

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
June 20, 2011

The June 20, 2011 meeting was called to order by Chairman Jim Heisey @ 6:35 P.M.

ROLL CALL was taken by Secretary Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Bob Webber, Dale Bevans, Kevin Organtini and Tom Demler. Also in attendance were Tony Fitzgibbons, Scott Lutz, Paul Lutzkanin, Jeff Steckbeck and Lorrie Wright.

COMMENTS/COMPLAINTS

There were no Comments / Complaints.

MEETING MINUTES

Mr. Rudy requested that the June 6, 2011 minutes indicate that Lisa Rudy appeared before the Board on behalf of the Fredericksburg Fire Company. Mr. Rudy also requested that Sewer and Water issues be listed separately under the Compliance Report.

Bob Webber made a motion to approve the June 6, 2011 meeting minutes and amendments. Dale Bevans seconded the motion. All voted in favor and the motion carried.

TREASURER'S REPORT

Bills Payables – Bob Webber made a motion to approve the Fredericksburg Sewer Payables in the amount of \$38,395.13, the Fredericksburg Water Payables in the amount of \$63,773.05, and the Monroe Valley Sewer Payables in the amount of \$1,766.09. Tom Demler seconded the motion. All voted in favor and the motion carried.

Financial Statement – Kevin Organtini made a motion to approve the financial statement as submitted. Dale Bevans seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

General Administrative – Support continues for the Administrative staff as requested.

Fredericksburg Plant Expansion / South Fredericksburg – A draft copy of the proposed Consent Order and Agreement was received. Upon receipt of the signed Consent Order, engineering will work with McCollough to refine the H2O grant scope of work so that we can obtain and utilize as much of the \$500,000 funding as soon as possible. Efforts are being made to get approval to use the money to purchase the land for the treatment plant site.

Design of the 0.433 mgd plant continues. Dutchland is providing their structural tank drawings to be used as the foundation of the revised plans.

Yard piping and site layouts will be available for review with the Operations Committee in the near future.

Work continues on the Part II Permit Application for the plant and collection sewers with the intention of being submitted prior to the September 1st deadline. Engineering has been contacted by PHMC's historic preservation officer and a meeting has been scheduled to identify the scope of work. Afterwards proposals will be obtained from three archaeologists.

The US Fish and Wildlife Service did approve the preliminary bog turtle assessment and by moving lines we avoided the need for the detailed study.

Fredericksburg WWTP Operations Support – Engineering is working with the operations staff on the rising ammonia levels being experienced in the plant. Awaiting lab test results to see if the influent ammonia levels have dropped.

Monroe Valley WWTP Operations Support – There have been no major issues which required engineering support since the last meeting.

FSWA Water System Operations Support – AH Moyer has ordered materials and advised that we should be able to schedule an inspection with DEP by June 30th or July 1st. Engineering will schedule an inspection with DEP once the construction schedule is more firm.

Water pressure has been recorded at the Pine Avenue hydrant (24) adjacent to Mr. Altrath's home and found the pressure to be averaging 32 psi. The pressure fluctuates during periods of time when the poultry plants are in operation or in cleanup shifts. These fluctuations vary the pressure from 15 psi up to 36 psi. These fluctuations are consistent with our previous findings at various points in the system, particularly in the area of the Richard Hills subdivision. The pressure monitor chart is attached for your review. At the May 16th meeting with Mr. Altrath voiced his complaint, he was asked to contact the Authority if he experienced the "no pressure/low pressure" situation again. To this date he has not contacted the engineers nor the Authority office. Mr. Bevans stated that he would notify Mr. Altrath of the engineer's findings. Mr. Steckbeck indicated that the construction of the new water tank which should be completed in May/June 2012 should be the solution to this problem. Mr. Steckbeck requested that due to the recurring problem demonstrated by this new customer (Altrath) the Board instruct him to once again initiate Farmers Pride installing the SCADA tie-in. The Board agreed. Mr. Steckbeck will send a letter to Mr. Goode c/o Farmers Pride. Mr. Steckbeck indicated that according to an agreement in 1996 when the City of Lebanon main was installed, flow restrictions for all chicken processors was 450 gpd. Engineering is not sure how much is currently being drawn and if they are exceeding the flow restrictions then that would explain the pressure drops. SCADA would be helpful in determining for sure what is happening at the Farmers Pride facility. Mr. Heisey requested that engineering model a direct line to Richard Hills to see what the new water tank would do for that area.

Water System Improvements / New 1MG Tank; Water Source

The pedestal crew has completed 23 pedestal pours. They have placed the concrete dome forms in place. They are currently assisting another crew in Virginia and will return to our site later this week. They will have about two days

of work before they can pour the dome and should be leaving our site by the end of next week at which time the tank crew will move in.

Farmers Pride is pursuing quotes to perform the painting of their approved logo.

SOLICITOR'S REPORT

S. Fredericksburg WWTP Financing – Atty Fitzgibbons reported that the Bethel Township Supervisors voted in open session to support financing of the new WWTP up to \$13.5 million.

