

**FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
May 16, 2011**

The May 16, 2011 meeting was called to order by Chairman Jim Heisey at 6:31 P.M.

ROLL CALL was taken by Secretary Lorrie Wright. Those in attendance were Jim Heisey, Bob Webber, Dale Bevans and Tom Demler. Also in attendance were Tony Fitzgibbons, Kevin Snader, Jeff Steckbeck and Lorrie Wright.

COMMENTS/COMPLAINTS

Robert Altrath, 15 Pine Avenue – Mr. Altrath appeared before the Board to complain about low water pressure and low water flow. This was the first time the Board heard a complaint from Mr. Altrath and has not heard any more complaints from that neighborhood since the installation of booster pumps on Treeline Avenue. The Board did not have enough information to make any decision so they instructed the engineer to do a study and install a pressure recording gauge on the hydrant. Mr. Altrath was asked to call the FSWA office or engineer the next time he experienced low water pressure or low water flow.

Christopher Fawber, 548 Camp Strause Road – See Solicitor's Report.

MEETING MINUTES

The May 2, 2011 meeting minutes were approved without objection.

TREASURER'S REPORT

Bills Payables – Dale Bevans made a motion to approve payment of the Fredericksburg Sewer Payables in the amount of \$7,620.07, the Fredericksburg Water Payables in the amount of \$6,179.34 and the Monroe Valley Sewer Payables in the amount of \$787.46. Tom Demler seconded the motion. All voted in favor and the motion carried.

Financial Statement – Bob Webber made a motion to approve the financial statement as submitted. Dale Bevans seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

General Administrative – Engineering assisted the Administrative staff with technical issues when requested.

Fredericksburg Plant Expansion / South Fredericksburg – The revised NPDES Part 1 Discharge Permit application was presented for Board approval. A check for \$1,000.00 for the application fee was given to the engineer to accompany the application. Tom Demler made a motion to approve the NPDES Discharge Permit application. Bob Webber seconded the motion. All voted in favor and the motion carried.

Design of the .433 mgd plant continues. A meeting will be scheduled with the Operations Committee as soon as the concept drawings are available for review. The US Fish and Wildlife Service will not require a bog turtle survey, however there are some restrictions on when and how the work must take place in areas of the bog turtle habitat.

An archaeological study will be required as the last of the environmental prerequisites for both PENNVEST and USDA funding applications. A meeting is being arranged with PHMC's historic preservation officer to define the scope of work and then proposals will be obtained from three archaeologists.

Mr. Steckbeck reviewed the overall cost estimates for the S. Fredericksburg WWTP and new collection system that were included in the April 21st Act 537 approval.

The Authority was awarded \$500,000 in H2O funds for the South Fredericksburg WWTP and collection system on May 5, 2011.

Fredericksburg / Monroe Valley WWTP Operations Support – Engineering continues to review laboratory test results to watch for abnormalities and assist operations staff as requested. There have been no issues which required engineering support since the last meeting.

FSWA Water System Operations Support – Engineering has received two bids from the five contractors that were solicited from the advertisement for the 4 log virus treatment changes at the reservoir. Bids were received from A.H. Moyer in the amount of \$19,970.00 and George Strohm, Inc. in the amount of \$21,498.00. Upon review of the bids and confirmation with the contractors of the intent and scope of their bids, the engineer recommended that the contract be awarded to A.H. Moyer in the amount of \$19,970.00. Bob Webber made a motion to accept the bid from A.H. Moyer in the amount of \$19,970.00. Tom Demler seconded the motion. All voted in favor and the motion carried.

Water System Improvements / New 1MG Tank; Water Source – Foundation of the water tower was completed and backfilled. The first four foot section of wall was placed today. Caldwell intends to pour every day except Sundays for the next week after which they will increase to two pours per day until they reach a total of 23 pours.

Farmers Pride is scheduled to have their Zoning Hearing on Wednesday, May 25th at 7:00 P.M. regarding the required special exception / variance.

Zoning permit was issued by Bethel Township. The UCC Code permit has been tentatively approved and the Code Officer has approved and authorized the structural foundation and concrete shaft to be constructed. Caldwell Tank will be addressing the final issues this week and will obtain the final UCC permit thereafter.

SOLICITOR'S REPORT

Sewer Capacity Agreement – The Sewer Capacity Purchase Agreement with Farmers Pride has been approved by Bethel Township Attorney Enck and will be forwarded to Farmers Pride.

