

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
May 21, 2018

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Roll call was taken by Secretary Lori Poorman. Jim Heisey, Rick Rudy, Beverly Martel, Kevin Helms, Tom Demler and Dale Bevans of the Board were present. Jeff Steckbeck, Tony Fitzgibbon, Kevin Snader and Lori Poorman were also present.

COMMENTS/COMPLAINTS

None

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Demler seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$29,362.49 from the Sewer Fund and \$56,781.80 from the Water Fund. Mr. Bevans made a motion to pay the bills. Mr. Rudy seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Ms. Poorman reported that one liens have been satisfied since last report.

Ms. Poorman reported that the Authority's WC experience mod is officially split from Bethel Township and that the Authority will be receiving a 5% credit.

Mr. Bevans made a motion to accept Mrs. Shavers offer to provide a down payment and \$150 per month plus timely paid in full quarterly payments. Additionally, as of the first missed payment the offer voids and the account will be turned over to the Solicitor. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

OPERATION MANAGER'S REPORT

Mr. Snader's report indicated that Cincinnati Insurance has authorized repairs to the electrical room and that repairs began May 21, 2018. Additionally, that DEP has revised the requirements for chlorine residual in the distribution system.

ENGINEER'S REPORT

Mr. Steckbeck reported that he will be working with the Operations Department to perform an assessment of the impact of DEP's new disinfection rule which was issued May 18, 2018.

In regards to negotiations with Bell & Evans, Mr. Steckbeck reported that Engineering, the Solicitor and Chairman are working on a draft of a new agreement, however, it has taken on a low priority due

to Bell & Evans recent investigation on alternative acquisitions which would affect the total amount of water they need for their operations.

SOLICITOR'S REPORT

Mr. Fitzgibbons reported that he has filed Writs of Scire Facias on April 30, 2018 against the properties at 120 Lakeside Drive and 2619 South Pine Grove Street. The Writs are the start of the process to foreclose on the liens filed against these properties by having them sold by the Sheriff to pay the amounts due.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Building Committee

Mr. Bevans reported that he would contact an electrician repair the sign in front of the office.

Mr. Bevans reported that he would be receiving a quote from Brungart Builders to remove the old air conditioner and replace the block window.

Operations Committee

Mr. Demler reported that the Committee had met to discuss the hiring of a licensed Operator and wages of current Operators. He reported that he would be drafting a formal proposal to present to the Budget Committee.

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion, and the Board voted in favor for the motion to be carried. The meeting was adjourned at 7:10 p.m.

**Respectfully submitted,
Lori Poorman
Office Manager**