

**FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
May 2, 2011**

The May 2, 2011 meeting was called to order by Chairman Jim Heisey at 6:30 P.M.

ROLL CALL was taken by Secretary Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Dale Bevans, Kevin Organtini and Tom Demler. Also in attendance were Tony Fitzgibbons, Scott Lutz, Paul Lutzkanin and Lorrie Wright. Bob Webber and Jeff Steckbeck were not present.

Mr. Heisey informed the Board that Mr. Steckbeck requested that in the future he could be excused from the first meeting of the month in order to attend his Cornwall meetings. He will be in attendance at the regular meetings scheduled on the third Monday of the month and in the event the Board felt it critical, he would attend the first meeting. Mr. Lutzkanin will attend the first meeting of the month and Mr. Steckbeck will attend the second meeting of the month.

COMMENTS/COMPLAINTS

There were no comments or complaints.

MEETING MINUTES

The April 18, 2011 meeting minutes were accepted without objection.

TREASURER'S REPORT

Bills Payables – Kevin Organtini made a motion to approve the Fredericksburg Sewer Payables in the amount of \$11,849.04, the Fredericksburg Water Payables in the amount of \$34,282.77 and the Monroe Valley Sewer Payables in the amount of \$3,728.52. Dale Bevans seconded the motion. All voted in favor and the motion carried.

Financial Statement – Dale Bevans made a motion to approve the financial statement as submitted. Tom Demler seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

General Administrative – Engineering assisted the Administrative Staff with technical issues when requested.

Fredericksburg Plant Expansion / South Fredericksburg – Approval of the revised ACT 537 Plan was received via a letter dated April 21, 2011. A copy of the letter was provided to the Board.

Design of the .433 mgd plant continues. Consultations are ongoing with Dutchland to evaluate tank configurations which will allow economical and easy expansion from .433 mgd to .650 mgd. A meeting will be scheduled with the Operations Committee as soon as concept drawings are available for review.

An archaeological study will be required as the last of the environmental prerequisites for both PennVest and USDA funding applications.

Fredericksburg / Monroe Valley WWTP Operations Support – Engineering continues to review the laboratory test results to watch for abnormalities and assist operations staff as requested. There have been no issues which required engineering support since the last meeting.

FSWA Water System Operations Support - Engineering continues to review laboratory test results to watch for abnormalities and assist operations staff as requested. There have been no issues which required engineering support since the last meeting.

A drawing and specification package has been put together for the 4 log Virus Treatment changes at the reservoir and quotes have been solicited from three contractors. One contractor chose not to submit a quote and a second forgot about it and failed to meet the deadline. Engineering extended the deadline and requested quotes be prepared by Friday, May 6th. They are also seeking quotes from two additional contractors. Atty Fitzgibbons stated that if the costs exceed \$10,000 then we will have to advertise bids. The Board instructed the engineer to advertise bids so that we may proceed in order to meet the July 1st deadline. Governor Tom Corbett on Monday, April 25th signed his first bill into law since taking office in January, undoing a requirement that fire sprinkler systems be installed in all new single or two unit homes. The bill to eliminate the sprinkler requirement cleared the House and Senate by wide margins earlier in April. Builders still have to inform home buyers that they have an option to install a sprinkler system, inform them of the benefits of installing a system and provide them with the costs of installation and operations. As a result, we will have to adopt sprinkler connection rules for residential as well as all other types of construction.

Water System Improvements / New 1MG Tank; Water Source – Engineering continues to work with Caldwell Tank to approve submittals for the tower as they are received.

The Zoning Permit for construction of the tank was issued and the operations staff posted the placard at the bottom of the driveway to the tower site.

The inspection agency, Light-Heigel, has granted Caldwell permission to proceed with the concrete placement for the foundation and the foundation was poured today. Caldwell has several housekeeping items which must be submitted before they will be permitted to construct the steel tank portion.

Caldwell will be issuing an updated project schedule now that the permits are in place and work has resumed.

SOLICITOR'S REPORT

Sewer Capacity Purchase Agreement – Atty Fitzgibbons continues to work with Atty Enck in developing an agreement with Farmers Pride.

OFFICE MANAGER'S REPORT

The Fredericksburg quarterly billing is due on May 9th. Total outstanding to date is \$66,293.18.

The Fredericksburg monthly billing is being processed and will be mailed on May 5th.

Monroe Valley quarterly late notices are due on May 11th. Total outstanding to date is \$20,472.54 which includes the following liens and sheriff sales:

Ralph Kus, 207 Monroe Valley Drive

Mason Blouch, Jr., 38 Fairway Drive

Richard Koller, 126 Laurel Drive

Charles Deibler, 131 Laurel Drive

Randall Shaver, 120 Lakeside Drive

Michael Gristick, 112 Second Street

Christopher Fawber, Camp Strause Road

Greenawalt & Company auditors were in the office during the week of April 18th.

The FNB bank accounts were closed with the exception of the MV-Swatara account. All monies were transferred to the Fulton bank accounts.

The office staff is working to revise and re-design the Annual Water Consumer Confidence Report (CCR) with assistance from the engineer, when requested. A draft copy will be presented to the Board for review. The report needs to be mailed to the FSWA customers before the end of June 2011. The Board discussed asking a local Boy Scout troop to deliver the reports to FSWA customers and offering them a donation.

OPERATOR'S REPORT

Monroe Valley Sewer System – Daily testing of PH and DO was performed.

Screens were changed and cleaned.

The holding tank was decanted and adjusted the wasting on unit #2.

Grass was mowed and weeds were sprayed.

Fredericksburg Water System – Daily testing was performed.

Light was replaced on the standpipe internals.

Hydrants were flushed.

CCR was completed.

Hypo feed line leak was repaired.

Grass was mowed and weeds were sprayed.

Mr. Heisey inquired about the status of purchasing baffles to spread water away from sensitive areas while flushing hydrants. The staff was instructed to look into different options available and report back to the Board with recommendations.

Fredericksburg Sewer System – Contact tanks and scum pit was cleaned.

Sludge was hauled.

Wasted sludge as needed.

Driveway drain in front of the garage was unclogged.

Grass was mowed and weeds were sprayed.

Compliance – There were no issues to report.

OLD BUSINESS

Drought Contingency Plan – A revised copy was presented to the Board for review. The Board tabled the matter until the next meeting because the revised draft copy had been misplaced.

DEP Consent Order Agreement – A draft response letter to DEP's Consent Order Agreement was discussed. The Board agreed to revise the response letter to include recommending lowering the civil penalty to \$5,000.00

NEW BUSINESS

There was no New Business.

COMMITTEE REPORTS

There were no Committee Reports.

COMMENTS/COMPLAINTS

There were no comments or complaints.

ADJOURNMENT

A motion to adjourn the meeting was made by Rick Rudy and seconded by Dale Bevans . All voted in favor and the meeting adjourned at 7:36 P.M.

Respectfully submitted,

**Lorrie Wright,
Secretary/Treasurer**