

**FREDERICKSBURG SEWER & WATER AUTHORITY**  
**MEETING MINUTES**  
**April 19, 2010**

The April 19, 2010 meeting was called to order by Chairman, Jim Heisey. Roll call was taken by Secretary, Lorrie Wright. Those in attendance were Jim Heisey, Rick Rudy, Bob Webber, Leonard Snavelly and Kevin Organtini. Also in attendance were Tony Fitzgibbons, Scott Lutz, Jeff Steckbeck and Lorrie Wright. Dale Bevans and Paul Lutzkanin were absent from the meeting.

**COMMENTS/COMPLAINTS**

**Carol Wolfe, 140 E. Main Street** – Ms. Wolfe appeared before the Board to discuss a dirty water issue that she has been having for quite some time. She reported that she has a filter installed but from time to time it builds up quite a bit of a black residue.

**MEETING MINUTES**

The April 5, 2010 meeting minutes were approved without objection.

**TREASURER'S REPORT**

**Bills Payables** – Kevin Organtini made a motion to approve payment of the Fredericksburg Sewer Payables in the amount of \$30,757.31, the Fredericksburg Water Payables in the amount of \$15,435.30, and the Monroe Valley Sewer Payables in the amount of \$6,731.15. Rick Rudy seconded the motion. All voted in favor and the motion carried.

**Financial Statement** – Bob Webber made a motion to approve the financial statement as submitted. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

**ENGINEER'S REPORT**

**General / Administrative** – Assistance continues to be provided to the Administrative Staff as requested. Final revisions are being made to the initial FSWA website release.

**Fredericksburg Plant Expansion / South Fredericksburg** – Design work continues on the new treatment plant. Engineering continues to develop plans as approved by the Operations Committee. An Operations Committee meeting is scheduled for June 3, 2010. The construction cost estimate is being verified with the major equipment suppliers and the metal building manufacturer. Once these final prices are received, the new estimate will be added to the Act 537 Plan. This will necessitate re-advertisement of the Act 537 Plan for another 30 day public comment period.

Engineering participated in a web seminar with PennVest to learn the changes associated with their new application and procedures. This was done in preparation for the submission of a PennVest application for the new WWTP and South Fredericksburg sanitary sewer collection system.

PennDOT Highway Occupancy Permits (HOP's) comments have been received and revisions are underway.

**FSWA Water System Operations Support** – Jon Beers of the City of Lebanon will be presenting sprinkler system issues to his board later this month. Details will be finalized and presented to the FSWA Board for review.

**Water System Improvements – New 1MG Tank, Water Source** – The Pa DEP has issued the construction permit for the 1MG water tower and the distribution lines for South Fredericksburg. The water tank project will be advertised for bids sometime in May. The engineer and solicitor are working with the Zoning Officer on the lot size needed to secure the land.

### **SOLICITOR'S REPORT**

**Fulton Bank Loan** – The solicitor prepared the necessary documents to extend the loan with Fulton Bank. The documents were presented to the Board for signatures.

**Monroe Valley Contempt Motions** – Contempt Motions were filed against Quarry / Bentz and Alexander accounts.

**Fredericksburg and Monroe Valley Liens** – The solicitor is working with the office manager to foreclose on the liens filed in the Fredericksburg and Monroe Valley service areas.

**L&L Pig Producers** – The solicitor has not yet heard anything from Mr. Ebersole regarding the pig farm appraisal.

**New Water Tank Loan** – The solicitor requested that a copy of the 2009 audit be provided to Graystone Bank and Jonestown Bank as soon as it has been completed.

**Highway Occupancy Permits** – The solicitor reported that the HOP's require a resolution to authorize the chairman to sign the permits. Rick Rudy made a motion to authorize the chairman to sign the HOP for the PaDOT for application numbers 198907, 227480, 227491, and 227492. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

### **OFFICE MANAGER'S REPORT**

**Fredericksburg Service Area** – The Fredericksburg quarterly billing was mailed on April 9, 2010. Total revenue billed was \$119,329.45. As of 4/19/10 prior amounts due total \$6,220.23.

