

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
July 6, 2015

Chairman Jim Heisey called the meeting to order at 7 PM.

ROLL CALL Roll call was taken by Secretary Jon Kees. Ron Thompson, Jim Heisey, Tom Demler, Kevin Helms, Dale Bevans and Rick Rudy of the Board were present. Paul Lutzkanin, Tony Fitzgibbons, Jon Kees and Kevin Snader were also present.

COMMENTS/COMPLAINTS - None

MEETING MINUTES The meeting minutes from July 6th were presented, and adopted by the Board without revisions.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$21,552.85 from the Sewer Fund and \$27,691.89 from the Water Fund. Mr. Bevans made a motion to pay the bills as presented. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Rudy seconded the motion and the Board voted for the acceptance of the financial statement as presented.

OFFICE MANAGER'S REPORT – There have been no new permits purchased in the South Fredericksburg area, but one was purchased in Monroe Valley. Full Circle Mountain has paid their sewer bill, and they will have a new bill sent to them by the end of the week. Ms. Gamble sent an invoice to Weaver Trucking for their connection permit for the amount of \$5,000. The audits were completed and submitted to the proper agencies. Tony Pajski was in the office to examine the possibility of putting a sink in the employee “break” room, as well as replacing the sinks in the bathrooms, and he will provide Mr. Bevans with estimates.

OPERATION MANAGER'S REPORT – The Westfalia centrifuge testing was done for two weeks. 85,000 gallons of sludge were processed which made 33 tons of cake. The sample results are being processed, but based on Mr. Snader's observations he would recommend the Authority use Andritz for centrifuging at the new plant. Using the information gathered from both centrifuge testings, and submitting it to DEP, should be beneficial for the Authority when they decide to go for a centrifuge. 1 Pine Avenue had an infiltration and inflow problem to which the Operations Staff corrected. The transition from 4” to 6” pipe was leaking, so the Operations Staff made it a solvent fitting. At 50 Tree Line Avenue there appears

to be a sump pump tied into the sanitary sewer system. Mr. Snader called the homeowner about an inspection, but has not received word back since the call.

Mr. Snader informed the Board that he asked Tony Pajski to assist in pressure testing and locating the leak at 6 Pine Avenue. Mr. Pajski and Mr. Snader found the leak where a pipe was broken. Mr. Snader connected the homeowner to Lech Brothers for quotes. Mr. Snader spoke with Lech Brothers and told them that they need to inform him of any action before they take it. Mr. Snader does not feel comfortable fixing the situation himself. Due to oil leak from the VFD capacitor, the MCC bucket for SBR Blower #3 needed to be repaired by CM High. Mr. Snader will communicate with Aqua Aerobics to discuss a possible warranty claim. Mr. Snader informed the Board that he went down to Gubba's to speak with the owner. A representative from Rio was present at this meeting to discuss the water flow through her meter. In the final analysis, the water usage problem at Gubba's is their problem to solve.

ENGINEER'S REPORT – Mr. Steckbeck informed the Board that a deposit of \$195,259.28 should have been made to the Authority checkbook from Pennvest. JOAO & Bradley received an extension on the steep slope restoration due to rain events causing delays with footing. Mr. Thompson noted that the Authority has not received any pricing quotes on this project, and requested information be given before approval is received. Per the approval of the Authority Board, SESI has been retained by Hain Celestial to prepare their planning module for DEP approval to connect to the new treatment plant. SESI is also working with Mr. Fitzgibbons to prepare an agreement for Hain Celestial to purchase capacity from the FSWA. Based on the Act 57 statute and the 2010 census, the capacity to be purchased would equal 204 EDUs. SESI has completed the FSWA permit application for the renewal of the SRBC docket which has been submitted to DEP and SRBC on July 2nd.

Geologist Conapitski and the well driller have identified the spot for a new well. He provided a map to the Solicitor so Mr. Fitzgibbons can inform Randy Martin of a pending test well to be drilled. The new test well will be drilled on August 17th. Shop drawings for all the materials for the replacement force main have been reviewed and approved and returned to C. L. Landis Deck for the East Main Street Pump Station upgrades. The directional drilling contractor is scheduled to arrive on site on July 28th. With the Bell and Evans plant expansion expecting a higher demand, SESI has sought the aid of the Governor's Action Team to intervene on Bell & Evans behalf with both DEP and SRBC. The first meeting is scheduled for August 4th at the DEP south central regional office.

SOLICITOR'S REPORT – Mr. Fitzgibbons gave a copy of the signed easement with the American Legion for the Authority's files. Mr. Fitzgibbons has filed a ten-day notice against the Longeneckers in South Fredericksburg as they have not been working with Ms. Gamble on a plan to connect. In speaking of South Fredericksburg, Mr. Fitzgibbons will compose a letter to send out to the customers

in South Fredericksburg who have not connected to the sewer system, but have purchased connection permits. Mr. Fitzgibbons will work with the Office Staff on figuring out who those customers are, and work on the letter tomorrow. Mr. Fitzgibbons is drafting a proposed sewer and water capacity purchase agreements for Hain Celestial, which will be modeled on the agreements the Authority has with Bell & Evans. Mr. Fitzgibbons anticipates receiving the appraisals for the new water source well purchase and will forward them once they are available.

OLD BUSINESS – None

NEW BUSINESS – Mr. Heisey informed the Board that they should consider attending the PMAA conference in August. If anyone will attend, they must inform Mr. Kees about it so the Authority can reimburse any expenses accrued.

COMMITTEE REPORTS

Budget Committee – The Budget Committee will be meeting with Mr. Steve Uhrich with respect to the Financial Statement Audit. The Committee will also meeting to see where the Authority stands financially.

Operations Committee – None

Building Committee – None

ADJOURNMENT Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion and the meeting was adjourned at 7:31 PM.

**Respectfully submitted,
Jonathon Kees
Secretary/Treasurer**