

**FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
March 2, 2009**

The March 2, 2009 meeting was called to order by Chairman, Jim Heisey. Roll call was taken by Lorrie Wright. Those in attendance were Jim Heisey, Bob Webber, Leonard Snavely, Dale Bevans and Kevin Organtini. Rick Rudy was not present. Also in attendance were Tony Fitzgibbons, Scott Lutz, Paul Lutzkanin, Jeff Steckbeck and Lorrie Wright.

COMMENTS/COMPLAINTS

No comments.

MEETING MINUTES

The February 16, 2009 meeting minutes were approved by unanimous consent.

TREASURER'S REPORT

Bills Payables – Dale Bevans made a motion to approve the F'burg Sewer Payables in the amount of \$12,722.58, the F'burg Water Payables in the amount of \$25,405.33 and the Monroe Valley Sewer Payables in the amount of \$135,530.34. Bob Webber seconded the motion. All voted in favor and the motion carried.

Financial Statement – Bob Webber made a motion to approve the financial statement as submitted. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

Fredericksburg Plant Expansion / South Fredericksburg – The Act 537 Plan was presented to the Bethel Supervisors. The Plan will be advertised in the Lebanon Daily News this week for a 30 day public comment period with a second presentation to the Bethel Supervisors at their April meeting to inform them of the comments and our responses and to consider adoption.

Fredericksburg WWTP Operations Support – In response to DEP's Notice of Violation, an Allied Controls quote was presented to the Board for the wastewater sampling signal telemetry in the amount of \$2,885.00. Mr. Steckbeck estimates \$5,000.00 to connect hard piping as an option. A second option would be to use an existing conduit to run the signal cable at an estimated cost of \$500 to \$1000. The Allied Control option would be equipment that could be removed and relocated. The other option, once the old plant is de-commissioned, there would not be anything that could be salvaged. Dale Bevans made a motion to approve the Allied Control quote in the amount of \$2,885.00 to install the remote flow signal telemetry. Bob Webber seconded the motion. All voted in favor and the motion carried.

Chapter 94 Municipal Wasteload Management Report for 2008 – The Chapter 94 reports for the Fredericksburg and Monroe Valley WWTP were presented to the board for review. Both plants are in compliance hydraulically.

FSWA Water System Operations Support – Engineering and the operations staff implemented a solution to improve water pressure in Richard Hills. Some lines were flushed and the water piping system was re-valved (on a temporary basis) to allow the Lebanon valve to be open full time. The east end of the system is currently being supplied almost entirely from our wells. This is an alternative to the booster pumping station discussed at the January 5th meeting. At the last meeting it was mentioned that one of the connections in Mtn Stream Village may not have been performed. SLH Excavating acknowledges that it should have been tied in and is making plans to dig it up and tie it in at no cost to the Authority.

Administration Support – Engineering assisted the office staff and attorney regarding the Monroe Valley delinquent accounts.

Well # 8 – Water System Improvements – The H2O grant applications were completed and filed with the DCED on Friday, February 13th. Engineering is preparing the PennVest Application in advance of the May cut-off for the July PennVest meeting. PennVest received an additional \$400 million of PA bond money and is expecting an additional allocation of federal Stimulus money. The required pre-Planning meeting with PennVest was already held. Vickie Johnson stated that PennVest will give high priority to projects that are ready to proceed.

Mr. Steckbeck will be meeting with Scott Sechler and Chip Brightbill from McCullough on Thursday, March 5th at 8:30 at Farmers Pride to plan strategy for lobbying of Governor, DCED, and Dept. of Ag offices.

Mr. Slavin and Mr. Steckbeck will be meeting with DEP Geologist Derrick Havice on Tuesday, March 10th at 9:30.

DEP is reviewing the applications for 2009 Water System Improvement Projects for Well #8, the 1 million gallon Water Tower and the South Fredericksburg Water Distribution System.

Miscellaneous – Mr. Steckbeck stated that his office did perform an as-built survey of Weaverland Estates. Record copies of the water and sewer as-built plans will be delivered to the FSWA office this week. The Board will then be able to accept dedication of the Weaverland utilities.

SOLICITOR'S REPORT

Weaverland Estates – The executed deed for Weaverland Estates was tabled until the as-builts are received in the Authority office. This matter will be addressed at the next meeting.

Monroe Valley – Several groups of lawsuits are being drafted. Those groups are the promissory note defaults, non-connects, and quarterly usage defaults. The promissory note defaults are ready to be filed in the District Justice office this week. The accounts that have not yet connected will be filed through the Court of Common Pleas.

OFFICE MANAGER'S REPORT

Shilling / Richard Hills – Lorrie Wright reported that at the last meeting Mr. Bevans reported that Mr. Shilling handed in the Richard Hills as-builts to Bethel Township. Ms. Wright contacted Bethel Township and was told that they do not

have any as-builts just the original development plans. The township contacted Mr. Shilling who indicated that the as-builts do not exist. Mr. Heisey stated that the Authority is the responsible entity to respond to Pa One calls. Liability could possibly occur if we do not respond as a result of not knowing where the lines are located. Failure to respond indicates that we responded and found no facilities in the area. After further discussion, the Board agreed to deny issuing sewer and water permits and request that the township deny issuing building permits until the Richard Hills as-builts are received. The Board also agreed that they will not accept the lines unless we receive as-builts. The solicitor will look into a developer's agreement and a Letter of Credit. The office staff will look into any development plans for Phase 3 & Phase 4. Engineering will see if any as-builts were submitted by Marks Contracting.

OPERATOR'S REPORT

Water System – Scott Lutz reported that the water system is operating normally. Four hydrants were flushed in the area of BC Natural due to dirty water. Quotes were submitted for changing the valve at the water tower. The lowest quote came in at \$4,100.00. Parts only would cost approximately \$1,700.00. Mr. Lutz felt pretty confident that the operations staff could do the work and install the valve themselves. Dale Bevans made a motion to authorize the operations staff to purchase the parts and install the valve. Leonard Snavelly seconded the motion. All voted in favor and the motion carried.

Sewer System – Tanks were washed. The line to Redner's was flushed.

Monroe Valley – The plant is running well. DMR will be submitted via email. UV pit and bulbs were cleaned.

Grease Traps – Scott Lutz stated that grease traps are installed at all the establishments that are required to have one with the exception of Farmers Pride. Since Farmers Pride installed a kitchen, Scott was not sure if they installed one. Terry Zellers, from Farmers Pride, will get back to Scott and inform him if one has been installed. Mr. Heisey would like language pertaining to the maintenance of grease traps included in the sewer rules and regulations. The Operations staff was instructed to supply a grease trap customer list to the office in order for letters to be sent indicating the scheduling of a grease trap inspection.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

COMMITTEE REPORTS

No committee reports.

COMMENTS/COMPLAINTS

No comments.

ADJOURNMENT

A motion to adjourn the meeting was made by Kevin Organtini. Bob Webber seconded the motion. All voted in favor and the meeting was adjourned.

Respectfully submitted,

**Lorrie Wright
Office Manager/ Treasurer**