

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
June 6, 2011

The June 6, 2011 meeting was called to order by Chairman Jim Heisey at 6:37 P.M.

ROLL CALL was taken by Secretary Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Bob Webber, Dale Bevans, Kevin Organtini and Tom Demler. Also in attendance were Tony Fitzgibbons, Scott Lutz, Paul Lutzkanin and Lorrie Wright.

COMMENTS/COMPLAINTS

FSWA Facility Tour – Mr. Heisey commented that the Board completed their facility tour and everything seems to be pretty good.

Lisa Rudy appeared before the Board on behalf of the Fredericksburg Fire Company to get permission to borrow the FSWA tripod to be used during training on June 30th. The Board granted permission.

MEETING MINUTES

The May 16, 2011 meeting minutes were approved by unanimous consent.

TREASURER'S REPORT

Bills Payables – Tom Demler made a motion to approve payment of the Fredericksburg Sewer Payables in the amount of \$14,286.80, the Fredericksburg Water Payables in the amount of \$22,393.22, and the Monroe Valley Sewer Payables in the amount of \$1,812.71. Rick Rudy seconded the motion. All voted in favor and the motion carried.

Financial Statement – Kevin Organtini made a motion to approve the financial statement as submitted. Bob Webber seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

General Administrative – Assistance was provided to the Administrative Staff for technical issues when requested.

Fredericksburg Plant Expansion / South Fredericksburg – The NPDES Part 1 Discharge Permit Application was submitted to the Pa DEP and the Administratively Complete letter has already been received.

Design of the 0.433 mgd plant continues. Dutchland is preparing structural tank drawings to be used as the foundation in the revised plans. As soon as the conceptual drawings are completed, a meeting will be scheduled with the Operations Committee.

Negotiations were made with DEP to extend the project schedule in the proposed Consent Order & Agreement (COA) by several months to make the target dates more reasonable. DEP was not so concerned with the few months delay as long

as the project keeps moving forward. The changes will allow us to better avoid penalties of \$100.00 per day for missing the target dates.

An archaeological study will be required as the last of the environmental pre-requisites for both PennVest and USDA funding applications. Engineering is trying to arrange a meeting with the PHMC's historic preservation officer to define the scope of work and then proposals will be obtained from three archaeologists. Rep. Swanger's office will be contacted for assistance if PHMS does not respond by the end of the week.

US Fish and Wildlife will have some restrictions of when and how the work occurs in areas of the bog turtle habitat.

Engineering is working with Chip Brightbill to refine the H2O grant scope of work in order to obtain and utilize as much of the \$500,000 funding as soon as possible. Currently they are looking into getting approval to use the money to purchase the land for the treatment plant.

Fredericksburg / Monroe Valley WWTP Operations Support - There have been no major issues which required engineering support since the last meeting.

FSWA Water System Operations Support - AH Moyer has ordered materials and anticipates receiving them next week. They anticipate being able to schedule the DEP inspection on June 30th or July 1st.

Water System Improvements / New 1MG Tank; Water Source – The pedestal crew has completed most of the 23 pours. They should finish the pedestal this week at which time the tank crew will arrive.

Farmers Pride has been awarded their special exception / variance for their sign on the tank.

SOLICITOR'S REPORT

Delinquent Collections –

- C. Fawber signed his consent agreement and will be making payments to the office.
- The T. Alexander account has been paid in full so the lien will be withdrawn.
- The sheriff sale for the Gristick property is scheduled for June 14th. Wells Fargo has been in contact with the Authority office to get a payoff figure prior to the sale. The solicitor requested authorization to attend the sale or extend the sale date. The Board instructed the solicitor to attend the sale.

Consent Order Agreement – The solicitor expressed concern that there is no out based on the price of the plant or our ability to obtain financing. A draft copy was sent to the township solicitor asking that the township supervisors consider guaranteeing the financing at their next meeting.

Farmers Pride Agreement – Atty Fitzgibbons stated that Farmers Pride has not returned their signed agreement yet.

OFFICE MANAGER'S REPORT

The Fredericksburg quarterly late notices will be due on June 11th.

The Fredericksburg monthly bills will be mailed this week.

The Monroe Valley quarterly bills will be mailed this week.

