

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**April 4, 2011**

The April 4, 2011 meeting was called to order by Chairman Jim Heisey at 6:31 P.M.

**ROLL CALL** was taken by Secretary Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Bob Webber, Dale Bevans, Kevin Organtini and Tom Demler. Also in attendance were Tony Fitzgibbons, Scott Lutz, Paul Lutzkanin, Jeff Steckbeck and Lorrie Wright.

**COMMENTS/COMPLAINTS**

Bethel Township Supervisor Bev Martel raised the issue of the water tank construction beginning before a building permit was in place. Jeff Steckbeck took responsibility for the matter and indicated he would make sure the contractors will obtain all necessary permits.

**MEETING MINUTES**

The March 21, 2011 meeting minutes were accepted without objection.

**TREASURER'S REPORT**

**Bills Payables** – Tom Demler made a motion to approve the Fredericksburg Sewer Payables in the amount of \$12,586.76, the Fredericksburg Water Payables in the amount of \$43,781.50, and the Monroe Valley Payables in the amount of \$11,820.87. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

Mr. Organtini questioned the amount of the City of Lebanon water bill. The secretary will look into the poultry plant water usage for that time period.

**Financial Statement** – Dale Bevans made a motion to approve the financial statement as submitted. Tom Demler seconded the motion. All voted in favor and the motion carried.

**ENGINEER'S REPORT**

**General Administrative** – Engineering continues to assist the Administrative Staff when requested.

**Fredericksburg Plant Expansion / South Fredericksburg** – The engineers met with DEP on March 16<sup>th</sup> to discuss whether or not the industrial users were interested in pursuing a joint wastewater treatment plant project. BC Natural and Keystone Protein expressed a desire for 950,000 gallons per day. Those figures would have tripled the size of the plant and more than doubled the cost. Mr. Steckbeck met with Bethel Township Supervisors and Atty. Enck on March 22<sup>nd</sup> to establish their position on this project. The high debt and debt service was a concern. The Township has developed a proposed policy statement, which was provided to the board, which will preclude industries which have an existing

WWTP from connecting to the FSWA municipal plant. The Supervisors will hold a Special Meeting on April 5<sup>th</sup> to deliberate and vote on this policy.

**Fredericksburg / Monroe Valley WWTP Operations Support** – Engineering continues to review the laboratory test results to watch for abnormalities and assist the operations staff as requested. There have been no issues to report since the last meeting.

**FSWA Water System Operations Support** – Engineering continues to review the laboratory test results to watch for abnormalities and assist the operations staff as requested. There have been no issues to report since the last meeting. Paul Lutzkanin met with Tom Filip of DEP to request a slight change on the chlorine feed method. Bids are being prepared on the required piping changes. SESI has provided the FSWA Board with a draft copy of the Application for Connection of Residential Sprinklers. Mr. Steckbeck will finalize the application and connection detail for adoption by the Authority at the April 18<sup>th</sup> meeting.

**Water System Improvements / New 1MG Tank; Water Source** – Engineering continues to review shop drawings and submittals from Caldwell Tanks. Caldwell has begun site work. Earth clearing was done and the mud mat was laid. Photos have been taken to document the work including the driveway in order to identify any damage.

### **SOLICITOR'S REPORT**

**Sewer Capacity Purchase Agreement** – Bob Webber made a motion to approve the Sewer Capacity Purchase Agreement and direct the solicitor to send a copy to Farmers Pride and any other interested operation. Dale Bevans seconded the motion. All voted in favor and the motion carried.

**Monroe Valley Revenue** – Atty. Fitzgibbons reported that payment was received from Full Circle Mt. and the T. Alexander account has been paid up to date. The solicitor is working with the bank to get the Alexander property connected to the sewer system.

**Resolution 2011-3, Fulton Line of Credit Extension** – Rick Rudy made a motion to approve Resolution 2011-3 which authorizes the Chairman to execute a time note with an interest rate of 5.75%. Bob Webber seconded the motion. All voted in favor and the motion carried.

### **OFFICE MANAGER'S REPORT**

The Fredericksburg monthly bills were mailed with a total billed in the amount of \$73,934.78.

The Fredericksburg quarterly outstanding to date is \$6,981.13. The April quarterly bills are being processed and will be mailed on Friday, April 8<sup>th</sup>.

Brian Martin requested a refund for sewer permits purchased on July 14, 2010 for 2 Shirk Drive & 6 Shirk Drive. Dale Bevans made a motion to refund a total of \$7,200.00 to Brian Martin for 2 Shirk Drive & 6 Shirk Drive sewer permits. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

The Monroe Valley billing is due on April 11<sup>th</sup>. Total outstanding to date is \$50,451.72.

The following delinquent accounts have satisfied their obligations with the Authority:

R. Margut, 207 Monroe Valley Dr – paid \$1,488.80

T. Alexander, 132 Laurel Dr - \$8,267.40

W. Hartman, 20 & 22 Aster Lane – paid \$3,596.60

Gristick and Fawber accounts are still scheduled for sheriff sale.

Full Circle Mountain payment was received in the amount of \$21,900.50.

Monroe Valley / Swatara accounting discrepancy is being finalized and a report will be available for the budget committee on April 14<sup>th</sup> before being submitted to the board at the next meeting.

Contracts were signed and submitted for the discounted electric rates.

Final work on the well survey address list is being done.

A letter was sent to Redner's regarding their extra strength waste but still have not received any response. The Board instructed the secretary to contact Jeff Huber to confirm receipt of the letter.

The auditors will be in the office on April 19<sup>th</sup> to begin the 2010 audit.

A copy of the February DMR's was provided to the Board.

### **OPERATOR'S REPORT**

**Monroe Valley Sewer** – Daily testing of DO and PH were done.

Screens were changed and cleaned.

Holding tank was decanted.

Wasting rates were adjusted.

An inspection was done in the Kreiser development.

**Fredericksburg Water System** – SLI drums were mixed at Well #5 and an SLI drum was hauled to Well #6.

DEP inspection issues are being addressed.

Water meters were read.

Repairs were made to the broken chlorine line.

**Fredericksburg Sewer System** – Sludge was hauled. Wasted sludge as needed.

Mr. Rehab is scheduled to camera the sewer line on Sugar Rd on Friday, April 8<sup>th</sup>.

CM High fixed the electrical problem with the aerators.

The State will be paving W. Main Street around the end of April. Manhole risers were measured and ordered what was needed.

**Compliance** – No issues to report.

### **OLD BUSINESS**

There was no Old Business.

### **NEW BUSINESS**

**Administrative Hours** - Administrative staff overtime hours were discussed. The Board instructed the secretary to prepare a list of tasks for a part time employee and equipment needed for that employee.

**R. Krieser Sewer Connection** – The Board would like a letter sent to Mr. Kreiser verifying our findings as a result of a recent sewer connection inside his home.

**COMMITTEE REPORTS**

**Budget Committee** – The budget committee is still scheduled to meet on April 14<sup>th</sup> at 10:00 AM to review the first quarter profit and loss figures for 2010.

**COMMENTS/COMPLAINTS**

There were no comments or complaints.

**ADJOURNMENT**

A motion to adjourn the meeting was made by Dale Bevans and seconded by Bob Webber. All voted in favor and the meeting adjourned at 7:42 P.M.

**Respectfully submitted,**

**Lorrie Wright,  
Secretary/Treasurer**