

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
October 4, 2010

The October 4, 2010 meeting was called to order by Chairman Jim Heisey. Roll call was taken by Secretary Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Bob Webber, Dale Bevans and Kevin Organtini. Also in attendance were Tony Fitzgibbons, Scott Lutz, Paul Lutzkanin, Jeff Steckbeck and Lorrie Wright. Leonard Snavelly was not present.

COMMENTS/COMPLAINTS

No Comments

MEETING MINUTES

The September 20, 2010 meeting minutes were approved without objection.

TREASURER'S REPORT

Bills Payables – Dale Bevans made a motion to approve the Fredericksburg Sewer Payables in the amount of \$28,854.00, the Fredericksburg Water Payables in the amount of \$21,343.95, and the Monroe Valley Sewer Payables in the amount of \$4,291.61. Bob Webber seconded the motion. All voted in favor and the motion carried.

Financial Statement – Bob Webber made a motion to approve the financial statement as submitted. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

General Administrative – Engineering continues to assist the Administrative Staff as necessary.

Fredericksburg Plant Expansion / South Fredericksburg – The treatment plant design continues. Previously it was mentioned that the engineer attended the September supervisors meeting and along with the Authority chairman held a workshop with the supervisors to discuss issues.

On October 1st engineering received a letter from Farmers Pride (dated 9/14/10) indicating a downsize in their water consumption and wastewater discharge. Initially in March 2008 they requested 218,000 gallons and confirmed that number in March 2009. Farmers Pride is now dropping that number to 140,000 gallons, a decrease of 78,000 gallons, which will now require a change in the treatment plant design. Mr. Steckbeck has been in correspondence with DEP and will be talking with them again later this week to figure out the most expeditious way to get the change into the Act 537 Plan in order to comply with the preliminary schedule for the Consent Order. Mr. Steckbeck is also considering appealing to the state to give some relaxation on the 250 gallon per day criteria. Preliminary estimates of the cost of the reduced size plant should be available by the next board meeting and hopefully in time for the supervisors meeting next week.

Mr. Steckbeck anticipates the reduced size of the plant may be able to cut \$1 to \$2 million off the total project cost. Due to the fact that the initial increased size of the plant is because of Farmers Pride, Mr. Steckbeck will run evaluation scenarios where Farmers Pride will pay the full \$3,600 per EDU for capacity. The Board does not feel it is appropriate action to require the people of Fredericksburg to pay to offset the investment in Farmers Pride.

The H2O Pa Grant application is in processing with the Commonwealth Financing Agency. There has been activity between CFA and the McCullough office to provide information in support of the grant application. Mr. Steckbeck expects a decision within one or two months.

Engineering is also investigating a variety of funding alternatives for the project. Recent meetings included the Pa Secretary of Agriculture and the USDA offices. **Fredericksburg and Monroe Valley WWTP Operations Support** – Engineering continues to review laboratory test results on the Fredericksburg and Monroe Valley WWTP to watch for abnormalities and assist the operations staff as requested. There have been no issues to report since the last meeting.

FSWA Water System Operations Support – Laboratory test results continue to be reviewed for abnormalities and assistance is provided to the operations staff as requested.

Permit forms were filed for the 4-Log virus removal on September 30, 2010. This necessitates some water system operational changes to be implemented before April 1st, 2011: 1) Chlorine feed into the reservoir needs re-piped to assure continuous dosing at any time the reservoir is replenished. This necessitates that chlorine feed must be separated from the operation of well number 2 and will require a new feed pump. 2) SCADA programming must occur to assure minimum volume maintained in the reservoir will be 49,000 gallons. The plant operator was made aware of these revisions and engineering will assist him with the implementation.

Water System Improvements / New 1MG Tank; Water Source – A zoning hearing for a variance on the 100' setback on the residential boundary will be held on October 15th at 7:00 PM.

Bid openings have been postponed until after the zoning hearing.

SOLICITOR'S REPORT

Full Circle Mtn Agreement - Hard copies of the Full Circle Mountain / Caporaletti agreement were delivered to the Authority for the chairman's signature.

Farmers Pride – Mr. Fitzgibbons stated that once the subdivision plan is recorded we will finish up the deed for the lot addition from Farmers Pride.

OFFICE MANAGER'S REPORT

The Fredericksburg October billings are being processed.

Radio read/ Handheld problems created when Comcast was installed have been resolved.

Information was provided to McCullough Group regarding the second round H2O application.

Data was collected and reports were prepared for budget meetings held on September 23rd and September 30th.

Offsite backup issues have been temporarily been resolved. An alternative backup option was presented to the board for consideration. The Board tabled the matter in order for more research to be done.

The matter of installing a key lock box on Authority structures was brought before the Board. Bethel Township Supervisor Bev Martel stated that it only applies to new commercial construction. A copy of the township ordinance was provided to the Board.

The Bethel Twp Zoning Hearing Board is scheduled to hear our request for a special exception and variance on October 20th at 7:00 P.M. (not 10/15/10 as indicated above)

OPERATOR'S REPORT

Fredericksburg Sewer System – Poly tank was filled and screens cleaned daily.

Tanks were washed.

Sludge was hauled.

Sludge was wasted as needed.

Garage is being cleaned.

Grease trap inspections were performed at the high/middle and elementary schools.

The tires were replaced on the F250.

There were 16 Pa One calls since the last meeting.

Fredericksburg Water System – Lead and copper retesting was completed.

TTHM and HAA5 testing of Fredericksburg water only was completed (no blend with Lebanon)

Spoutings were repaired at the water tower.

Well 5 filter containers were cleaned.

Meters were read.

Monroe Valley Sewer System – R. Kreiser sewer line was dye tested and it was determined that it was not hooked up inside the home. A letter will be sent to the property owner. The Board will contact the Bethel Twp SEO to discuss the matter and look into the possibility of other structures not hooked up properly.

Ph and DO testing was performed daily.

Flow was recorded daily.

UV pit was washed.

PH probe was replaced.

OLD BUSINESS

Mr. Webber questioned the status of the Shirey, Lineaweaver and Eckenroth properties. The Board instructed the office staff and solicitor to look into the matter.

NEW BUSINESS

There was no New Business.

COMMITTEE REPORTS

Budget Committee – Mr. Heisey reported that the committee met on 9/23 and 9/30. The next meeting is scheduled for Thursday, October 7th.

Operations Committee – Mr. Rudy reported that there has been no need for a meeting due to an undetermined plant size.

COMMENTS/COMPLAINTS

No Comments.

EXECUTIVE SESSION

After a brief recess the Board went into an executive session. When the meeting resumed Mr. Heisey made a motion that a letter of reprimand be issued to Scott Lutz for failure to comply with rules and that he be given a one day suspension without pay. The one day suspension will be effective on a date following the date of the letter of reprimand. Kevin Organtini seconded the motion. Mr. Webber, Mr. Organtini, Mr. Bevans, and Mr. Heisey voted yes to the motion. Mr. Rudy abstained. The motion carried.

ADJOURNMENT

A motion to adjourn the meeting was made by Bob Webber and seconded by Rick Rudy. All voted in favor and the motion carried.

Respectfully submitted,

**Lorrie Wright,
Secretary/Treasurer**