Fawber Sheriff Sale – Mr. Fitzgibbons spoke with Mr. Fawber regarding being served with a writ recently. Mr. Fawber attended the meeting to request permission to make payment arrangements. The Board instructed Mr. Fawber to make payment arrangements and bring them up to date within a year. If Mr. Fawber defaults in any payments then any arrangement will be void and the Board will proceed with legal action. Atty Fitzgibbons also noted that Mr. Fawber needs to keep current with any new bills in addition to his payment arrangements.

Mr. Bevans commented that the FSWA customers need to be aware that the Authority is a non-profit organization. When the Authority purchases pumps for customers with low water pressure or customers are delinquent with their accounts, the only way the Authority can recover those costs or lack of revenue is to increase the sewer and water rates which are then passed on to our customers.

OFFICE MANAGER'S REPORT

Fredericksburg quarterly late notices (143) were mailed to the customers with an outstanding balance to date of \$24,845.34.

Fredericksburg monthly bills were mailed on May 5th. Total billed was approximately \$88,000.00.

Monroe Valley late notices were due on May 11th. Total outstanding to date is \$18,481.04.

Outstanding Monroe Valley liens and sheriff sales:

Ralph Kus, 207 Monroe Valley Drive

Mason Blouch, Jr., 38 Fairway Drive

Richard Koller, 126 Laurel Drive

Charles Deibler, 131 Laurel Drive

Randall Shaver, 120 Lakeside Drive

Michael Gristick, 112 Second Street – Wells Fargo req'd a payoff figure

Chris Fawber, Camp Strause Rd., received \$2,043.00 payment May 16th

Blue Mtn View Estates purchased a permit for 6 Kreider Drive, Lot 16.

Tri Valley is interested in purchasing a permit for 296 Monroe Valley Drive.

Sewer permit needs additional language needed to accommodate special hookup requirements to the sewer lateral.

Full Circle Mtn was billed for their quarterly debt service. Payment is due on June 17th.

Zinn Insurance policy renewal information has been completed and returned.

Work continues on the 2nd H2O Water Project pay request.

Work continues on redesigning the Annual Water Consumer Confidence Report.

A Right to Know request was received from James Perano, Morgantown, PA regarding DEP actions from January 2001 to May 2011. Information was provided via mail.

OPERATOR'S REPORT

Fredericksburg Water – SLI was delivered to Well 6

SLI was mixed in Well 5
Chlorine adjusted as needed.
DEP Land Use Survey completed.
Generator was serviced.
Grass mowed.

Fredericksburg Sewer – Sludge hauled, tanks washed, scum pit cleaned, sludge truck inspected, generator serviced, grass mowed.
Manhole risers were dugout and replaced on West Main Street.

Monroe Valley Sewer – Sludge hauled.
Wasting adjusted.

Compliance – April 2011 DMR's were provided to the Board for review. Kevin Snader reported that Pa Rural Water was willing to provide their smoke machine to perform smoke testing back in the Monroe Valley. FSWA would need to purchase the liquid needed to produce smoke at \$65.00 per gallon. The Board authorized smoke testing the Monroe Valley after some type of customer notification. The Board instructed the office staff to look into the cost of adding Monroe Valley customers to the Rapid Response system.

Water Filtration System – Due to dirty water complaints, Kevin Snader did some research and provided information to the Board about possibly installing a water filtration system. The Board discussed the pros and cons of their options of installing a system with filter bags versus an automatic system. The Board instructed the engineer to look into the results of discharging into the sewer system and discharging into the ground around well #5.

Tom Demler made a motion to authorize the engineer to add 3 valves to the A.H.Moyer 4 log virus contract as long as the price does not exceed \$750.00. Dale Bevans seconded the motion. All voted in favor and the motion carried.

OLD BUSINESS

Drought Contingency Plan – Dale Bevans made a motion to approve the 2011 Drought Contingency Plan. Tom Demler seconded the motion. All voted in favor and the motion carried. The Board will work towards submitting a copy to the township so that they may adopt a penalty enforcement.

NEW BUSINESS

Treeline and Spruce Ave Manhole Improvements – It was reported that the road is settling around the manhole on Treeline and Spruce Avenue. The staff will order risers and assist the township when notified.

Hydrant Flushing – Bob Webber recommended that the staff flush hydrants between 12:00 AM and 3:00 AM. The Board tabled the matter in order to discuss with the Operations staff.

COMMITTEE REPORTS

There were no Committee Reports.

COMMENTS/COMPLAINTS

Facility Tour – A tour of the FSWA facilities will take place on Monday, June 6th, 2011. Board members are to meet at the Administrative Office at 4:30 PM.

ADJOURNMENT

A motion to adjourn the meeting was made by Bob Webber and seconded by Dale Bevans. All voted in favor and the meeting was adjourned.

Respectfully submitted,

**Lorrie Wright,
Secretary/Treasurer**