

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**May 17, 2010**

The May 17, 2010 meeting was called to order by Chairman, Jim Heisey. Roll call was taken by Secretary, Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Bob Webber, Dale Bevans, and Kevin Organtini. Leonard Snavelly participated via telephone. Also in attendance were Tony Fitzgibbons, Scott Lutz, Jeff Steckbeck, and Lorrie Wright.

**COMMENTS/COMPLAINTS**

**Dean Patches, Swatara Twp. Supervisor** – Mr. Patches appeared before the Board to discuss the Monroe Valley financial situation and the Authority's policy regarding the collection of delinquent accounts. Mr. Patches questioned the discrepancy in the township's checking account. Atty Fitzgibbons explained that some revenue was lost to bankruptcies or miscellaneous discharges. Mr. Heisey recommended that the 2010 audit include the Swatara / FSWA accounts in detail to ensure they are being credited appropriately. Mr. Patches stated that Swatara Township expects that the Authority will increase rates to the point at which all of the Monroe Valley obligations can be paid. Mr. Heisey then reviewed the increases that had taken place to this point and told Mr. Patches that a resolution to increase rates was going to be voted on by the board later in the meeting. Mr. Heisey also stated that the increase was being done only because the board was legally required to do so and he was aware that some customers of the Monroe Valley system would not be in a position to pay the increase, so a higher default rate was probably going to be the result.

**MEETING MINUTES**

The May 3, 2010 meeting minutes were approved without objection.

**TREASURER'S REPORT**

**Bills Payables** – Leonard Snavelly made a motion to approve payment of the Fredericksburg Sewer Payables in the amount of \$5,705.07, the Fredericksburg Water Payables in the amount of \$7,822.53, and the Monroe Valley Sewer Payables in the amount of \$3,520.83. Escrow Payables totaled \$1,800.00. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

**Financial Statement** – Bob Webber made a motion to approve the financial statement as submitted. Dale Bevans seconded the motion. All voted in favor and the motion carried.

**ENGINEER'S REPORT**

**General / Administrative** – Engineering was advised by the Administrative Staff of an abnormally high test result for the March 26, 2010 effluent by Farmers Pride. The March DMR was reviewed and consulted with the operations staff but

found no apparent issues with the WWTP that would have triggered the high loading of the Farmers Pride discharge.

A draft copy of the website was made available for review by the board. Still awaiting comments, edits and/or approval prior to launching the site.

**Fredericksburg Plant Expansion / South Fredericksburg** – Based on a report from the Bethel Twp Supervisors there was a belief that the Maulfair project was dead. Mr. Kreiser indicated that the project is still active and still intends to pursue the project.

PennDOT Highway Occupancy Permits revisions have been submitted and we are still waiting for word on the issuance of the permits to the Authority.

**Fredericksburg and Monroe Valley WWTP Operations Support** – There were no issues to report since the last meeting.

**Fredericksburg Water System Operations Support** – All of the forms for the 4 Log Virus Remover have been completed. Engineering will work with operations in order to get submitted to the state by the September 1<sup>st</sup> deadline.

**Water System Improvements – New 1 Mil Gal Tank** – An adverse opinion was received from the Bethel Twp. Zoning Officer which required that the lot we are obtaining from Farmers Pride needs to be larger than anticipated. The land subdivision plan has been modified and is ready for Farmers Prides signature to submit for Bethel approval. Per the Authority's instructions, advertisement for bids for construction of the new tank will be delayed until Bethel Twp. has approved this subdivision plan.

### **SOLICITOR'S REPORT**

**Resolution 2010-4** – Atty Fitzgibbons presented the Board with Resolution 2010-4 amending the rate structure in the Monroe Valley Sewer District. This resolution amends the current rate of \$210.00 to \$333.00 per quarter and also changes the billing cycle from quarterly to monthly. Kevin Organtini made a motion to approve Resolution 2010-4. Rick Rudy seconded the motion. Mr. Heisey, Mr. Rudy, Mr. Snavelly, Mr. Bevans, and Mr. Organtini voted in favor. Mr. Webber abstained from voting. The motion carried. The Chairman will draft a letter informing the Monroe Valley Sewer District customers of the rate increase. Mr. Heisey provided the Board with a copy of a letter sent to Swatara Township's Atty Gallo. This letter was sent in response to a letter previously received from Atty Gallo on behalf of Swatara Township. A copy of both letters will be included with the minutes.