Proposed Resolution 2011-4 – Atty Fitzgibbons introduced Resolution 2011-4 which indicates that the Authority reimburse itself from tax exempt financing. Bob Webber made a motion to approve Resolution 2011-4. Tom Demler seconded the motion. All voted in favor and the motion carried.

Bridge Loan – Dale Bevans made a motion to authorize the solicitor to obtain proposals for a bridge loan for the S. Fredericksburg WWTP in the order of \$3 million to \$5 million. Tom Demler seconded the motion. All voted in favor and the motion carried.

Rights of Way – All of the needed ROW's have been indentified needed to construct the interceptor. A list of the ROW's and a draft of the form letter will be presented to the Board for review at the next meeting. Right of Way acquisition will hopefully begin sometime in September.

S. Fredericksburg Land Acquisition – The solicitor and engineer are working with DCED to try and get as much of the \$500,000 H2O grant up front to acquire the land from L&L Pig Producers for the new WWTP.

M. Gristick Account – Wells Fargo paid off the debt on the M. Gristick property. The office staff has an updated billing address for future billings.

S. Fredericksburg – The solicitor will prepare a proposed resolution setting up a separate rate district for the S. Fredericksburg area.

Farmers Pride – Atty Fitzgibbons reported that the Farmers Pride agreement is moving forward.

OFFICE MANAGER'S REPORT

2010 Audit – Dale Bevans made a motion to approve the 2010 audited financial statement. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

Fulton Sewer Loan – The Fulton sewer loan fixed interest rate of 3.56% expires in June. It will automatically become a variable rate which is currently 2.08%. After some discussion, the Board instructed the office staff to inform them of any increase in the variable rate and they will then make a decision whether to seek fixed rate financing.

Industrial Appraisal – Industrial Appraisal performed their annual appraisal of the FSWA properties. A copy of the appraisal was provided to the Board for review.

2010 PMAA Conference – The Board was informed that the 2010 PMAA conference is scheduled for September 11-14, 2011. Anyone interested in attending should notify the office staff.

Zinn Insurance – A meeting is scheduled for Thursday, June 30th, 2011 with Greg Zinn and the budget committee to discuss insurance policy issues.

Full Circle Mountain – FCM is late with their debt service payment so the Board instructed the office staff to issue a penalty.

Sprint SCADA Account – The Sprint SCADA account is very high again. Typically the monthly bill averages around \$60.00 to \$70.00 however this month the bill was over \$500.00. After contacting Sprint, they indicated they will be launching an investigation to determine the problem.

OPERATOR'S REPORT

Monroe Valley Sewer System – The oil in the blowers was changed.

Belts were retensioned.

Panels are now being locked.

Digester is being decanted.

Property lines are being posted.

One inspection was performed in the Blue Mtn View development.

Fredericksburg Water System – There were no issues to report on the water system.

Fredericksburg Sewer System – The delinquent accounts were posted.

The composite sampler was set up at Redner's and BC.

The oil was changed on the sludge pumps and covers were reinstalled.

The Ford Ranger transmission needed repaired.

Quotes for property signs were provided to the Board for review.

Compliance – The June 2nd ammonia was high.

The flow for the first 6 months of 2011 averaged around 22,500 gallons per day. BOD is elevated.

The operator indicated that he does not get a copy of lab test results from any of the chicken processors. The office staff will contact those industries to make sure he receives a copy.

OLD BUSINESS

No Trespassing Signs – Bob Webber will look into obtaining cheaper quotes than what was provided by the operator.

Truck Chasis – Bob Webber will obtain quotes for a truck chasis with a utility box.

Blue Mtn View Storm Water Basin – Tom Demler reported that the issue of erecting a fence around the storm water basin in Blue Mtn View Estates is being handled by Lebanon County Planning. A confirmation letter from Swatara Township was provided to the Board.

DEP Consent Order and Agreement – Dale Bevans made a motion to approve the Consent Order and delay making a payment until the July 18th board meeting. Bob Webber seconded the motion. Motion was approved by a 6-0 roll call vote.

NEW BUSINESS

Utility Service Company – Utility Service Company provided bids to inspect the 250,000 gallon standpipe and the 1 million gallon water tank. The proposals are in effect until the end of this year. After discussion the Board decided to table the issue and look into bid quotes from companies that don't take tanks out of service. A letter will be sent to Jack Curry with DEP explaining the delay.

DEP Correspondence – The Board instructed Paul Lutzkanin to provide the name of Victor Landis' boss.

COMMITTEE REPORTS

Budget Committee – The Budget Committee meets on June 23rd at 10:00 AM and June 30th at 10:00 AM.

COMMENTS/COMPLAINTS

Harold Kreider Easement – The operator informed the Board that Mr. Kreiser from Blue Mtn View expressed concern that Harold Kreider started selling a pile of dirt which he keeps on a back lot in the development. Mr. Kreiser expects a lot of truck traffic and was wondering if Mr. Kreider had an easement. The Board instructed the solicitor to investigate the issue.

ADJOURNMENT

A motion to adjourn the meeting was made by Kevin Organtini and seconded by Tom Demler. All voted in favor and the meeting was adjourned.

Respectfully submitted,

**Lorrie Wright,
Secretary/Treasurer**