Outstanding Monroe Valley liens and sheriff sales:

Ralph Kus, 207 Monroe Valley Drive

Mason Blouch, Jr., 38 Fairway Drive

Richard Koller, 126 Laurel Drive

Charles Deibler, 131 Laurel Drive

Randall Shaver, 120 Lakeside Drive

Michael Gristick, 112 Second Street

Christopher Fawber, Camp Strause Road – made payment arrangements

Full Circle Mtn quarterly debt service is due on June 17th.

The H2O Water Project pay request #2 is still being processed. DCED requires a letter identifying the methodology used by the township solicitor and engineer in determining their rates charged to the Authority.

The final copy of the Annual Water Consumer Confidence Report has been received. The Board suggested contacting a Boy Scout leader to see if they would be interested hand delivering the reports to the Authority water customers. Dale Bevans will provide the office staff with a contact person. The Board will donate 25 cents per copy to the scout troop.

The H2O Program Commitment Letter and Grant Agreement were presented to the Board for approval and signature. Rick Rudy made a motion to approve acceptance of the \$500,000 grant towards the S. Fredericksburg Sewer Project and approval of the Commitment Letter. Tom Demler seconded the motion. All voted in favor and the motion carried.

OPERATOR'S REPORT

MV Sewer System – Daily testing of PH and Do was performed.

Screens were changed and cleaned.

Garage and plant building was cleaned.

Generator was repaired.

Mowed grass and sprayed weeds.

DEP inspection was done. The inspector noted that riprap needs to be in place.

Fredericksburg Water System – Allied Control Systems worked on SCADA issues.

Wells and water plant was cleaned.

Well #6 meter was removed and cleaned.

SLI mixed in Well #5 and a drum was moved to Well #6

Hypo delivery was received.

Mowed grass and sprayed weeds.

Fredericksburg Sewer System – Sludge truck starter was replaced.

Sludge was hauled.

Digester was emptied and debris was removed.
Chlorine system was repaired.
Garage was cleaned.
Mowed grass and sprayed weeds.

Compliance

Monroe Valley - PH was below 6 during the holiday weekend.

Fredericksburg Sewer - NH₃N was elevated. Ditch level was raised. Chlorinator was not functioning properly so the fecals were out of compliance twice during May. Chlorine system was rebuilt due to internal flow valve and diaphragm issues.

Fredericksburg Water - The Chlorine analyzer has not been working for a couple of years so the Board instructed the operator to get it fixed or replaced. After the implementation of the 4 log virus and the construction of the new water tank, the operators would like to switch to Chlorine Gas. The Board agreed and instructed the operator to work with the engineers when applicable.

Misc. – The Board will allow the Hinklefest to borrow the generator again this year.

OLD BUSINESS

DEP Consent Order and Agreement – Rick Rudy commented that he will not agree to vote for the current draft version of the Consent Order as long as it is not stipulative on the financing. After discussion, Kevin Organtini made a motion to tentatively approve the Consent Order and Agreement subject to comment and action by Bethel Township supervisors. Tom Demler seconded the motion. Roll call was taken on the vote. Jim Heisey, Bob Webber, Dale Bevans, Kevin Organtini and Tom Demler voted Yes. Rick Rudy voted No. Tentative approval was given subject to action by the township on a 5 – 1 roll call vote. The township will be asked to provide comments by the June 20th board meeting.

NEW BUSINESS

Facility Tour Comments – The Board discussed that none of the facilities had fence placards indicating No Trespassing, Property of the FSWA. Rick Rudy stated he would like to see a sign on every gate with a phone number in case of an emergency or problem.

Panels, doors, etc were not locked. Rick Rudy stated he would like to see locks on everything that could be locked.

2 pumps at the main plant did not have belt guards.

Moat fencing should be chained with hasp.

Fence at main plant needs repaired.

COMMITTEE REPORTS

Budget Committee – Jim Heisey stated that the budget committee will meet sometime in July.

Operations Committee – Rick Rudy stated that the operations committee will meet as soon as the design of the new WWTP is completed by the engineer.

COMMENTS/COMPLAINTS

There were no comments or complaints.

ADJOURNMENT

A motion to adjourn the meeting was made by Dale Bevans and seconded by Rick Rudy. All voted in favor and the meeting was adjourned at 8:07 P.M.

Respectfully submitted,

**Lorrie Wright,
Secretary/Treasurer**