

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
October 19, 2015

Chairman Jim Heisey called the meeting to order at 6:30 PM.

ROLL CALL Roll call was taken by Secretary Jon Kees. Jim Heisey, Kevin Helms, Dale Bevans, Tom Demler and Rick Rudy of the Board were present. Jeff Steckbeck, Tony Fitzgibbons, Jon Kees and Kevin Snader were also present.

COMMENTS/COMPLAINTS

Anspach - Mr. and Mrs. Anspach were present to discuss with the Board the connection for their house to the public sewer system. The gentleman hired by them is not a plumbing contractor professionally, but since the Notice to Connect Letter did not specify residential customers were required to use a professional contractor his use was permitted. In doing the work, the gentleman was unable to find the actual connection to the public sewer main. Inspector Jerry Kalinoski was called on scene to assist as needed. The customers indicated that Mr. Kalinoski informed the hired worker to cover up the hole, which was 15 feet deep and next to a roadway, deeming it an imminent danger to civilian life (the worker had stated a desire to keep the hole open overnight, but did not have a steel plate or other means of protecting people from falling into the 15 foot hole). Mr. Kalinoski informed Mr. Steckbeck that the worker was not using shoring, did not have adequate safety protection for the workmen nor the general public, and was not a bonded worker. Due to the issues the worker encountered, Mr. Kalinoski was unable to determine if water was flowing the proper direction in the pipes. Since the customers went into a "Buddy Plan" with some neighbors to hire this worker and split costs, payment was already completed for the work that was finished.

Mr. Heisey questioned Mr. Steckbeck to see how much of the situation he was aware of. Mr. Steckbeck informed the Board that Mr. Kalinoski had informed him of the situation. Mr. Steckbeck also stated that Mr. Kalinoski informed the customers that if the Authority installed section of the lateral pitch was incorrect, JOAO & Bradley would come back and fix the issue later, but that could take some time due to not having manpower or crew mobilized in the area. The Board asked Mr. Steckbeck if he believed the person hired to do the work had the necessary tools to complete the task of connecting the property to the public sewer, and Mr. Steckbeck stated he did not believe the worker was using the proper equipment. Mr. Bevans questioned what the Authority would ultimately be responsible for. Mr. Steckbeck informed the Board that while out in the field, Mr. Kalinoski observed the contractor used proper fittings to connect piping, but was unaware if the worker used proper glue to keep the fittings together in the ground.

As it became the consensus opinion of the full Board, Mr. Heisey informed the customer that they should make sure their worker has connected the riser properly, and has a cleanout up to grade at the point of connection so the flow

could be monitored later. If it is later found that the flow is not draining correctly due to the Authority's Lateral Pipe have reverse pitch, then the Authority and its consultants will be responsible for the cost of the repair. The cost of all work to date and the balance of cost to complete the connection will be the responsibility of Mr. and Mrs. Anspach. Mr. Demler requested to the customers that they make sure their worker has shoring for the completion of the job, which the rest of the Board agreed with. The Anspachs requested that Mr. Kalinoski or Mr. Steckbeck be there the entire time their contractor was working to supervise the work. Mr. Steckbeck stated that the engineer never supervises the contractor's work. The engineers monitor the work to assure it meets the Authority's specifications. The only time the engineer will take action to direct work is when there is a threat of imminent danger to life and public safety.

MEETING MINUTES The meeting minutes from October 5th, 2015 were presented, and adopted by the Board without revisions.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$32,950.72 from the Sewer Fund and \$21,842.41 from the Water Fund. Mr. Heisey questioned Mr. Kees what the transfer for \$13,000 from sewer to water was for. Mr. Kees informed the Board that Fulton Bank had incorrectly deposited funds in the inappropriate accounts. Mr. Kees informed the Board that there was a corresponding move from water to sewer to correct the deposit. Mr. Bevans made a motion to pay the bills as presented. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Rudy made a motion to accept the financial statement, pending audit. Mr. Bevans seconded the motion and the Board voted for the acceptance of the financial statement as presented.

OFFICE MANAGER'S REPORT – Mr. Kees informed the Board that the Monroe Valley Golf Course is behind on their bills. Mr. Demler will inform the Swatara Township Supervisors of the delinquency. Mr. Kees will email the invoice to Mr. Fitzgibbons, and Mr. Fitzgibbons will forward it along to the proper person.

