

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
February 16, 2015

The meeting was called to order by Chairman Jim Heisey at 6:30 PM.

ROLL CALL Roll call was taken by Secretary Jon Kees. Rick Rudy, Jim Heisey, Tom Demler, Kevin Helms and Dale Bevans of the Board were present. Kevin Snader, Jeff Steckbeck, Tony Fitzgibbons and Jon Kees were also present. Board member Ron Thompson was not present due to illness.

COMMENTS/COMPLAINTS

Deb Heverling - The owner of Gubba's Restaurant was present to address the Board with several questions. One question was a concern about the quality of her water. She brought in some examples of water that had collected deposits of manganese. The Board recommended the installation of a whole house filtration system, which would be relatively inexpensive, and would reduce the manganese build up. Another question was concerning the debt service being based on the number of EDUs. The Board explained that they are working on the EDU calculations to help all the local businesses, and that within 60 days a new EDU calculation should be finalized which would ease the burden on small businesses with respect to the debt service. A last concern was brought up about a pipe at the end of her property by the alley in the back. The system has repeatedly gotten clogged in the past, and she wanted to know who was responsible for it. Mr. Snader will go out and investigate the situation and assess who is responsible for rectifying the situation.

MEETING MINUTES The meeting minutes from February 2nd were presented, and adopted by the Board.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$27,748.86 from the Water Fund, \$16,809.31 from the Sewer Fund. Mr. Demler made a motion to pay the bills as presented. Mr. Bevans seconded the motion and the Board voted for all the bills to be paid.

Financial Statement – The financial statement was presented to the Board for approval. Mr. Bevans made a motion to accept the financial statement, pending audit. Mr. Rudy seconded the motion and the Board voted for the acceptance of the financial statement as presented.

OFFICE MANAGER'S REPORT - Mr. Kees presented a report on the 120 day past due accounts in the entire sewer district. He informed the Board that the total outstanding in payments is \$42,029.80. Mr. Kees also reminded the Board of the meeting with Mr. Tobin Thursday February 20th at 11 AM to discuss electronic billing and payments. A letter was written addressing the Board about

waiving a late fee for a Lisa Boltz. After a brief discussion, the Board decided to waive the late fee from her account.

OPERATION MANAGER'S REPORT - The UV system at the new sewer plant has been serviced, and is working. Bacteria samples have been within NPDES permit limits. Mr. Snader noted that he was not pleased with the results as he wants them to be as close to perfect as possible. A reservoir level transducer failed, as it was fooled by the extremely low temperatures we were having. Primary facility reports have been completed. Mr. Snader informed the Board that at the end of 2014 he had forgotten to submit a report to DEP. A Notice of Violation will be given, and we will have to mention this in the Customer Consumer Report. Mr. Snader informed the Board that the water was fine, just the report was not submitted on time.

ENGINEER'S REPORT - Mr. Steckbeck informed the Board that the latest change order that was sent to PennVest has been deemed satisfactory. PennVest will be pushing it forward through the process. In regards to the restoration plan for the Notice of Violation, a new plan was submitted for the steep bank area off Greble Road. It is a compromise that should be acceptable for all parties. The Chapter 94 Reports are being finalized, and will most likely be presented to the Board at the next meeting. Questions came up concerning the shutdown of the system to the East Tower Booster Pump upgrades directed towards SESI. DEP rules would have Esther's and Redner's on a Boil Water Advisory for two to three days if the mains dropped to 0 psi even for a short period of time. SESI will be modifying the design and installation sequence to prevent such a shutdown. Geologist Conapitski is proceeding with his aquifer plan for the Martin farm. The Susquehanna River Basin Commission has been contacted regarding Bell and Evans water usage at the Esther's plant. In the end, the groundwater will make up a minority share of the million plus gallons of water per day which Bell & Evans is projecting they will need for their development plants at the Keystone site.

SOLICITOR'S REPORT - Mr. Fitzgibbons informed the Board of an inconsistency with the Rules and Regulations and the current Rate Resolution as they related to an EDU. Resolution 2015-03 resolves the discrepancy and the proposed Rate Resolution 2015-04 then adjusts the rates and charges accordingly. Mr. Bevans made a motion to pass both Resolutions as presented, with Mr. Helms seconding the motion. The Board voted unanimously for the Resolutions to be passed. Mr. Fitzgibbons has not heard anything from the Victim Witness Advocate regarding the former Office Manager. Mr. Fitzgibbons has been in contact with Mr. Caporaletti. Any late fees associated to his account are to be waived, and we will bill him arrears like the rest of the Monroe Valley. Mr. Fitzgibbons has been working on the lawsuits against the people in the South Fredericksburg area. Two of the customers have been in contact with Mr. Fitzgibbons directly to see if there is a way to resolve the situation.

OLD BUSINESS - Mr. Heisey brought up a conversation he had with Deb Kelly from Greenawalt about the possibility of auditing tapping fees collected. Mr. Heisey informed the Board of the quote of \$2,800 and the scope of the work that was submitted for the project. The Board discussed and Mr. Heisey will continue to work with Ms. Kelly on this matter.

NEW BUSINESS - None

COMMITTEE REPORTS

Budget Committee - None

Operations Committee - None

Building Committee - None

ADJOURNMENT Mr. Rudy made a motion to adjourn the meeting. Mr. Demler seconded the motion and the meeting was adjourned at 8:18 PM.

**Respectfully submitted,
Jonathon Kees
Secretary/Treasurer**