman. Jim Heisey, Rick Rudy, Beverly Martel, Kevin Helms, Tom Demler and Dale Bevans of the Board were present. Jeff Steckbeck, Tony Fitzgibbons, Kevin Snader and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$134,688.27 from the Sewer Fund and \$96,624.32 from the Water Fund. Mrs. Martel made a motion to pay the bills. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mr. Demler made a motion to authorize Mr. Fitzgibbons to foreclose on the liens at 272 Mill Road, 156 Laurel Drive and 552 Camp Strause Road. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to only authorize current Board Members and authorized employees to be signers on the First Citizens Bank account. Mr. Demler seconded the motion and the Board voted in favor of the motion.

OPERATION MANAGER'S REPORT

Mr. Snader reported that Operations would be flushing water hydrants on September 3, 2018 between 6 am and 11 am.

ENGINEER'S REPORT

Mr. Demler made a motion to raise the Water Tapping Fee to \$2,500.00 effective September 1, 2018. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

SOLICITOR'S REPORT

Mr. Fitzgibbons recapped for the Board Bell & Evans request for additional capacity.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

The Budget Committee met on July 25, 2018.

Mrs. Martel made a motion to give the Office Manager a 15.9% increase in wages effective August 20, 2018. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Building Committee

No report

Operations Committee

Mr. Demler made a motion to donate the old office air conditioner to the Fredericksburg Fire Company. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor for the motion to be carried.

The meeting adjourned at 7:50 pm.

**Respectfully submitted,
Lori Poorman
Office Manager**