

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
July 20, 2009

The July 20, 2009 meeting was called to order by Chairman, Jim Heisey. Roll call was taken by Secretary, Lorrie Wright. Those in attendance were Jim Heisey, Bob Webber, Leonard Snavelly, Dale Bevans, and Kevin Organtini. Rick Rudy was not present. Also in attendance were Tony Fitzgibbons, Scott Lutz, Paul Lutzkanin, Jeff Steckbeck, and Lorrie Wright.

COMMENTS/COMPLAINTS

Craig Dieffenbach, 111 E. Main St., F'burg – Mr. Dieffenbach appeared before the Board with questions regarding how the sewer rates are determined. Mr. Heisey explained that the sewer billing is based on two components:

- 1) Sewer usage – which is based on your actual water usage and
- 2) Debt service – which is billed to each customer to pay for capital expenses that the Authority had to have constructed.

In response to a letter the office recently sent to him, Mr. Dieffenbach stated he would leave a key for 111 E. Main St., in the office in order for the staff to check a possible jammed meter.

MEETING MINUTES

The July 6, 2009 meeting minutes were approved without objection.

TREASURER'S REPORT

Bills Payables – Kevin Organtini made a motion to approve the F'burg Sewer Payables in the amount of \$16,676.79, the F'burg Water Payables in the amount of \$52,101.05, and the MV Sewer Payables in the amount of \$2,295.31. Bob Webber seconded the motion. All voted in favor and the motion carried.

Financial Statement – Dale Bevans made a motion to approve the financial statement as submitted. Leonard Snavelly seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

Fredericksburg Plant Expansion/South Fredericksburg – The design work on the plant continues. A meeting with the Operations Committee will be scheduled after the design changes are documented. Engineering is preparing for application for a permit. Commonwealth Finance Agency sent out correspondence indicating that the 2nd round of H2O grant programs will be delayed from August 2009 to August 2010. The sewer project will now be delayed until August 2010. Out of 724 applicants, less than 300 got awards for the 1st round. FSWA received \$1 million for the water project.

Based on a DEP sewer connection moratorium noted in the WWTP Operations Support, the FSWA will now receive more favorable consideration for grants and low interest loans.

Fredericksburg WWTP Operations Support – Engineering continues to review the laboratory test results on the Fredericksburg WWTP to watch for abnormalities.

DEP has issued a review letter dated 7/15/09 for the Chapter 94 report. DEP has placed a moratorium on new sewer connections due to an organic overload.

Monroe Valley WWTP Operations Support – Engineering continues to review the laboratory test results on the Monroe Valley WWTP to watch for abnormalities.

Keystone Foundation Repair is scheduled to install the helical pilings on the garage wall for the week of August 17th. It is expected to take up to four days to complete the work.

FSWA Water System Operations Support – Engineering continues to review the laboratory test results on the water system to watch for abnormalities.

Quotes were received from Allied Control Services for the poultry plant SCADA sites and presented to the Board for review. The Board instructed the solicitor to send a letter to the poultry plants informing them of our plans to install a flow meter which will allow the Authority to maintain adequate pressure throughout the system. A copy of the quote from Allied is to be included informing the poultry plants to submit payment to the Authority.

DEP sent a letter regarding the Permit Application for the addition of an ortho-polyphosphate blend at Well #8. Engineering is addressing their comments and will respond as soon as possible.

The SCADA computer has been repaired (the hard drive failed) and will be delivered and installed on July 22, 2009. Allied was not able to recover any data from the old hard drive. It will be returned to FSWA when the PC is installed. Quotes may be obtained from several data recovery houses once we have the drive back and can get the particulars on it.

Operations reported that communications with the Lebanon Interconnect pit are not consistent. After being notified by the engineer's office, Allied Control Services has not been able to connect to the cell modem at the pit. They suspect the antenna system may have failed and will repair it on July 22nd, 2009 also.

Mr. Elvin Shilling appeared before the Board to discuss a letter sent to him requesting that he install a new air release valve complete with manhole. Mr. Shilling stated that he was not going to perform the work on a problem that he felt did not exist. After a lengthy discussion between the Board, Mr. Shilling, and several Treeline Avenue residents, it was suggested that the Authority install booster pumps on Treeline Avenue. Bob Webber made a motion to purchase booster pumps for Treeline Avenue. Leonard Snavelly seconded the motion. Kevin Organtini recommended that the matter be tabled until more information was available. Dale Bevans stated that he felt installing a booster pump was a temporary fix until the water tower was constructed. Mr. Webber and Mr. Snavelly voted in favor of the motion. Mr. Bevans and Mr. Organtini voted against the motion. Due to a tie vote, Mr. Heisey voted in favor of the motion. The vote was 3-2 in favor and the motion carried. A letter will be sent to all Treeline Avenue residents.

Well #8 – Water System Improvements – The PennVest application was finalized and electronically filed on May 18th. SESI still has not received any comments from PennVest or DEP. We are on the July 21st PennVest agenda. Engineering received a letter from DEP regarding the Permit Application for the Water System Improvements and will be responding and addressing their comments as soon as possible.

Mr. Steckbeck asked that the Board authorize the start of the transmission line design. Leonard Snavely made a motion to authorize the start of the design of the transmission line that runs from the well site to the water plant. Dale Bevans seconded the motion. All voted in favor and the motion carried.

Mr. Steckbeck reported that Chip Brightbill is working with Farmers Pride to obtain money for well #8 and the new water tower.

SOLICITOR'S REPORT

Cicero – 2 properties on Aster Lane, Monroe Valley – Tony Fitzgibbons requested Board authorization to serve the Cicero's by publication. The Board authorized the solicitor to proceed.

OFFICE MANAGER'S REPORT

Graystone Water CD – Lorrie Wright informed the Board that our Graystone Water CD in the original value amount of \$50,000.00 will mature on July 27, 2009. The current value is \$51,336.91. Bob Webber made a motion to withdraw the money from Graystone and deposit it into the FNB Water Reserve Account. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

OPERATOR'S REPORT

Monroe Valley – Scott Lutz reported that the staff performed an inspection for John Greish, 114 Second St.

UV bulbs were cleaned.

Decanted digester and mowed grass.

F'burg Water System – Monthly meters were read.

Mr. Lutz met with the Manganese representative. Wells were sampled and new pump settings will be given if needed.

Replaced Chlorine feed lines and mowed grass.

F'burg Sewer System – The staff cleaned the storm water pit at the plant.

Clarifiers were washed and the scum pit was pumped.

Washed tank, hauled sludge and mowed grass.

Misc. - Replaced the sensor on the Ford Ranger.

The vacuum pump on the sludge pump was rebuilt in-house. The pump works well now.

Marked PA One calls.

OLD BUSINESS

NEW BUSINESS

COMMITTEE REPORTS

Budget Committee – Jim Heisey reported that the Budget Committee met and reviewed the 2nd quarter budget report. All seems fine.

Mr. Heisey raised the issue regarding the bank proposals received from Graystone Bank, Jonestown Bank, and Fulton Bank. FNB of F'burg submitted a letter stating our long term relationship instead of a proposal. The Budget Committee recommended transferring the F'burg Water Account from FNB to Jonestown Bank for 1 year. After some discussion, Dale Bevans made a motion to transfer the Water Account to Jonestown Bank for a period of one year. At that time the Board will re-visit the matter. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

COMMENTS/COMPLAINTS

ADJOURNMENT

A motion to adjourn the meeting was made by Bob Webber and seconded by Kevin Organtini. All voted in favor and the meeting was adjourned.

Respectfully submitted,

**Lorrie Wright,
Secretary/Treasurer**