Public Notification letters were mailed to Fredericksburg customers on April 15, 2010.

Tony Pajski was scheduled to install the Oak Ridge meter on Monday, April 19<sup>th</sup>, 2010.

**Monroe Valley Service Area** – 32 Late Notices were mailed on April 13<sup>th</sup>, 2010. Total due as of today is \$30,957.45. Swatara Township's portion is due by April 30, 2010.

**Misc.** – Statements of Financial Interest for 2009 are due by May 1<sup>st</sup>.

## **OPERATOR'S REPORT**

**Monroe Valley Sewer** – The lawn was repaired at the property where 2 laterals were fixed in the fall.

Cycle times were changed in the control panel.

Unit 1 was treated with HTH to kill filamentous.

UV bulbs were cleaned and UV pit was washed.

Three loads of seed sludge were hauled to MV.

**FSWA Water System** – The Chapter 110 report (annual water supply report) was completed.

The Oak Ridge meter was replaced and inspected.

Filters continue to be changed as needed.

**FSWA Sewer System** – Pumps were serviced at the main pump station.

Seals were replaced in two sludge return pumps.

Sludge was hauled.

Tanks were washed.

Grass mowed.

**Misc.** – Spare pump repair completed. Cost will be shared with Envirep.

## **OLD BUSINESS**

**Grease Trap Requirements** – Mr. Webber requested that the Sweet Arrow Rod and Gun Club be exempt from installing a grease trap because the building is only used twice a year and any grease or oil is removed from the property. Kevin Organtini made a motion to exempt the Rod & Gun Club from the grease trap requirements. Rick Rudy seconded the motion. All voted in favor and the motion carried.

Mr. Rudy requested that the Fredericksburg Fire Company be exempt from installing a grease trap because there is no food preparation being performed.

Bob Webber made a motion to exempt the Fredericksburg Fire Company from the grease trap requirements. Leonard Snavelly seconded the motion. Mr. Heisey, Mr. Webber, Mr. Snavelly and Mr. Organtini voted in favor. Mr. Rudy abstained.

The motion carried.

Terry Knapp, Bethel Township Supervisor, on behalf of the Park and Pool, requested that they be exempt from installing a grease trap because it is only open 3 months out of a year and all grease generated from cooking is recycled and removed by Jeff Peiffer. Rick Rudy made a motion to table the request. Bob Webber seconded the motion. All voted in favor and the motion carried.

Bernie Showers requested that the Mane Street Junction be exempt from the grease trap requirements because they no longer prepare food. Bob Webber made a motion to exempt Mane Street Junction. Rick Rudy seconded the motion. All voted in favor and the motion carried.

Hain Pure Protein requested a grease trap exemption which was tabled pending an inspection of their facility by the engineer.

Mr. Rudy questioned the requirements of the Car Wash. The engineer was also told to inspect the grease trap at the car wash / garage to determine if it was an approved type of grease trap, at the time he visited Hain Pure Protein.

**Grease Trap Inspections** – The Board instructed the Operations Staff to develop a form to use during the inspections.

**NEW BUSINESS**

**COMMITTEE REPORTS**

**Budget Committee** – Mr. Heisey reported that Daryl Peck from Concord Public Finance will be meeting with the budget committee on Thursday, April 29<sup>th</sup> at 10:00A.M. to discuss the Monroe Valley financial situation.

**Operations Committee** – Mr. Rudy reported an Operations Committee meeting will be held on June 3, 2010.

**COMMENTS/COMPLAINTS**

**ADJOURNMENT**

A motion to adjourn the meeting was made by Kevin Organtini and seconded by Leonard Snaveley. All voted in favor and the meeting was adjourned.

**Respectfully submitted,**

**Lorrie Wright,  
Secretary/Treasurer**