OPERATION MANAGER'S REPORT - An uninterruptible power supply was installed in the Aqua panel at the Monroe Valley Plant, which will reduce the amount of false emergency call outs. Since the hydrant flushing, Mr. Snader has gotten some dirty water complaints, and has continued to look into the matter.

ENGINEER'S REPORT – Lebanon County Conservation District Inspector Karl Kerchner walked over the restoration area. Mr. Kerchner was concerned there were some large areas that had virtually all vegetation die off. Reseeding was done, and Mr. Kerchner went through another walk through and saw vigorous growth of the rye seed in all of the areas. Mr. Kerchner will come back in a couple

of weeks to check the growth. The permit application for the renewal of the SRBC docket for the Authority was completed and submitted to DEP. There has been no update since receiving an Administrative Completeness letter from DEP, and SESI will continue to get a resolution for this matter.

With the soybean harvest complete, Mr. Martin has authorized Geologist Conapitski and the well driller to schedule additional work, which is schedule for October 27th. Mr. Heisey and Mr. Steckbeck met with DEP permit engineer and geologist on October 15th to reconfirm that the test well locations and procedures are still approved so that no money is wasted. DEP agreed that the tests may proceed. DEP informed Mr. Steckbeck that there is a new testing and sampling protocol for the Little Swatara Creek surface water intake which will involve: 1) three season sampling and testing for the primary pollutant levels; and 2) LT2 e-coli testing every two weeks for a full year, and if the results averages exceed 100 colonies of e-coli, then another test period for cryptosporidium. Bell & Evans is now considering a discharge from their future Waste Water Treatment Plant expansion into the Little Swatara Creek near Union Road. Mr. Steckbeck and Mr. Heisey met with DEP to determine if it would complicate or undermine the Authority's plans. DEP indicated there are no negative ramifications from this position in relation to the position for the Authority proposed surface water intake.

At this time, Mr. Rudy asked Mr. Steckbeck if he knew of an exact date to when the reseeding was done in the restoration area. Mr. Steckbeck believes it might have been some time in June, but the main concern was the lack of growth of Birdsfoot Trefoil in the area. Due to the recent freezing, growth may be a challenge from this point on. Mr. Rudy also informed the Board that at the last Bethel Township criticism was pointed to the Authority and the Engineering staff due to damage on Elm Street for the installation of a new line. Mr. Rudy and Mr. Steckbeck believed that the Authority would have a Right of Way on the line once it is installed so restorations could be made. Mr. Fitzgibbons also believes that the Authority would be able to do the work on the line. Mr. Fitzgibbons will do some research in the matter and will inform the Board to what he finds.

SOLICITOR'S REPORT – Mr. Fitzgibbons will contact Mr. Martin about the October 27th test well date. The sewer and water service agreements were sent to Hain Celestial, and Mr. Fitzgibbons emailed Mike Vance and Jeff Ritchie but have not heard back from them. Mr. Bevans made a motion to authorize Mr. Heisey to sign off on the Sewer and Water Purchase Agreements. Mr. Rudy seconded the motion, and the Board voted in favor for the motion to be carried. Dale Richard's attorney contacted Mr. Fitzgibbons about waiving the tapping fee for the office building along route 22. In accordance with the discussion at the last meeting, Mr. Fitzgibbons advised Mr. Bamtzreider that the Authority would not waive the tapping fee. Progress is moving along connecting people in South Fredericksburg with only five customers still needing to make progress due to bankruptcy, or other financial problems.

OLD BUSINESS – None

NEW BUSINESS – None

COMMITTEE REPORTS

Budget Committee – Mr. Heisey informed the Board that most of the work has been completed on the budget for next year, but clarity is still required on certain issues before a presentation will be made.

Operations Committee – None

Building Committee – Mr. Bevans is continuing to work on finding a plumber to install a sink in the employee “Break Room.”

ADJOURNMENT Mr. Rudy made a motion to adjourn the meeting. Mr. Helms seconded the motion and the meeting was adjourned at 8:25 PM.

**Respectfully submitted,
Jonathon Kees
Secretary/Treasurer**