

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
August 19, 2013

The August 19, 2013 meeting was called to order at 6:34 PM by Chairman Jim Heisey.

ROLL CALL

Roll call was taken by Secretary Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Dale Bevans, Tom Demler and Ron Thompson. Trish Askew was not present. Also in attendance were Tony Fitzgibbons, Jeff Steckbeck, Kevin Snader and Lorrie Wright.

COMMENTS/COMPLAINTS

Supervisor Martel indicated that she would like to have more information and notification when backfill testing takes place in township roadways.

MEETING MINUTES

The August 5, 2013 meeting minutes were accepted as submitted.

TREASURER'S REPORT

Bills Payables - Dale Bevans made a motion to approve the Fredericksburg Sewer Payables in the amount of \$1,333,114.31, the Fredericksburg Water Payables in the amount of \$43,002.24, the Monroe Valley Sewer Payables in the amount of \$2,322.79 and the S. Fredericksburg Sewer Payables in the amount of \$1,854.00. Tom Demler seconded the motion. All voted in favor and the motion carried.

Financial Statement – Ron Thompson made a motion to approve the financial statement as submitted. Dale Bevans seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

Fredericksburg Plant Expansion / South Fredericksburg - Contract 1 - Sewer line installation work continues along with the installation of the raw water line in the trench with the interceptor.

Contracts 2, 3, & 4 - The Main Building is getting a lot of the Electrical, Plumbing and HVAC rough-ins. The contractor began installing some of the process piping in the Treatment Basins. Dutchland has completed post-tensioning of the walls.

Change Orders 2-5 and 4-2 - These Change Orders were placed on hold at the last board meeting subject to investigation of more information about cathodic protection of buried propane tanks. Dale Bevans made a motion to approve Change 2-5 and 4-2. Tom Demler seconded the motion. All voted in favor and the motion carried.

A New Change Order proposal was presented for Board consideration for Lobar to install a Pella double hung window in the conference room in the operations building. The cost is \$1,784.64. The Board did not vote on this matter. An updated project schedule was distributed to the Board and staff. The WWTP project is shown to be complete by November 29th with a float date out to December 10th, 2013. Start up and training would then follow for a 6 week period. The gravity sewer collection system is slated to be complete by the end of October. As a result of past experiences, winter time not being an ideal season for homeowners to perform connections, the Engineer asked the Board to consider issuing the Notice to Connect letters in March 2014 or later. This matter was tabled and will be discussed again closer to the completion date of the project.

Monroe Valley WWTP Operations Support - The Gorman-Rupp Control Panel and the fiberglass enclosure are the long lead items for the flood remediation project on the Little Mountain Road Pump Station. Shipment is set for September 10, 2013 with delivery and installation slated for September 13th. The concrete support piers were laid out and the operations staff quickly installed them. A site meeting will be held soon to ensure coordination between everyone involved.

Water System Improvements / New 1MG Tank; Water Source - Comments from DEP Engineer Tom Filip on the Little Swatara Creek Q7-10 data are still pending.

Geologist Conapitski and the well driller are planning to drill the test well in the period of time between August 29th and September 8th.

The plans for a minor construction permit for the raw water transmission main are under review.

Miscellaneous - Bell & Evans revised water consumption needs are pending the outcome of their evaporative cooling design.

Engineering continues with the design of the engine driven water booster pump for the East water tank.

Trammell Crow - Supervisor Martel asked if the new pump would provide fire protection to Trammell Crow. Mr. Steckbeck stated that the Authority offered fire protection to them but they declined. Trammell Crow stated that they would build their own pump.

SOLICITOR'S REPORT

New Public Water Source Well - Martin Property - The solicitor has not yet been advised by the geologist as to the precise date for drilling for the well.

Verizon Lease - West Water Tank - The solicitor spoke with the Verizon representative, Deborah Baker. The Verizon engineers undertook additional site visits on August 5th and 9th. Ms. Baker advised the solicitor that Verizon requires a complete set of engineered drawings to be part of their leases. Verizon has submitted a draft design for the telecommunications facilities. Ms. Baker indicated that she believed that given the progress to date Verizon would be in a position to try and finalize things with the Authority in September/October.

The Solicitor has not yet received comments to the lease sent to Verizon on June 21, 2013.

Trammell Crow - Attorney Courtney responded with comments to the draft developers agreement sent to him by Attorney Fitzgibbons on August 15, 2013. A copy of those comments were provided to the Board for review. The Solicitor will be in contact with Attorney Courtney to confirm the number of EDU's.

Amendment to Rules and Regulations - FSWA current rules and regulations do not specifically require water and sewer mains to be extended to the end of a developer's property. A draft of Resolution 2013-5 which would amend the rules and regulations to effect this change was presented to the Board for consideration. Dale Bevans made a motion to approve Resolution 2013-5. Tom Demler seconded the motion. All voted in favor and the motion carried. An amended version of the Rules and Regulations will be added to the FSWA website. Mr. Bevans asked if a history of the changes or amendments to the Rules and Regulations was available. The Solicitor will look into the matter.

Oak Ridge Sewer/Water Extension - The Solicitor sent a letter to Matthew & Hockley regarding the sewer and water line extensions within the Oak Ridge manufactured housing development. Robert Gearhart of Matthew & Hockley will be submitting plans to the Authority and engineer.

Sewer Liens - The Solicitor has been coordinating with Kathy Gamble on several delinquent accounts.

OFFICE MANAGER'S REPORT

Sprint Cell Site Decommission - Notification has been received from Sprint that they are evaluating its current cell sites to identify sites that are no longer appropriate for operation and will be decommissioned due to technological reasons. The cell site located at the East Water Tank is one of the sites that Sprint plans to decommission in 2013. A representative for Sprint will be in contact with the Authority in the coming weeks.

Monroe Valley Spruce Street - Dan Gipe purchased a permit and paid lateral costs for one of the vacant lots on Spruce Street in Camp Strause.

OPERATION MANAGER'S REPORT

Fredericksburg Sewer - Normal operations. Operations is trying to work out some sort of deal with Joao & Bradley regarding the West Main Street manhole repairs.

Fredericksburg Water - Herb Spencer collected water samples from various residential properties in the system. The results have not been received yet. The filter housing was delivered and installation has been started. Hydrant painting is ongoing.

Monroe Valley Sewer - Normal operations. The Monroe Valley flood mitigation piers were poured.

The grinder repairs are still pending.

Miscellaneous - Supervisor Martel notified the Board/staff of the water staining at the public pool. Mr. Snader recommended forcing the water through their filters before filling the pool.

OLD BUSINESS

Road Restoration - Operations is still looking into the cost of flaggers.

NEW BUSINESS

There was no new business brought before the Board.

COMMITTEE REPORTS

Budget Committee - The Budget Committee will meet on Thursday, August 22nd at 10:00 AM. The Committee will be discussing the current retirement system, the Fredericksburg Water Tapping Fee and South Fredericksburg costs.

Operations Committee - Mr. Demler had nothing to report.

Building Committee - Mr. Bevans stated that the office staff reported some vandalism to the planters in front of the building. He reported the incident to the Township and to the State Police.

The new apartment tenant is taking care of the lawn.

Mr. Bevans stated that he has tried numerous times to contact Mr. Grumbine at 117 E. Main Street regarding the trimming of the trees.

COMMENTS/COMPLAINTS

There were no comments or complaints.

ADJOURNMENT

A motion to the adjourn the meeting was made by Rick Rudy and seconded by Ron Thompson. All voted in favor and the meeting was adjourned at 7:45 PM.

**Respectfully submitted,
Lorrie Wright,
Secretary/Treasurer**