

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
August 15, 2016

Chairman Jim Heisey called the meeting to order at 6:35 PM.

ROLL CALL Roll call was taken by Secretary Jon Kees. Jim Heisey, Dale Bevans, Tom Demler, Bev Martel and Rick Rudy of the Board were present. Jeff Steckbeck, Kevin Snader and Jon Kees were also present. Board Member Kevin Helms, and Solicitor Tony Fitzgibbons, were not present for the meeting.

COMMENTS/COMPLAINTS - None

MEETING MINUTES The meeting minutes from August 1, 2016 were presented. With no corrections or additions, the minutes were adopted by the Board.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$28,346.82 from the Sewer Fund and \$68,354.59 from the Water Fund. Mrs. Martel made a motion to pay the bills as presented. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Demler seconded the motion and the Board voted for the acceptance of the financial statement as presented.

OFFICE MANAGER'S REPORT – Mr. Kees informed the Board that Deb Corle contacted the Office Staff on August 5th regarding the letter she received from Mr. Fitzgibbons regarding her connection to the sewer system. Mr. Kees explained to her that this was our legal attempt to compel connection before further legal action would be taken. 89 late notices were mailed out to the Fredericksburg quarterly customers.

OPERATION MANAGER'S REPORT - Mr. Snader informed the Board that a company called PW Tech will be testing a volute press at the Little Swatara Waste Water Treatment Plant in October. The testing will give further information regarding the centrifuge system for the Authority. Mr. Heisey requested to know when the test date will be so the Board could observe the equipment in operation. The Operations Staff is making progress on labeling manholes and working through clearing easements. Mr. Snader informed the Board that Operations is aiming for September 24th to flush the hydrants in the water system. Mr. Snader also informed the Board that he is working on collecting budget request items for 2017.

ENGINEER'S REPORT – Mr. Steckbeck informed the Board that Mr. Paul Lutzkanin created a procedural guide for use in posting items on the website for the Authority Staff. SESI has scheduled a meeting with TLC Environmental and Kruger for August 25th to discuss their experience with DEP, and requirements for pilot testing before moving too far into design of a water filtration plant. Mr. Snader and Board Members are invited for this meeting. Mr. Steckbeck informed the Board that the Bell & Evans hatchery project is under way with a building permit being issued by the Township. Mr. Heisey inquired as to how the project got a building permit from the Township when the Township Rules state that a sewer and water connection permits must be purchased before the issuance of a building permit. Mr. Rudy stated that Light-Heigel from the Township made a mistake in regards pertaining to this matter, and it would be addressed by the Township Supervisors.

SOLICITOR'S REPORT – Mr. Fitzgibbons was not present at the meeting, but he had submitted a report regarding the progress of his projects. Mr. Bevans ran through the report for the Board. After, the Board had a brief discussion on the validity of having Mr. Fitzgibbons meeting with representatives from Bell & Evans to discuss the tapping fee price for the new hatchery plant. The Board inquired as to who would be paying for Mr. Fitzgibbons time on site. Mr. Steckbeck informed the Board that when the plans were filed with the Authority that a check was issued to cover engineering and attorney fees. Mr. Kees will look to see where that account balance stands and will inform the Board of his findings. Mrs. Martel stated she thought it was a waste of time for the solicitor to attend the meeting, no matter who paid his fee, since the Board had made it clear during the discussion that there was no room for negotiation or compromise in the \$144,000 water tapping fee that had to be paid.

OLD BUSINESS – Mr. Rudy informed the Board that the letter regarding the Mandatory Connection Ordinance sent to the Township wasn't addressed at the Township Meeting due to the Chairman being ill. It will be addressed at the next Township Meeting.

NEW BUSINESS – None

COMMITTEE REPORTS

Budget Committee – The Budget Committee met on Wednesday, August 3rd, to go over the first half of the year's budget versus actual information. The Authority is in decent standing as of the end of July, with the income outweighing the expenses for the year. The Board decided to readdress the water loan situation with Concord Financial, as the end of the year is fast approaching.

Building Committee – Mr. Heisey requested Mr. Steckbeck to work on figuring out the property line for the Office Building. The tenants using the garage appear to be using the outside as a storage area for waste materials and parts. The Board has requested Mr. Kees to reach out to the tenants and inform them to

clean the area up if it is their items. An estimate is incoming for sidewalk repairs in the front of the office building.

Operations Committee – Mr. Heisey inquired how the levels at the wells are currently. Mr. Snader stated that the levels are lower than last year, but are higher than they were in 2014.

ADJOURNMENT

Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor for the motion to be carried. The meeting was adjourned at 7:17 PM.

**Respectfully submitted,
Jonathon Kees
Secretary/Treasurer**