

**FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
March 7, 2011**

The March 7, 2011 meeting was called to order by Chairman Jim Heisey at 6:30 P.M.

ROLL CALL was taken by Secretary Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Bob Webber, Dale Bevans, Kevin Organtini and Tom Demler. Also in attendance were Tony Fitzgibbons, Scott Lutz, Paul Lutzkanin, Jeff Steckbeck and Lorrie Wright.

COMMENTS/COMPLAINTS

Elvin Shilling, Letter of Credit Reduction -

MEETING MINUTES

The February 21, 2011 meeting minutes were approved as submitted.

TREASURER'S REPORT

Bills Payables – Bob Webber made a motion to approve the Fredericksburg Sewer Payables in the amount of \$3,796.73, the Fredericksburg Water Payables in the amount of \$6,232.54, and the Monroe Valley Sewer Payables in the amount of \$4,174.60. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

Financial Statement – Dale Bevans made a motion to approve the financial statement as submitted. Tom Demler seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

General Administrative – Assistance was provided regarding technical issues for the minutes of the previous meeting.

Fredericksburg Plant Expansion / South Fredericksburg – A meeting has been scheduled for Wednesday, March 16th, 2011 at 1:00 P.M. in the DEP offices on Elmerton Avenue to bring all of the involved and interested parties together one last time prior to the project proceeding. Representatives will be present from PA DEP, FSWA, Steckbeck Engineering, Fitzgibbons Law Office, Bethel Township, Bell & Evans, BC Natural, Hain Pure Protein and Keystone Protein. The purpose of the meeting is to bring everyone up to speed on the status of projects at each entity and give everyone one last chance to pursue a joint wastewater treatment plant project.

The Amitrone O'Herron, Inc. Phase 1 Bog Turtle Habitat Assessment Report and the possible ramifications with the South Fredericksburg Project has been reviewed. Previous efforts to avoid the wetlands have paid off as only one slight line shift has to be made to eliminate all possible bog turtle habitat interferences. A map was provided to and reviewed with the Board that shows all the wetlands and the locations of the lines.

Fredericksburg / Monroe Valley WWTP Operations Support – Engineering continues to review the laboratory test results to watch for abnormalities and assist the operations staff as requested. There have been no issues which required engineering support since the last meeting.

A draft of the Fredericksburg and Monroe Valley annual Chapter 94 Municipal Wasteload Management Report was presented to the Board at the last meeting. Bob Webber made a motion to approve the Fredericksburg and Monroe Valley Chapter 94 reports. Dale Bevans seconded the motion. All voted in favor and the motion carried.

FSWA Water System Operations Support – Engineering continues to review lab test results to watch for abnormalities and assist the operations staff as requested. There were no issues which required engineering support since the last meeting.

On February 10th, DEP submitted a comment letter about the 4-log virus removal project. Modifications of the piping which feeds into the reservoir and discharges out of the reservoir will be required. DEP requires a reply to their comments by March 12th. The Board instructed the engineer to come up with a modification that would not involve drilling holes through the walls of the reservoir and complies with DEP requirements. After the modifications are revised the engineer will schedule to meet with DEP later this week to show them the changes that will be performed. Engineering will obtain 3 quotes for the work once DEP agrees to the changes.

Water System Improvements / New 1MG Tank; Water Source – Engineering is working with Caldwell Tanks to approve submittals and orientation details for the tower.

A pre-construction meeting was held with Caldwell Tanks on March 1st. Caldwell is very pleased with the site. The tower may be able to be shifted to the east and eliminate the need to relocate the electrical service underground. This change would result in a substantial savings. An additional advantage is that the Met Ed designer has been instructed to work on PUC mandated projects first which could impact our project schedule. Moving the tower would avoid delays. Caldwell will advise us if their crane crew would be comfortable with the clearances we would achieve.

Farmers Pride signed the deed in late February. The solicitor will obtain the Chairman's signature and will record the deed later this week.

Site work will commence later this week.

Shop drawings continue to be reviewed and returned to the contractor.