Mr. Patches stated that the next township meeting is scheduled for Thursday, June 10<sup>th</sup> at 7:30 P.M. and invited any Authority board members to attend. Mr. Heisey indicated that he would try to attend that meeting and provide a financial projection for the rest of 2010.

**Monroe Valley Contempt Motions** - The solicitor reported he filed the final contempt motions for the Quarry/Bentz and T. Alexander accounts in the Monroe Valley Sewer District.

**Writs of Scire Facis** – The following Writs will be filed on Tuesday, May 18, 2010:

**Fredericksburg Service Area –**

Dean and Anne Zimmerman properties located at 102 Airport Rd., 112 Strawberry Alley, and 107 W. Main Street.

**Monroe Valley Service Area –**

R. Kreiser – 113 Second Street

M. Marks – 217 Monroe Valley Dr., Jonestown

R & M Marks – 6 Schoolhouse Lane, Jonestown

T. Alexander – 132 Laurel Dr.

R. Stroup – 111 Third St.

M. Gristick – 112 Second St.

**Appraisal of New Sewer Plant Site** – Atty Fitzgibbons reported that Nelson Ebersole submitted the appraisal of 516 Greble Road. The new appraisal indicates a value of about \$185,000. GeoTechnical testing is scheduled for May 27<sup>th</sup> and 28<sup>th</sup>.

**OFFICE MANAGER'S REPORT**

Greenwalt and Company was in the office during the week of May 10<sup>th</sup>, 2010 to collect information for the 2009 audit. A draft of the financial statement should be available by the end of the first week in June.

The office staff has been working with the solicitor on the delinquent Fredericksburg and Monroe Valley accounts.

The staff has been working with Jonathan Greiner, GeoDecisions and Harris Computer Systems on the Public Notification System.

**OPERATOR'S REPORT**

**Monroe Valley Sewer System** – The daily PH and DO testing was performed.

Flow was recorded daily.

UV bulbs were cleaned and UV pit was washed.

Manholes were pulled to look for high flow.

Grass was cut.

**Fredericksburg Water System** – The staff contacted Pat Aungst regarding the pool connection. They have no record of the water system anymore.

Filters are changed as needed.

A hydrant on Airport Rd. and Shirk Dr. was repaired.

The pipes in Well #6 were brushed and prepared for painting.

A shipment of Orthophosphate and Hypo Chlorite was delivered.

The daily testing of Fluoride and Chlorine was performed.

Daily plant and well flows were recorded daily.

**Fredericksburg Sewer System** – Walters Services was in to jet the lines from the clarifiers.

4 grease trap inspections, one needs to be re-inspected.

Sludge return rates were adjusted daily.

Grass was mowed.

Tanks were washed.

The scum pit was cleaned and the digester decanted.  
Sludge was hauled.  
The daily testing of PH, DO and Chlorine was performed.

### **OLD BUSINESS**

There was no Old Business to report.

### **NEW BUSINESS**

**Office Enclosure** – Bob Webber reported that the office staff approached him and requested that some type of counter or enclosure be installed in the office for security purposes. Mr. Webber was instructed to provide the Board with a sketch plan and quote to be considered at the next meeting.

### **COMMITTEE REPORTS**

**Budget Committee** - Mr. Heisey reported that Daryl Peck, Concord Public Finance, has requested a meeting with the Budget Committee. A tentative meeting was scheduled for Thursday, June 17, 2010 at 10:00 AM.

**Operations Committee** – An Operations Committee meeting will be held on Monday, June 7, 2010 at 5:30 PM.

### **COMMENTS/COMPLAINTS**

### **ADJOURNMENT**

A motion to adjourn the meeting was made by Bob Webber and seconded by Kevin Organtini. All voted in favor and the meeting was adjourned.

**Respectfully submitted,**

**Lorrie Wright,  
Secretary/Treasurer**