Farmers Pride has hired Atty. John Zimmerman to handle their zoning permit application for their sign.

SOLICITOR'S REPORT

Resolution 2011-2 – Rick Rudy made a motion to approve Resolution 2011-2 which states that the Authority will enter into an Agreement of Sale with Farmers Pride dated February 25, 2011 for the purpose of acquiring a fee simple interest in, and temporary construction easement on and across, a portion of the premises owned by Farmers Pride and authorize the Chairman to sign the

Agreement of Sale on behalf of the Authority and the Solicitor to accept the Special Warranty Deed on behalf of the Authority and record it in the Office of the Recorder of Deeds. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

Sewer Capacity Purchase Agreement – Atty. Fitzgibbons is waiting for final information to finalize draft sewer capacity agreements with the chicken processors. He is anticipating getting the draft agreements out shortly.

Monroe Valley Sheriff Sales / Liens – Collection efforts are at a standstill until the scheduled sheriff sale in June.

OFFICE MANAGER'S REPORT

The Fredericksburg Late Notices are due on March 14th. Total outstanding to date is \$17,444.53.

Fredericksburg Monthly accounts were billed on March 4th. Total due is \$73,464.58.

Monthly Valley Quarterly billing will be mailed on March 10th at the new rate of \$245.00. Outstanding balance to date is \$27,836.85. December billing balance is \$6,336.87 and prior / delinquent balances total \$21,499.98.

Full Circle Mountain quarterly debt service of \$21,900.50 is due on March 17th per their agreement.

The Monroe Valley / Swatara account is being researched to find accounting discrepancy. The Board would like the solicitor to research the FSWA / Swatara Township Agreement for any termination provisions.

The Randy Kreiser property located at 113 Second St., Camp Strause was inspected on February 25th. The property is connected to our sewer system inside the home. A letter will be sent to Mr. Kreiser confirming our finding.

The electric rate information is now a high priority with Dave Skiles / OnDemand.

The S. Fredericksburg / Monroe Valley Line of Credit with Fulton Bank is up for renewal in April. Mr. Heisey stated he will contact Steve Ulrich with Fulton Bank. Redner's December lab sample results from Suburban Labs indicated extremely high readings. A copy of the current regulations are to be sent to Redner's informing them that they need to remedy the situation within 60 days or be billed quarterly for their extra waste. Redner's should also be required to take samples and supply the test results at their expense. The staff is to continue taking periodic samples and average our results in with Redner's lab results.

The PMAA Spring Conference is being held in Hershey on April 26th. Registration deadline is April 17th. Anyone interested was asked to notify the office.

OPERATOR'S REPORT

Monroe Valley Sewer – The daily testing of PH and DO was performed.

New grinder arrived and was installed.

Screens were changed and cleaned.

UV tubes were cleaned and new bulbs were installed.

Fredericksburg Water – SLI shipment for Well #6 was received and a drum was hauled to Well #6.

Hypochlorite shipment was received.

A DEP inspection is scheduled for later this week.

Painting is finished at the 1MG water tank.

Hypo leak was repaired at the water tower.

Fredericksburg Sewer – Sludge hauled and wasted as needed.

Plow and snow blower were put away.

Items were moved in garage.

F-250 fuel tank was replaced and rear suspension mounts were replaced.

Locks were installed on rear door at the admin office.

Compliance – No issues to report.

OLD BUSINESS

Sprinkler System Requirements – The Board tabled the matter and instructed the engineer to do more research on the issue.

NEW BUSINESS

COMMITTEE REPORT

Budget Committee – The Budget Committee will meet sometime in April to review the first quarter reports.

Operations Committee – The Operations Committee will not meet until the Act 537 matter is resolved.

COMMENTS/COMPLAINTS

There were no comments or complaints.

ADJOURNMENT

A motion to adjourn the meeting was made by Bob Webber and seconded by Dale Bevans. All voted in favor and the meeting was adjourned.

Respectfully submitted,

**Lorrie Wright,
Secretary/Treasurer**